CHARTER, CONSTITUTION AND REGULATIONS
OF THE
SONS OF UNION VETERANS OF THE CIVIL WAR

Annotated with the Decisions and Opinions of the COMMANDERS-IN-CHIEF and Judge-Advocates-General/National Counselors and Directives of National Encampments

(Annotations do not include rulings and opinions for years where the Proceedings have not been published.)

Changes to Regulations adopted at the 140th National Encampment are in red.

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As amended through the 140th National Encampment August 2021.
Annotations amended through the 138th National Encampment August, 2019, Independence, Ohio

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Commanders-in-Chief & Judge-advocates-General/ National

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Glossary of terms used:

ab initio	from the beginning
CinC	Commander-in-Chief
C&R	Constitution & Regulations
Captain	former title for Camp Commander
Colonel	former title for Department Commander
Commandry-in-Chief	former name for National Encampment
Dec	decision of the Commander-in-Chief
de hors	without, out of, foreign, irrelevant
De novo	anew or afresh
DIR	Directive adopted by a National Encampment
Division	former name for Department
GAR	Grand Army of the Republic
JAG	Judge Advocate General (former title for National Counselor)
nunc pro tunc	now for then (a phrase used to express that a thing done at one time which ought to have been done at another)
NC	National Counselor
Op	Opinion of the National Counselor or the Judge Advocate General
National Regulations	Bylaws of the National Organization per our Federal Charter
P.C.	Password and countersign (used prior to membership cards)
SUVCW	Sons of Union Veterans of the Civil War
SofV	Sons of Veterans (previous name of the Order)
5th,	the number of the Encampment in the printed proceedings of which the opinion or decision cited is reported, thus "CinC Bundy, Dec. V, 14th 24," refers to decision five of Commander-in-Chief William E. Bundy, Proceedings of the 14th Annual Encampment, page 24.

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Virtually	Use of interactive video conferencing or other electronic means, including internet-based or telephonic means.

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Coat of Arms

Member Badge

Junior Badge

Camp Commander Badge

Elected Department Officer Badge

Department Commander Badge

Elected National Officer Badge

Commander-in-Chief Badge

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As amended through the 140th National Encampment August 2021.
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Past Camp Commander Badge

Past Department Commander Badge

Past Commander-in-Chief Badge

War Service Medal

Military Service Medal

50 Year Badge

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UNITED STATES CODE

TITLE 36. PATRIOTIC AND NATIONAL OBSERVANCES, CEREMONIES, AND ORGANIZATIONS

SUBTITLE II. PATRIOTIC AND NATIONAL ORGANIZATIONS

PART B. ORGANIZATIONS

CHAPTER 2003. SONS OF UNION VETERANS OF THE CIVIL WAR

36 USC § 200301 (2002)

§ 200301. Organization

(a) Federal charter. Sons of Union Veterans of the Civil War (in this chapter [*36 USCS § § 200301* et seq.], the "corporation") is a federally chartered corporation.

(b) Place of incorporation and domicile. The corporation is declared to be incorporated and domiciled in the District of Columbia.

(c) Perpetual existence. Except as otherwise provided, the corporation has perpetual existence.

§ 200302. Purposes

The purposes of the corporation are--
(1) to perpetuate the memory of the Grand Army of the Republic and of the men who saved the Union in 1861 to 1865;
(2) to assist in every practicable way in preserving, and making available for research, documents and records pertaining to the Grand Army of the Republic and its members;
(3) to cooperate in honoring all those who have served our country patriotically in any war;
(4) to teach patriotism, the duties of citizenship, the true history of our country, and the love and honor of our flag;
(5) to oppose every tendency or movement that would weaken loyalty to, destroy, or impair our constitutional Union; and
(6) to inculcate and broadly sustain the American principles of representative government, equal rights, and impartial justice for all.

§ 200303. Membership

(a) General. Except as provided in this chapter [*36 USCS § § 200301* et seq.], eligibility for membership in the corporation and the rights, privileges, and designation of classes of members are as provided in the constitution and bylaws of the corporation.

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(b) Required service. Eligibility for membership in the corporation is limited to male blood relatives of an individual who--

(1) served at any time during the period from April 12, 1861, through April 9, 1865, as a soldier or sailor in--

(A) the United States Army, Navy, Marine Corps, or Revenue-Cutter Service; or

(B) a State regiment that was called into active service and was subject to orders of United States general officers during that period; and

(2) was discharged honorably from, or died in, that service.

§ 200304. Governing body

(a) National encampment.

(1) The national encampment is the supreme governing authority of the corporation.

(2) The national encampment is composed of officers and elected representatives from the States and other local subdivisions of the corporation as provided in the constitution and bylaws. However, the form of government of the corporation must be representative of the membership at large and may not permit concentration of control in a limited number of members or in a self-perpetuating group not representative of the membership at large.

(3) The meetings of the national encampment may be held in the District of Columbia or in any State, territory, or possession of the United States.

(b) Council of administration.

(1) During the intervals between the national encampments, the council of administration is the governing board of the corporation and is responsible for the general policies, program, and activities of the corporation.

(2) The council of administration shall consist of at least seven members elected in the manner and for the term provided in the constitution and bylaws.

(c) Officers.

(1) The officers of the corporation are a commander in chief, a senior vice commander in chief, a junior vice commander in chief, a secretary, a treasurer, and other officers as provided in the constitution and bylaws. One individual may hold the offices of secretary and treasurer.

(2) The manner of selection, term of office, and duties of the officers are as provided in the constitution and bylaws.

§ 200305. Powers

The corporation may--

(1) adopt and amend a constitution and bylaws for the management of its property and the regulation of its affairs;

(2) adopt and alter a corporate seal;

(3) choose officers, managers, agents, and employees as the activities of the corporation require;

(4) make contracts;

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(5) acquire, own, lease, encumber, and transfer property as necessary or convenient to carry out the purposes of the corporation;

(6) borrow money, issue instruments of indebtedness, and secure its obligations by granting security interests in its property;

(7) sue and be sued; and

(8) do any other act necessary and proper to carry out the purposes of the corporation.

§ 200306. Exclusive right to name, seals, emblems, and badges

The corporation and its subordinate divisions have the exclusive right to use the name "Sons of Union Veterans of the Civil War". The corporation has the exclusive right to use and to allow others to use seals, emblems, and badges the corporation adopts.

§ 200307. Restrictions

(a) Stock and dividends. The corporation may not issue stock or declare or pay a dividend.

(b) Political activities. The corporation or an officer or agent as such may not contribute to, support, or assist a political party or candidate for public office.

(c) Distribution of income or assets. The income or assets of the corporation may not inure to the benefit of, or be distributed to, an officer or member during the life of the corporation or on its dissolution or final liquidation. This subsection does not prevent the payment of compensation to an officer or reimbursement for actual necessary expenses in amounts approved by the council of administration of the corporation.

(d) Loans. The corporation may not make a loan or advance to an officer or employee. Members of the council of administration who vote for or assent to making a loan or advance to an officer or employee, and officers who participate in making the loan or advance, are jointly and severally liable to the corporation for the amount of the loan or advance until it is repaid.

§ 200308. Principal office

The principal office of the corporation shall be in Trenton, New Jersey, or another place decided by the council of administration. However, the activities of the corporation are not confined to the place where the principal office is located but may be conducted in the District of Columbia and throughout the States, territories, and possessions of the United States.

§ 200309. Records and inspection

(a) Records. The corporation shall keep--

(1) correct and complete records of account; and

(2) minutes of the proceedings of its national encampments and council of administration.

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(b) Inspection. A member, or an agent or attorney of the member, may inspect the records of the corporation for any proper purpose, at any reasonable time.

§ 200310. Service of process

The corporation shall have a designated agent in the District of Columbia to receive service of process for the corporation. Notice to or service on the agent, or mailed to the business address of the agent, is notice to or service on the corporation.

§ 200311. Liability for acts of officers and agents

The corporation is liable for the acts of its officers and agents acting within the scope of their authority.

§ 200312. Annual report

Not later than March 1 of each year, the corporation shall submit a report to Congress on the activities of the corporation during the prior fiscal year. The report may consist of a report on the proceedings of the national encampment. The report may not be printed as a public document.

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CONSTITUTION

Sons of Union Veterans of the Civil War

Status of the Constitution as contained in the printed edition of 1956 with amendments to the date hereof.

PREAMBLE

We, the descendants of soldiers, sailors, or Marines who served in the Army, Navy, Marine Corps, or Revenue Cutter Service of the United States of America during the War of the Rebellion of 1861 to 1865, have formed this patriotic and fraternal Order, for the purpose and objects in this Constitution set forth; and in so doing pledge ourselves to commemorate our fathers' deeds; to render loyal service to our Country, and to promote the maintenance of unqualified American citizenship with respect for and honor to the flag.

ARTICLE I.
Name

The name of this Order shall be the Sons of Union Veterans of the Civil War.

ARTICLE II.
Purpose and Objects

To perpetuate the memory of the Grand Army of the Republic and of the men who saved the Union 1861 to 1865; to assist in every practicable way in the preservation and making available for research of documents and records pertaining to the Grand Army of the Republic and its members; to cooperate in doing honor to all who have patriotically served our country in any war; to teach patriotism, and the duties of citizenship, the true history of our country, and the love and honor of our Flag; to oppose every tendency or movement that would weaken loyalty to, or make for the destruction or impairment of our constitutional Union; and to inculcate and broadly sustain the American principles of representative government, of equal rights, and of impartial justice for all.

ARTICLE III.
Eligibility to Membership

All male descendants, whether through lineal or collateral line of ages specified in Article VII of this Constitution who are blood relatives of soldiers, sailors, marines or members of the Revenue Cutter Service, who were regularly mustered and served honorably in, were honorably discharged from, or died in the service of the Army, Navy, Marine Corps or Revenue Cutter Service of the United States of America or such State regiments as were called into active service

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and were subject to orders of United States general officers, during the War of the Rebellion between April 12, 1861 and April 9, 1865; who have never been convicted of any infamous or heinous crime; and who have, or whose ancestors through whom membership is claimed have, never voluntarily borne arms against the Government of the United States of America shall have eligibility to membership. [1],[2]

ARTICLE IV.
Religion and Politics

The Order being strictly non-sectarian and non-partisan, the introduction or discussion of sectarian or partisan topics is strictly prohibited.[3]

ARTICLE V.
Organization

Section 1. The several constituted bodies of the Order shall be as follows:

First.--Of organizations known as Camps, each of which shall bear a name and number.[4] ,

Second.--Of State organizations known as Departments.

Third.--Of the National organization, of which the National Encampment is the supreme governing body.

Fourth.--Of a military Department known as the Sons of Veterans Reserve.

Fifth.--Eligible's from states where no Department exists may become Members-at-large attached to National Headquarters. Dues for such Members shall not be less than five dollars ($5.00) per annum more than the National per capita dues. Membership application fees for new

[1] A pardon, gubernatorial or for that matter presidential, does not erase the conviction or the criminal record. NC Darby, Op 3, 133rd, 146. CinC Freshley, Gen Ord 7, 133rd, 223.

[2] Infamous crime is defined as a crime that is punishable by death or imprisonment in a state penal institution, with or without hard labor, for more than one year. NC Darby, Op 3, 133rd, 146. CinC Freshley, Gen Ord 7, 133rd, 223.

[3] This language does not prohibit the Legislative Affairs officer or committee from reporting on a wide variety of pending legislative issues that impact the Order, such as access to landlocked cemeteries by easements, protection of grave markers, ect. CinC Mellor, 132nd, 311 (General Order 13)

[4] Camps and/or Departments may not be formed outside of the United States, its territories and possessions. NC Pahl, Op 1, 115th, 26. NC Grim, Op VIII, 129th, 431; NC Pahl, Op 1, 134th, 202. – OVERTURNED BY NATIONAL ENCAMPMENT, DIR 1, 134th, 129.

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Members-at- large shall not be less than five dollars ($5.00) which shall be placed in the Permanent Fund.

Section 2a. The supreme power and authority of the Order of Sons of Union Veterans of the Civil War shall be vested in the National Encampment. To this end, no form of government shall be considered as legally established until the same has been submitted to and duly approved by the National Encampment. Between sessions of the National Encampment, the business of the Order shall be carried on in accordance with policies established by the National Encampment or, when it has not fixed a policy, by the Council of Administration which shall have the authority and duty usually exercised by a Board of Directors.

Section 2b. If the Commander-in-Chief is of the opinion that an action of any National Encampment is in violation of or in conflict with our Congressional Charter, and/or the Constitution, and/or National Regulations, and/or United States Law, and/or any State's Law, he may propose such General Order(s) to delay implementation of such action or suspend such action if previously implemented, until such time as the violation or conflict can be corrected. A two-thirds majority vote of the Council of Administration is required to support the proposed General Order authorizing the Commander-in-Chief to proceed, the Commander-in-Chief abstaining from participating in such vote and the Senior Vice Commander-in-Chief may only vote to break a tie. Such presentation and vote may be taken by electronic means of communication. The Commander-in-Chief must propose a resolution to the conflict by the next National Encampment.

Section 3. The National Encampment shall act as a final court of appeals from all orders, decisions and rulings of the Commander-in-Chief and the determination of such appeal at any meeting shall not be subject to review at any subsequent meeting.

ARTICLE VI.
Formation and Disbandment

Section 1. A Camp may be formed by authority of the Department Commander with the approval of the Commander-in-Chief.

Section 2. The Commander-in-Chief upon the recommendation of the Department Commander shall have the power to revoke the Charter of any Camp which does not conform to the Constitution and Regulations of this Order.

Section 3. A Department consisting of at least three (3) Camps may be formed by the authority of the Commander-in-Chief.

Section 4. RESERVED.

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Section 5. Camps organized in States where no Department exists shall be attached to the National Organization as Camps-at-Large.

Section 6. The Commander-in-Chief shall have the power to revoke the Charter of any Department which may not conform to the Constitution and Regulations of this Order or which becomes reduced to less than the number of Camps and Members required for organization thereof.

ARTICLE VII.
Membership

Section 1. Membership classes. There shall be four (4) classes of membership.

(a) Members.

Males at least fourteen (14) years of age who meet the qualifications stipulated in Article III of this Constitution and Section 200303 of the Articles of Incorporation. Members enjoy all the rights, privileges and responsibilities of membership.[5], [6]

(b) Life Members.

Members who have paid the requisite Life Membership fee as established by the National Organization. Life Members are exempt from the National per capita dues and otherwise, enjoy all the rights, privileges and responsibilities of membership.[7]

(c) Honorary Members. The Commander-in-Chief, upon recommendation from a Camp, Department, or the Council of Administration and with the approval of the Council of Administration, may grant honorary memberships to persons of acknowledged eminence who are especially distinguished for conspicuous and consistent loyalty to the Constitution and the laws of the United States of America, and who have been active and eminent in maintaining the supremacy of the same and are known not to be eligible for membership in our Order. The National Organization, Departments, and Camps shall not impose the per capita dues, fees, dues,

[5] An honorably discharged member who again joins the Order does not regain his past rank. CinC Griffin. Op. XXXV, Blue Book, 23. Constitution, Article VII, Section 1(a)

[6] A Brother cannot be a member-at-large attached to National Headquarters, if he resides in a state served by a Department. CinC Orr, General Order 18, 117th, 110.

[7] Real Sons are granted all rights and full benefits of full membership and that all fees, including per capita, be waived by Camps, Departments and the National Organization. DIR 1, 110th, 31.

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or any other monetary assessment on Honorary Members. Honorary Members are entitled to a free subscription to the Banner.[8],[9]

(d)Junior Members. Males less than fourteen (14) years of age who meet the qualifications stipulated in Article III of this Constitution and Section 5 of the Articles of Incorporation.

Section 2. Associates. There shall be two classes of Associates.

(a) Associates are males at least fourteen (14) years of age who do not meet the qualifications stipulated in Article III of this Constitution and Section 5 of the Articles of Incorporation but otherwise meet the requirements for membership established by the National Organization.[10]

(b) Junior Associates are males less than fourteen (14) years of age who do not meet the qualifications stipulated in Article III of this Constitution and Section 5 of the Articles of Incorporation but otherwise meet the requirements for membership established by the National Organization.

(c) The combined number of Associates and Junior Associates in any Camp shall not exceed one-third (1/3) of the total roster of the Camp at the time of election. At no time during a meeting of a Camp, a Department, or the National Organization shall business be transacted if the number of Associates in attendance exceeds forty-nine per cent (49%) of the total attendance then present at said meeting.

(d) Associates or Junior Associates may not be elected, appointed, or otherwise assume the offices of Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer or be appointed Commanding Officer of the Sons of Veterans Reserve.

(e) Associates and Junior Associates shall not be counted toward the required number of members to establish a new Camp. The names of Associates may not appear on the Camp

[8] National Regulations Chapter V, Article VI regarding discipline of a member does not apply to an Honorary Member since our Constitution does not grant him "all the rights, privileges and responsibilities of membership." It is my further opinion that once an Honorary Membership is granted it cannot be revoked. NC Grim, Op VIII, 125th, 106.

[9] Honorary Membership is given to a person, not a position. CinC Powell, 121st, 6.

[10] The number of associates in any Camp shall not exceed one-third of the total. No Encampment may operate at any level (Camp, Department or National) if the number of associates present is greater than 49% of the total attendance. Associates may not hold any of the following offices: Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer or Commanding Officer of the Sons of Veterans Reserve. Associates may not be counted toward the required number of members to establish a new Camp. The names of associates may not appear on the Camp charter nor may associates be designated as charter members of the Camp. Associates otherwise enjoy all the rights, privileges and responsibilities of membership. NC Pahl, Op I, 121st, 22.

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Charter nor may Associates be designated as Charter Members of the Camp. Associates otherwise enjoy all the rights, privileges, and responsibilities of membership.

Section 3. Establishment of Associates and Junior Associates by Departments and Camps. Departments, at their own discretion, may establish Associates and/or Junior Associates. . Departments may impose further restrictions on Associates and Junior Associates, provided that the rights established in Chapter V, Article VI of the National Regulations may not be altered, reduced, or vacated. If a Department specifically establishes Associates and/or Junior Associates by amending its bylaws, Camps within said Department may amend the Camp bylaws and establish Associates and/or Junior Associates. Camps may impose further restrictions in accordance with the provisions of the Department bylaws and provided that the rights established in Chapter V, Article VI of the National Regulations may not be altered, reduced, or vacated. If a Department does not establish Associates and/or Junior Associates, Camps within the Department's jurisdiction may not establish Associates or Junior Associates.

Section 4. A Member in good standing upon written application to his Camp shall be entitled to receive a Transfer Card or Honorable Discharge, and, if his Camp be disbanded or suspended shall be entitled to receive a Transfer Card from the Commander of the Department.[11]

Section 5. The National Organization may further provide for the regulations of Junior Members and/or Junior Associates in the Regulations provided they are not inconsistent with the provisions of this section.

ARTICLE VIII.
Permanent Fund

Section 1. The Permanent Fund of the Order shall consist of funds now invested in U. S. Savings Bonds, such as monies as have been or may be given or bequeathed to the National Organization in memory of a Civil War Veteran, all monies given or bequeathed to the National Organization and not designated for some other purpose by the donor or testator, and such other monies as may be added thereto by vote of the National Organization or of the Council of Administration. Monies given or bequeathed in memory of a Civil War Veteran shall be accounted for under a separate heading as the "Honor Roll Fund."

[11] If a member in good standing requests a transfer card, the Camp must provide it and there is no fee that can be charged for that. NC Pahl, Op 1, 124th, 10.

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Section 2. Such funds shall be kept on deposit in one or more bank institutions whose deposits are fully insured to the amount of the deposit, or invested in obligations of the United States or in the securities of corporations or trusts located in the United States, which securities are listed or admitted to trading privileges on the New York Stock Exchange, American Stock Exchange or NASDAQ, and no investment shall be made in the securities of any corporation or trust which has not paid regular dividends on its common stock, or on its capital stock if it has only one class, for at least three years prior to such investment.

Section 3. All monies shall be deposited and all investments made in the name of the Order.

Section 4. All monies given or bequeathed to the National Organization upon any express trust shall be held and the income and principal thereof shall be used only in accordance with the terms of the trust, but the restrictions in this Article upon the investment and use of funds shall apply to trust funds, in so far as they are consistent with the terms of the trust.

Section 5. Except as may be provided in the will or donation giving trust funds, no part of the principal of any of the funds covered by this Article shall ever be spent, and all monies accruing from the sale of rights and all stocks received as a dividend shall be held as part of the principal of the fund to which they accrue.

Section 6. By vote of the National Encampment or of the Council of Administration and subject to the restrictions governing any trust funds, the income of the funds covered by this Article accruing in the year in which such vote is passed, or any portion of such income, may be transferred to the General Fund and used for the expenses and purposes of the Order, but any income not so transferred shall be added to the principal.

ARTICLE IX.
Amendments

All proposed amendments to this constitution shall be submitted in writing to the Commander-in-Chief, upon prior approval by some Department, not later than forty days preceding the meeting of the National Encampment, and such proposed amendment shall be published in general orders preceding such meeting. Such proposed amendments shall be adopted by a two-thirds vote of the members present and entitled to vote at a stated meeting of the National Encampment, and shall become effective when favorably acted upon and ratified by not less than 50% of the Departments, and proclaimed in general orders, whereupon they shall be and become a part of this Constitution.

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Article X.
Dissolution of Corporation

This organization is organized and operated exclusively for charitable, educational or other purposes within the meaning of section 501(c)(3) Internal Revenue Code of 1986.

Notwithstanding any other provision of these articles, Sons of Union Veterans of the Civil War, shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law) or (b) by an organization contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue law).

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 (or corresponding section of any future federal tax code), or shall be distributed to the Federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed by the Court of Common Pleas of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine which are organized and operated exclusively for such purposes.

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NATIONAL REGULATIONS

CHAPTER I
CAMPS

Article I
Formation

Section 1. When a Camp is organized, the membership thereof shall not be less than five. No Camp shall be organized or instituted until the Application for Charter has been approved by the Commander-in-Chief. Camps shall be named for an honorably discharged Union Civil War veteran, or some other person making substantial contributions to the cause of preserving the Union during the years 1861 to 1865, a Camp previously in the community, a GAR Post previously in the community, a battle of the Civil War or the name of the community in which the Camp is based. Camps shall select their name, provided no two Camps within a Department have the same name or Camp number. The Camp number will be assigned by the Department Commander.[12] Camps in existence on or before August 13, 2017 shall be grand-fathered from adhering to this provision.[13],[14],[15],[16],[17],[18]

Section 2. Upon the formation of a Camp, there shall be issued to it a Charter, which shall be signed by the Department Commander, attested by the Department Secretary, and approved by the Commander-in-Chief. The Charter Fee for a new Camp shall be fixed by the Department by -laws, which fee shall be paid to the Department and shall accompany the application for a Charter.[19]

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[12] Zero is not an appropriate number for a Camp of the Order. Op III, NC Pahl, 135th, 173.

[13] Commander-in-Chief may issue blanket authorization for initial start up of Camps, in lieu of requiring signature on form 23 of the Commander-in-Chief. NC Pahl, Op I, 117th, 40.

[14] When under suspension a Camp cannot function in any manner except to perform those things which will result in termination of the suspension. CinC Orr, Dec X, 117th, 116.

[15] A Camp organizer need not be a Brother of the Sons of Union Veterans of the Civil War, but he should be one of the applicants that is joining together to form a new Camp. CinC Pahl, Dec I, 126th, 8.

[16] A Department Commander may appoint a Brother or Brothers to re-organize a Camp under suspension when the Camp has no officers willing or able to perform the duties necessary to lift the suspension. NC Grim, Op IV, 128th , 261.

[17] Camps in the Order will be those as outlaid in the Constitution and Regulations and will not be on-line or "Virtual Camps". CinC Martin, G.O. 14, 136th, 388.

[18] Hyphenated camp names shall be allowed when submitting a request for the establishment of a new camp: provided that the names are limited to the last names, separated by a hyphen, of two honorably discharged Union Civil War veterans or other persons making substantial contributions to the cause of preserving the Union during the years 1861 – 1865. CinC Day, G.O. 3.

[19] The request for a replacement Charter should be made to the Commander-in-Chief who should then issue a General Order for a replacement Charter. If the names of the members listed on the lost or damaged Charter are known, they may be listed on the replacement Charter. If the original charter names are not known, then no names should be listed. It should be noted on the new charter that it is a replacement charter. NC Grim, Op III, 128th 261.

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Section 3
(a).Charters issued by the old Sons of Veterans organization and issued prior to the congressional charter the Order currently is operating under, are still valid. Any Camp and/or a Department, possessing and conducting operations under such charter, have, always, and will continue to operate under the full authority of the Sons of Union Veterans of the Civil War.
(b). Charters of previous Camps and/or Departments, no longer in existence, may not be "reactivated". Those seeking to re-activate an old Camp or an old Department must obtain a new charter. Any such old charter may be retained by the new Camp and/or Department for historical purposes.

Section 4. No Charter shall be surrendered by any Camp, so long as ten Brothers thereof, in good standing, demand its continuance; and provided further, the Department Commander and each and every Brother of the Camp shall receive at least twenty days' notice, in person or by mail, of the intention to surrender the Charter.

Section 5. In case of the surrender or forfeiture of the Camp Charter, all ~~the~~ Camp property and ~~money~~ **assets** shall be turned over to the National Commander-in-Chief of the Sons of Union Veterans of the Civil War via the Department Commander of the affected Camp acting as his duly authorized representative~~,~~ to collect and hold all such property in trust for the National Organization Sons of Union Veterans of the Civil War, an organization exempt from taxes under section 501(c) 3 of the Internal Revenue Code. Any transfer or disposal of any of its property by a Camp in arrears for its per capita dues shall be fraudulent and void, and any such transfer or disposal by a Camp of its property in contemplation of disbandment or surrender of its Charter shall also be fraudulent and void. All property of a Camp is held by it as a charitable trust that is to be held and used for the purpose for which the Order exists, and any such transfer or disposal within six months of disbandment or surrender of its Charter without consent of the Department shall be conclusively presumed to be in contemplation of such disbandment or surrender. No Camp shall divide its property among its Brothers.

Section 6: Brothers of the Order who reside outside of the United States, its territories and possessions, may petition the National Organization to form a Camp in their home country, to be an affiliated association to the Sons of Union Veterans of the Civil War.

Section 7: Such affiliated association shall be formed under the laws of the nation or territory where such Camp shall be headquartered as a totally separate organization. Such affiliated association shall not be considered subordinate to the Sons of Union Veterans of the Civil War. Such affiliated association shall be licensed by the Sons of Union Veterans of the Civil War to perform all such acts as may be appropriate for a Camp of the Order. Such affiliated association shall be known as an International Camp.

Section 8: A petition of the proposed International Camp shall comply with the instructions as found in Form 50. Such International Camp shall make its application as a Camp-at-Large as set forth in these Regulations.

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Section 9: Upon approval, the National Organization shall issue a charter to the International Camp as an International Camp of the Sons of Union Veterans of the Civil War, noting upon said Charter this is an affiliated association.

Section 10: The relationship of the International Camp with the Sons of Union Veterans of the Civil War shall be administered through the Department-at-Large of the Sons of Union Veterans of the Civil War.

Section 11: To receive a license to operate from the Sons of Union Veterans of the Civil War, membership in an International Camp shall be limited to brothers of the Sons of Union Veterans of the Civil War. Once a brother becomes a member of an International Camp, such brother shall pay his National Per Capita, plus an amount set by the Council of Administration to cover the additional Banner mailing costs, to the Sons of Union Veterans of the Civil War, the same as if the brother was a member of a Camp of the Order. Such payment is to be forwarded to the National Organization, Sons of Union Veterans of the Civil War through the International Camp in the same fashion as a National Camp-at-Large.

Section 12: All payments to the Sons of Union Veterans of the Civil War by brothers and International Camps residing or located outside of the United States, its territories and possessions, must be in United States dollars and paid by international money order or a check drawn on a US bank. This includes sales through the Quartermaster Store.

Section 13. A Camp one year or more in arrears in the payment of per capita dues and failing or neglecting to forward reports, may be disbanded and the Charter thereof revoked.

Section 14. Camps having been dropped may be reinstated upon payment of a required fee, to be determined by the Department, and may retain their original Charter.

Section 15. A Camp failing to pay per capita dues or neglecting to forward reports within the time specified by law may be suspended by the Department Commander. Suspended Camps may be reinstated by forwarding reports and paying all arrearages of per capita dues.

Section 16. Any camp which fails to file the Form 22, Form 27, or EIN report by the dates specified herein shall have its charter automatically suspended. The Department Commander shall issue a Department Order noting the automatic suspension.

Section 17. Any camp which fails to file its U.S. Internal Revenue Service ("IRS") Form 990 appropriate to the individual tax circumstances of the camp (usually Form 990N), or any future replacements for Form 990N or other Form 990**,** by the due date specified by the IRS shall be automatically suspended. The Department Commander shall issue a Department Order noting the automatic suspension**.** A camp may be reinstated by providing proof of filing the appropriate Form 990. Proof shall constitute a receipt of the Form 990 by the IRS, usually an online confirmation for the Form 990N.

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Section 18. Any camp which has had its tax-exempt status revoked by the IRS shall be automatically suspended. The Department Commander shall issue a Department Order noting the automatic suspension. A camp may be reinstated by providing proof of the reinstatement of its tax-exempt status under either section 501(c)3 or 501(c)4 of the Internal Revenue Code.

Section 19. A camp that has had its tax-exempt status revoked by the IRS for failing to file its Form 990 for three consecutive years cannot be part of the Group Exemption of the National Organization. Its tax status must be standalone.

Section 20. Camps that had their tax-exempt status revoked for failure to file its Form 990N for three consecutive years prior to July 1, 2017 may apply to the Department for reinstatement, at the discretion of the Department Commander, as an unincorporated association without formal tax status if: (1) its assets are less than $1,000 and (2) its revenues are less than $5,000 annually. Any camp operating as an unincorporated association without formal tax status shall take no action that jeopardizes the tax-exempt status of the Department or the National Organization. If a camp's tax status has negatively impacted the tax-exempt status of the Department or the National Organization, the camp will be suspended until it has taken such action as to prove that it has remedied the problem. Such proof shall be an official communication from the IRS resolving the matter.

Section 21. A camp choosing to operate as an unincorporated association without formal tax status may re-apply for tax-exempt status under sections 501(c)3 or 501(c)4 at a future date. If tax-exempt status is restored, the camp must meet all filing requirements for the appropriate Form 990.

Section 22. A camp must have an active Tax ID number with the IRS (EIN) regardless of whether it has a bank account. Not having a bank account does not relieve the camp from its responsibility to file the appropriate Form 990 and to maintain tax status.

Section 23. It is the responsibility of the camp's Treasurer to file the appropriate Form 990 on time each year. It is the ultimate responsibility of the camp's Commander that the appropriate Form 990 has been filed.

Article II
Membership

Section 1. Each application for membership shall be recommended by a Brother of the Camp who shall vouch for the applicant's eligibility and moral character. It shall be then referred to a committee of three (of which the Brother recommending shall not be one) for investigation and report. The Committee shall make a careful investigation of the facts set forth in the application, and shall recommend the election or rejection of the applicant.[20],[21], [22],[23]

[20] There is a difference between someone who is dropped from membership and someone who is honorably discharged. A Brother dropped still has financial obligations of the Order which must be addressed before he can be

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re-instated, Per Commander-in-Chief Bundy, as recorded in the proceedings of the Fourteenth National Encampment on page 31, his decision number seventeen. Members who have been granted honorable discharges may be received again by simply being reobligated after application for an election to membership. One who is honorably discharged is again received by new application, application fee, payment of dues, and election to membership. If a Brother was dropped from membership and still has financial obligations to the Order, he may not be readmitted until the Camp that confirms that all past financial obligations have been paid or forgiven. CinC Pahl, Dec VIII, 126th, 8.

[21] Step-son is not eligible. CinC Russell, Dec. IV, 15th, 41; CinC Griffin, Op. IV, Blue Book, 10.;

Son of a cashiered soldier is not eligible. CinC Griffin, Op. VIII, Blue Book, 11,;

Son of a deserter is not eligible. CinC Griffin, Op. IX, Blue Book, 11,;

Adopted son of a veteran, if adopted by the veteran, is not eligible. CinC Webb, Dec. LX, 10th, 45.;

Illegitimate son eligible if in all other respects worthy, and if is clearly established that he is the son of a veteran. CinC Webb, Dec. LIX, 10th, 44.;

A man was conscripted into the Confederate Army, but his sympathies being entirely with the Union, he deserted at the first opportunity, joined the Union Army, was honorably discharged, and his widow now receives a pension, held, that his son is eligible. CinC Bundy, Dec. XII, 14th, 28.;

A Surgeon, who was sent by the Surgeon-General of Massachusetts with twelve others to the battlefield of Chantilly, received subsistence from the Government and rendered valuable aid to the wounded, but who was never mustered into the service, his son is not eligible. JAG. Oglesbee, Op. VI, 15th, 106.;

The descendant of a soldier whose record shows desertion, which record has since been officially cleared under Act of Congress, approved March 2, 1889, is eligible. JAG. Russell, Op. XXVII, 13th, 97.;

When State troops served in the Union Army under United States officers, and were paid by the United States for their services, and the father's discharge was signed by the Adjutant-General of the State of Ohio and Major Malcolm McDowell, of the United States Army then serving upon the staff of General Lew Wallace, it was held to be a discharge within the meaning of our C. R. & R., and the sons are eligible to membership. CinC Webb, Dec. "McCrillis Case,", 10th, 17.;

Service in the State militia by the father of the applicant does not make son eligible. JAG. Harrington, Op. VI, 14th, If troops, whether State militia or otherwise, were duly mustered into the service of the United States Government, served therein and were honorably discharged from such service by the United States Government, then sons are eligible, otherwise they are not. CinC Griffin, Op. II, Blue Book, 13.;

A father's service on the United States military railroads is not sufficient to entitle the son to membership. CinC Griffin, Op. XII, Blue Book, 13.;

A father's service as "citizen wagon-master" is not such as will qualify the son for membership. CinC Griffin, Op. XIII, Blue Book, 14.;

Father's membership in United States Christian Commission is not sufficient to entitle son to membership. CinC Griffin, Op. XIV, Blue Book, 14.;

Father's membership in the Indiana Sanitary Commission does not qualify the son for membership. CinC Griffin, Op. XV, Blue Book, 14.;

Father's service in the War of 1812 does not qualify son for membership. CinC Griffin, Op. XVI, Blue Book, 16.;

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Section 2. A rejected applicant shall not be eligible to apply again for membership until six months have elapsed after such rejection.

Section 3 (a). A Brother whose dues are not paid by March 1 may be dropped for nonpayment of dues by a vote of the Camp. A Brother so dropped shall not be admitted to another Camp or membership-at-large unless having received the concurrence of the Camp which dropped him. The Camp which dropped the Brother may require the payment of any prior indebtedness prior to the reinstatement of a Brother in any Camp. A Brother may be reinstated by paying the current year's dues plus a reinstatement fee of ten dollars ($10.00). Dues that were not paid during the time a Brother was dropped from the Order are not considered a prior indebtedness. A Brother so dropped from the rolls of a Camp shall be issued a General Discharge for the Good of the Order.[24]

(b). The reinstatement of a Brother after he has been dropped for non-payment of dues does not restore past honors or offices lost when a Brother was dropped, nor does the time lost count when calculating the Brother's years of service in the SUVCW.

Section 4. A Brother may be dropped for the non-payment of fines in the same manner and form as provided for in the case of non-payment of dues.

The son of one who has borne arms against the United States is ineligible, not with-standing the subsequent loyal service of his father. CinC Griffin, Op. XIX, and XX, Blue Book, 17.;

A descendant of a member of the "Squirrel Hunters" who bases his claim solely upon the service of his ancestor in their organization, not eligible for membership. A descendant of a member of any of the Pennsylvania Emergency or Independent Militia organizations raised during 1862 and 1863 to repel Lee's invasion of the North, which organizations, although not formally mustered into the United States service, were considered as having been in the service by an opinion rendered by the Second Comptroller of the Treasury, War Department, on September 5, 1863 and hence paid by U.S. Army paymasters, is eligible to membership in the Sons of Veterans. NC Coffin, OP V, 34th , 111. ;

The son of a person who was a cousin of a veteran, not eligible. NC Orr, Op 8, 127th, 162.

A member's eligibility may be challenged from a source outside, as well as within, the Camp of which he is a member; Provided, however, (I) That the complaint, with all supporting evidence, must first be lodged with that Camp before an appeal to any other authority may be taken, and (2) The person or body challenging the eligibility must produce competent and prima facie conclusive evidence that the member challenged is an imposter, before the Camp or any other authorities having disciplinary jurisdiction, shall be required to act thereon. NC Coffin, Op II, 41st , 120. Chapter I, Article II, Section 1.

[22] Each applicant shall provide proof of lineage for each generation, back to the qualifying ancestor. DIR 132nd, 86.
[23] Regardless of the balloting method used a majority of the Brothers present is required to approve or reject a candidate. Ritual of the Order, General Instructions #10.
[24] Dues paid by a Camp on behalf of a Brother, in anticipation of that Brother later paying such dues, along with any associated fines, and which Brother is subsequently dropped for failure to pay, cannot be considered as prior indebtedness for the purposes of rejoining the Sons of Union Veterans of the Civil War. G.O. 14, CinC Campbell, 134th, 299.

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Section 5. A Brother holding a Camp or Department Transfer cannot be admitted to any Camp or Encampment during its sessions unless given permission by vote of said Camp or Encampment. He is a Brother of the Order for purposes of discipline only, and shall be considered honorably discharged if the card is not deposited with and accepted by some Camp within a year. A Brother thus discharged can be admitted to membership again only in the same manner as an applicant for original membership.

Section 6: Applicants who are Brothers of the Order in another Camp or a Member-at-Large, may become a dual Member of another Camp. The applicant need not pay the application fee, however, is subject to the full per capita assessment in both Camps. [25], [26]

Section 7. (a) Dual Members shall only be counted in their primary or home camp in the total membership count of the Department but listed on each camp roster.

(b) A dual member must identify his primary or home camp and such camp must file a Form 30 showing that information.

(c) Dual members may be counted toward the required number of members required to establish a new camp.

Section 8. A Dual Member shall only be eligible as a delegate to Department and National Encampments from one Camp or Department.

Section 9. Camps may receive Brothers who were originally admitted to membership as Department Members-at-Large.

Section 10. A Brother in good standing shall be granted an Honorable Discharge upon written request to the Camp Commander.[27] A Brother issued an Honorable Discharge may apply for admission to any other Camp or membership-at-large at a later date.

Section 11. A member in good standing may report a qualifying supplemental Civil War ancestor by filing an application form with his camp secretary using the same application form as required

[25] If a brother is a dual member of two or more Camps and desires to resign from one, remaining a member of the Order through other Camps, the Camp he resigns from will report him as discharged from the camp at his request without issuing an Honorable Discharge form. He is still a member of the Order and thus cannot be given an Honorable Discharge but he is discharged from your camp. NC Orr, Op , 127th, 161.

[26] Any motion, proposal or resolution to modify the payment of per capita dues to both Camps proposed by the Department of New Jersey and/or any of its members in the next five years be ruled out of order unless that motion includes a plan of, if placing this into effect, that both the Executive Director and the National Treasurer are willing to certify will work for our Order. DIR 136th, 81. (2017)

[27] A brother of the Order who submits his resignation from the Order to one of his Camps and that Camp issuing an Honorable Discharge, the Honorable Discharge is binding upon all other Camps and Departments of which he may have been a member (and the Order as a whole), so long as there are no disciplinary actions pending upon which the brother in question has notice.

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for initial membership and printing the word “Supplemental” at the top of the form and shall pay the national application fee for each application.

Article III
Transfers and Discharges

A Member in good standing upon written application to his Camp shall be entitled to receive a Transfer Card or Honorable Discharge, and, if his Camp be disbanded or suspended shall be entitled to receive a Transfer Card from the Commander of the Department.[28]

Article IV
Meetings

Section 1. a. Regular and special meetings of Camps shall be held as provided by the respective bylaws.[29],[30]

b. Camps, Camp Councils, and any Camp Committees shallbe permitted to conduct electronic meetings or provide electronic participation to in-person meetings if all the provisions in paragraphs c. and d. of this Section are met, provided that Camp bylaws may specifically restrict or prohibit electronic meetings.

c. The Camp Commander, Council Chairman, or committee chairman, as the case may be, must ensure that all Brothers participating in such meeting and desiring to vote are in good standing and entitled to vote.

d. The Camp Commander, Council Chairman, or committee chairman, as the case may be, must ensure that all Brothers attending the meeting by electronic means have anopportunity to express their opinion.

Section 2. The number of Brothers necessary for a quorum shall be determined by Camp By-Laws.

Section 3. (a) Any Member of the Auxiliary to the Sons of Union Veterans of the Civil War, the Woman's Relief Corps, the Daughters of Union Veterans of the Civil War, and the Ladies of the Grand Army of the Republic may be admitted to the sessions of the Camp.

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[28] If a member in good standing requests a transfer card, the Camp must provide it and there is no fee that can be charged for that. NC Pahl, Op 1, 124th, 10.

[29] Meetings within our Order are not open to the public, only Members in good standing can demand attendance to a meeting of the Order. NC Pahl, Op V, 116th, 8.

[30] A regular or special meeting of the Camp shall be held as provided by the respective Bylaws. A member attending a meeting needs two things: (1) his membership card and (2) his membership badge worn up on the left breast. If the meeting is conducted according to the Ritual, the following is necessary: 1) Charter, 2) Flag, 3) Bible, 4) Altar, 5) Altar Cloth, 6) Gavel, 7) Ballot Box, 8) White balls, 9) Black Balls. Unless the Camp Bylaws require the use of the ritualistic ceremonies in the conduct of meetings, it is optional and the Camp Commander makes the decision subject to an appeal to the Camp. NC Grim, Op II, 128th, 261.

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(b) Anyone who is under suspension from the SUVCW or has been dishonorably discharged from the SUVCW and anyone from one of the organizations listed in paragraph (a) of this section that is under suspension from that organization or has been dishonorably removed from that organization is forbidden to attend a camp meeting for any reason.

Section 4. Public expression of personal opinions and views that are counter to SUVCW regulations and policies in conjunction with any SUVCW trade-marked emblem, Camp, or Department name, SUVCW title or anything that implies connection or affiliation with the Sons of Union Veterans of the Civil War is prohibited.

Section 5. The use of ritualistic ceremonies in the conduct of meetings and initiation of candidates is optional.

Section 6. A Camp may change its location from one town to another by a two-thirds vote of the Brothers present at a stated or special meeting called for that purpose, provided that thirty days' notice by mail has been sent to all Brothers that such action is to be taken, the result of such action to be approved by the Department Commander.

Section 7. Camps may consolidate with one another, provided a two-thirds vote of such Camps shall so decide and provided further that notice of such intended consolidation shall have been sent to the Brothers thereof by mail at least thirty days prior thereto. Such action to be approved by the Department Commander. In such case the books, papers and property shall belong to the consolidated Camp.

Article V
Officers

Section 1. The officers of a Camp shall be: Commander, Senior Vice Commander, Junior Vice Commander, three Members of the Camp Council, Chaplain, Color Bearer, Guard, Guide, Historian, Memorials Officer and Patriotic Instructor, Secretary, Treasurer (or Secretary-Treasurer). The Commander, Secretary and Treasurer shall not serve on the Camp Council.[31]

Section 2. The Camp Commander, Senior and Junior Vice Camp Commander, Camp Council, Secretary, Treasurer (or Secretary-Treasurer), Delegates and Alternates shall be elected at a regular meeting of the Camp between the first meeting in August and the first meeting in December, inclusive. A majority vote shall be required to elect all elective officers, except members of Camp Council, Delegates and Alternates, who shall be elected by a plurality vote. On assuming office, the Commander shall appoint all other Camp officers.[32]

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[31] Camp Commander whose camp disbands during his term is not entitled to Past Camp Commander's honors. JAG Gould, Op VII, confirmed CinC Darling Dec IX, 16th. Chapter I, Article IV, Section 1.

[32] Appointed officers may not appeal their removal from office. NC Pahl, Op II, 116th, 7.

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Section 3. The officers of Camps shall be installed at a regular meeting of the Camp to be held between the first meeting in September, and the first meeting in the following January, inclusive, by a person designated by the Department Commander who shall make report thereof upon the prescribed forms furnished to him. Said dates of election, and installation to be fixed by each Department and become part of the Department bylaws. The Council of Administration shall have authority to grant exceptions to the dates prescribed by these Regulations for Camp elections and installations of Officers, when requested, for adequate reasons, by a Department.

Section 4. Any vacancy which may occur in an elective office of a Camp shall be filled temporarily by the officer next in rank. Such vacancy shall be filled for the unexpired term by the Camp Council. Rank of officers at the Camp level:

Commander
Senior Vice Commander
Junior Vice Commander
Secretary
Treasurer
Chair of the Camp Council
Member of the Council (longest serving has priority, if two competing have same seniority, then alphabetically, beginning with A)
Patriotic Instructor
Chaplain
Counselor
Historian
Graves Registration Officer
Memorials Officer
Guide
Color Bearer
Guard
Currently serving elected National Officer
Currently serving elected Department Officer
Past Commander-in-Chief
Past Department Commander
Past Camp Commander
Brother of Camp with longest time as brother of the Order
Eagle Scout Certificate Coordinator
Signals Officer
Recruiting Officer
Welfare Committee

Section 5. A Camp may by a two-thirds vote first giving five days' notice by mail, vacate the position of any elective officer who shall have been absent from six consecutive regular meetings without good cause and such vacancies shall be filled in the same manner as other vacancies.

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The Camp may likewise impeach and remove from office by a two-thirds vote any officer for immoral conduct or for any abuse in office or dishonorable practice of any kind.

Section 6. Whenever an elected officer of the Camp declares to the Camp Council that he is unable to discharge the duties of his office, and until he declares to them the contrary, such duties shall be discharged by the appointment of a temporary officer serving in an Acting capacity, appointed by a two-thirds (2/3) vote of the Camp Council. The temporary appointee shall have full authority and responsibilities of that office during the period served.

Section 7. If the Camp Council by a two-thirds (2/3) vote determines that an elected officer is unable to discharge the duties of his office or that an elected officer is failing to discharge the duties of his office such duties shall be discharged by the appointment of a temporary officer serving in an Acting capacity, appointed by a two-thirds (2/3) vote of the Camp Council. The temporary appointee shall have full authority and responsibilities of that office during the period served.

Section 8. Any Camp whose Brothers reside in different communities may arrange its Brothers into divisions or sections corresponding to such communities; may give each such section or division a distinctive name; may prescribe its organization; and may delegate to it such of the work of the Camp in that community as the Camp may specify.

Article VI
Installation

Section 1. Before proceeding with the Installation, the Installing Officer shall require the Camp Treasurer to produce receipt from Department Headquarters for payment of per capita dues in full and all indebtedness due the Department. Failure to comply, the Installing Officer shall have all reports due, prepared, collect and receipt for payment of all indebtedness and induct the officers into their respective offices.

Section 2. Prior to the meeting of a Camp for the Installation of Officers, the Installing Officer shall inspect and examine the books, records, forms, etc. and property of Camp, noting as to correctness, Rituals, Constitution and Regulations, and all necessary details for proper conduct of business, receipt books, dues and credits of Brothers, etc. He shall correct irregularities, impress that the Regulations be observed. He shall make a detailed report thereof to the Department Commander who shall take action for compliance with the Regulations. He shall complete the Installing Officer's Report (Form 22) before departing and provide the same to the Camp Secretary to be filed with the Department Secretary. This may be legibly handwritten and if so, the Camp Secretary shall type the information and submit both.

Article VII
Elected Officers Job descriptions & Duties

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Section 1. Camp Commander- *The purpose of the office of Commander is to direct and to provide oversight of Camp operations in order to foster and promote the goals and objects of the Sons of Union Veterans of the Civil War.* The Commander shall preside at all meetings of the Camp. He shall decide all questions of order without debate, subject, however, to an appeal to the Camp. It shall be his duty to detail all officers and appoint all committees (of which he shall be a member ex-officio) not otherwise provided for, approve all orders or requisitions made on the Treasurer or Camp Council for appropriations of money, or any property of the Camp, and perform all other duties pertaining to his office. The activities of the Camp Commander should include:

(a) Presiding at all meetings of the Camp.

(b) Appointing the appointed officers and all committees.

(c) Become familiar with all SUVCW forms that are utilized for conducting the business of the Camp, especially those that require the Commander's signature, and ensure that all reports are submitted to the Department by the specified time

(d) Ensuring that the Camp officers and committees do their jobs.

(e) Representing the Camp at community functions.

(f) Becoming familiar with the Camp's and Department's bylaws and the Order's Constitution and Regulations.

(g) Keeping the membership informed by issuing "Camp Orders", attested to by the Camp Secretary.

(h) Consulting with Past Camp Commanders for advice on Camp matters.

(i) Becoming familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

(j) Serving as liaison between the Camp and Department.
(k) Sign the Camp's Bylaws each time they are modified and forward them to the Camp Secretary.

Section 2. Camp Senior Vice Commander- *The purpose of the office of Senior Vice Commander is to assist the Commander, promote the Order and preside at Camp meetings in the absence of the Commander.* The Senior Vice Commander shall assist the Commander and shall perform such duties as pertain to their office. The activities of the Camp Senior Vice Commander should include:

(a) Presiding at Camp meetings in the absence of the Camp Commander.

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(b) Acting as a personal representative upon the request from the Camp Commander.

(c) Gathering appropriate data about Camp activities and forwarding to the Department Senior Vice Commander.

(d) Promoting Camp activities in the local media.

(e) Publishing a Camp newsletter.

(f) Scheduling informative programs for Camp meetings.

(g) Carrying out other responsibilities delegated to the position by the Camp bylaws, Camp and Camp Commander.

Section 3. Camp Junior Vice Commander- *The purpose of the office of Junior Vice Commander is to assist with the recruitment and retention of Brothers (Members, Associates, and Juniors).* The Junior Vice Commander shall assist the Commander and shall perform such duties as pertain to their office. The activities of the Camp Junior Vice Commander should include:

(a) Contacting prospective Brothers whose names are supplied to the Camp by the Department Junior Vice Commander.

(b) Supplying prospective Brothers with membership materials including two membership applications, a copy of a SUVCW organization descriptive leaflet, and an invitation to the next Camp meeting.

(c) Keeping track of applicants' progress in completing membership applications.

(d) Encouraging delinquent Brothers to remain in the Order.

(e) Presiding at Camp meetings in the absence of both the Camp Commander and Senior Vice Camp Commander.

(f) Carrying out other responsibilities delegated to the office by the Camp bylaws, Camp and Camp Commander.

Section 4. The Camp Secretary- *The purpose of the office of Secretary is to keep the minutes of the meetings and to carry on necessary correspondence for the Camp or Department.*

(a) The Camp Secretary shall perform all duties pertaining to his office, keep all books of record, shall make duplicate annual reports to the Department Secretary on or before the 30th day of April upon the forms prescribed by the Order, and furnished by the Department Secretary, showing all gains or losses in membership and the total membership, one copy of which shall be forwarded together with the per capita dues, covering the entire membership, due from the Camp, to the Department Headquarters, the other copy to be placed on file in the Camp. He shall draw all requisitions upon the Treasurer for the

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expenditure of money, upon the order of the Camp, and submit the same to the Commander for his approval, keeping a book for that purpose.[33]

(b) The Secretary shall forward to the Department Secretary the Installing Officer's Report (Form 22) on or before February 15th of each calendar year. In the case of a camp-at-large, the Secretary shall forward the Installing Officer's Report (Form 22) to the Assistant National Secretary appointed to serve as the Secretary-Treasurer of the Department-at-Large on or before February 15th of each calendar year.

(c) The activities of the Camp Secretary should include:

(1) Taking minutes of each Camp meeting.

(2) Maintaining a book or file of minutes of past meetings.

(3) Reading the minutes of the preceding Camp meeting.

(4) Processing and responding to Camp correspondence.

(5) Notifying Brothers of meeting dates and location.

(6) Preparing Form 22, "Report of Camp Installing Officer", in duplicate and sending both copies to the Department Secretary.

(7) Reviewing for accuracy the annual "Life Member Reimbursement Form" (Form 10) that can be prepared by a Camp's Commander, Treasurer or Secretary.

(8) In conjunction with the Camp Treasurer, prepare and submit a "Camp Annual Report" (Form 27) in duplicate to the Department Secretary **on or before April 30** of each year, with check for per capita and application fees, plus two copies of the membership application for each new Brother.

(9) Preparing and submitting a "Camp Status Report" (Form 30) in duplicate to the Department Secretary by the 15th day of the next month following any change in a Camp's membership after the annual report is filed. A check for per capita and application fees, plus two copies of a new Brother's membership application must be enclosed.

(10) Maintaining Camp membership applications and supporting documentation.

(11) Preparing credentials for those serving as Camp delegates and alternates to Department Encampments.

(l2) Maintaining the Camp seal and affixing it to Camp documents as needed.

[33] All reports and forms (less membership applications) submitted to the National Headquarters shall be typewritten, CinC D.V. Medert, GO #2, series 2008-2009.

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(13)Sign the Camp's Bylaws each time they are modified and forward them to the Department Commander for approval once they have been signed by the Camp Commander.

(14) Forward a copy of the Camp's Bylaws signed by the Department Commander to the Department Secretary each time they are modified and no later than 45 days after receiving the approved Bylaws from the Department Commander.

Section 5. Camp Treasurer - *The purpose of the office of Treasurer is to serve as custodian of Camp or Department monies and property, to keep accurate financial records and to prepare periodic financial reports.* The Treasurer shall hold funds of the Camp and have charge of its property not otherwise provided for. He shall pay out the said funds upon requisition in due form from the Secretary, approved by the Commander; shall keep the accounts between the Camp and its Brothers; shall collect all monies due the Camp, giving in all cases receipts therefore; shall notify all Brothers in arrears; and at the next stated meeting after the close of each month, render to the Camp a detailed account of the transactions of the month, and the money balance in his hands. He shall make an annual report to the Department Secretary, and shall perform all such other duties as pertain to his Office. The activities of the Camp Treasurer should include:

(a) Keeping the financial records of the Camp.

(b) Preparing a financial report to be presented at each Camp meeting.

(c) Preparing and sending dues notices to Brothers at least one month before the end of the Camp's fiscal year.

(d) Issuing membership cards to Brothers upon receipt of annual dues.

(e) Serving as custodian of Camp property not otherwise provided for.

(f) Maintaining a bank account in the Camp's name for Camp funds.

(g) Preparing a report on the financial condition of the Camp for review and approval by the Camp Council.

(h) In conjunction with the Camp Secretary, prepare a "Camp Annual Report" (Form 27) with check for per capita and application fees, to be submitted to the Department Secretary on or before April 30 of each year.

(i) Preparing and submitting a "Life Member Reimbursement Form" (for those Brothers who qualify) before March 31 of each year. Notifying a Brother who is in arrears for dues or fines, no later than March 31 of each year.

(j) Preparing and transmitting any and all financial reports as may be required by applicable state law.

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ARTICLE VIII.
Appointed Officers Job Descriptions & Duties

Section 1. Camp Patriotic Instructor- *The purpose of the office of Patriotic Instructor is to educate and provide Brothers and the general public with information that will help to foster patriotism among the membership and the populace in general.* Camp Patriotic Instructor shall perform such duties as are prescribed by the Ritual of the Order or indicated by the official forms, or directed by the Commander. The activities of the Camp Patriotic Instructor should include:

(a) Presenting at each Camp meeting information on such items as –
(1) Civil War military, civilian and other great American leaders,
(2) National and state holidays,
(3) The United States Flag,
(4) Duties of citizenship such as voting,
(5) Great Civil War battles and battles of other wars, and
(6) Great American artifacts and sites;

(b) Providing public displays and orations on patriotism as called upon;

(c) Providing awards of recognition to deserving individuals as deemed necessary or ordered by the Camp.

(d) Any member of a Camp may nominate for a Flag Certificate Award, a person, company or agency that proudly, conspicuously and properly flies or display the United Sates Flag. The Flag must be properly displayed as outlined in Public Laws 94-344, known as the Federal Flag Code, which contains rules for the handling and displaying of the United States Flag. The Flag Certificate Award should not be given to any commercial enterprise that obviously flies it for advertising purposes. Public Law 94-344 as amended appears on the SUVCW website.

Section 2. Camp Chaplain- *The purpose of the office of Chaplain is to conduct such devotional services as directed by the Camp or Department.* The Chaplain shall perform such duties as are prescribed by the Ritual of the Order or indicated by the official forms, or directed by the Commander. The activities of the Camp Chaplain should include:

(a) Conducting prayer at all meetings.

(b) Conducting grave site services for Brothers and important dignitaries.

(c) Conducting memorials for grave dedication or rededication ceremonies of veterans - especially Union veterans.

(d) Serving as custodian of the Camp Bible unless assigned to another Camp officer.

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(e) Preparing an annual necrology of Camp Brothers and submitting the list to Department Chaplain.

(f) Serving as coordinator for the Camp's Memorial Day ceremony.

(g) Becoming familiar with the duties of the office as set forth in the Order's Rituals and Ceremonials.

Section 3. Camp Counselor- *The purpose of the office of Counselor is to serve as a legal advisor to the Commander and to the Camp.* The activities of the Camp Counselor should include:

(a) Advising the Commander and the Camp on such legal issues as may come before them.

(b) Upon request of the Commander, providing advice and interpretation of the Camp's and Department's bylaws, the Order's Constitution and Regulations, and on parliamentary questions.

Section 4. Camp Historian- The purpose of the office of Historian is to collect and preserve all historical and biographical material pertaining to the Sons of Union Veterans of the Civil War (SUVCW) and its membership. The activities of the Camp Historian should include:
(a) Maintaining and cataloging all historical, biographical and/or photographic material given to or developed by the Camp regarding the Civil War, and Sons of Union Veterans of the Civil War (SUVCW).

(b) Such material would include but not be limited to the following: newspaper articles, Camp membership records, Camp meeting minutes, old Camp financial records which should be maintained, or discarded, in accordance with the approved records retention schedule**,** photographs, and donated memorabilia (including Civil War and Grand Army of the Republic artifacts).. Camps, working with the Department Historian, should also identify proper archival storage of Camp records.

Section 5. Camp Graves Registration Officer- *The purpose of the Graves Registration Officer is to locate, record, ascertain the condition of and bring to the attention of proper authorities the need for repair or replacement of the grave markers/memorials of Civil War veterans buried in the jurisdiction of the Camp or Department.* The activities of the Camp Graves Registration Officer should include:

(a) Conducting an inventory of the cemeteries located within the confines the Camp's geographical boundaries and documenting the presence of Civil War veteran grave markers and memorials.

(b) Bringing to the attention of appropriate governmental agencies the existence of grave markers/memorials in need of rehabilitation or replacement.

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(c) Assisting private parties and governmental agencies in the completion of applications for new federal grave markers for Civil War veterans.

(d) Providing documentation of location and condition of Civil War veteran grave markers/memorials to the Department Graves Registration Officer.

Section 6. Camp Memorials Officer- *The purpose of the Camp Civil War Memorials Officer is to coordinate the locating, physical examination of, and recording of all memorials dedicated to Union Civil War soldiers and sailors (outside the care of the National Military Parks, and the U.S. Departments of Defense, or Veterans' Affairs) within their respective geographic boundaries. This includes all sizes of monuments (with or without sculpture), those with Civil War era cannon and inert ammunition, memorial fountains, memorial buildings, memorial windows (stained glass), historical markers, and even small plaques.* Reports on the various memorials and monuments located within the Camp area shall be made from time to time to the Department Memorials officer upon appropriate form. To prevent a duplication of effort on the part of a Camp's membership, the Camp Civil War Memorials Officer should:

(a) Coordinate the search for, physical examination of, photographing of, and recording of Civil War Memorials (as described above) located within the confines of the Camp's geographical boundaries.

(b) Maintain observation of care and upkeep for "local" Civil War Memorials - and bring any shortcomings to the attention of the property owners and community government where the memorial is located. (c) Provide documentation of location and condition of Civil War Memorials (via SUVCW Form CWM 61) to the Department Civil War Memorials Officer.

Section 7. Camp Guide- *The purpose of the Camp Guide is to assist the Commander in the floor work of the Ritual during the Camp or Department meeting and to follow any orders given by the Commander.* Camp Guide shall perform such duties as are prescribed by the Ritual of the Order or indicated by the official forms, or directed by the Commander. The activities of the Camp Guide should include:

(a) Ensuring that the Camp room is proper order and that the altar and stations are properly arranged.

(b) Instructing candidates for membership per the instructions of the Order's Ritual and Ceremonials.

(c) Acting as an escort for all visitors.

(d) Ascertaining if everyone present is entitled to remain for the Camp meeting.

(e) Becoming familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

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Section 8. Camp Color Bearer- *The purpose of the office of Color Bearer is to care for the Camp Colors and to assist the Camp Guide during the Camp/Department meeting.* Camp Color Bearer shall perform such duties as are prescribed by the Ritual of the Order or indicated by the official forms, or directed by the Commander. The activities of the Camp Color Bearer should include:

(a) Placing the altar cloth and an unopened Bible on the altar prior to the opening of the Camp.

(b) Placing station banners at the stations prior to the opening of the Camp.

(c) Assisting the Guide in ascertaining if everyone present is entitled to remain for the Camp meeting.

(d) Presenting the United States Flag during the Pledge of Allegiance by the Camp.

(e) Attending to the altar and stations by removing altar cloth, Bible and station banners following the close of the Camp.

(f) Becoming familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

Section 9. Camp Guard- *The purpose of the office of Guard is to secure the door to the Camp or Department meeting and to admit only those Brothers and visitors who are qualified or entitled to enter.* Camp Guard shall perform such duties as are prescribed by the Ritual of the Order or indicated by the official forms, or directed by the Commander. The activities of the Camp Guard should include:

(1) Securing the door of the Camp meeting.

(2) Checking dues receipts or cards of Brothers and admitting only qualified Brothers and authorized visitors.

(3) Allowing no one to enter during the opening or closing of the Camp.

(4) Allowing no one to enter during the initiation of candidates.

(5) Becoming familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

ARTICLE IX.
Optional Officers Job Descriptions & Duties

Section 1. Each Camp may have a Welfare Committee to be appointed by the Camp Commander who shall serve during the year. This Committee shall consist of one Brother for each ten (10) Brothers of the Camp with a minimum of three (3); the Chairman to be designated by the Camp Commander. It shall be the duty of the Welfare Committee to:

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(a) Assist in maintaining the membership upon a good standing basis of each Brother.

(b) To actively assist in obtaining new Brothers by preparing a list of eligible.

(c) To suggest to the Camp means of creating and maintaining interest in its meetings and such other matters as may be of value to the Camp.

(d) To assist Brothers of the Camp requiring aid in obtaining employment.

Section 2. Camp Eagle Scout Certificate Coordinator- *The purpose of the Camp Eagle Scout Certificate Coordinator is to recognize the advancement of young ~~men~~ scouts belonging to the Boy Scouts of America to the rank of Eagle Scout, to maintain statistics of requests and presentations of the Sons of Union Veterans of the Civil War Eagle Scout Certificate.* There is no provision in the Order's Regulations for a Camp *Eagle Scout Coordinator*. *If a camp does not want to participate in this program the Department Eagle Scout Coordinator is responsible for the certificates. If the camp wants to participate the Camp Commander is encouraged to appoint an Eagle Scout Certificate Coordinator to coordinate and/or perform the following duties. Camps that do not elect to appoint an Eagle Scout Certificate Coordinator are still required to perform the duties listed below and the information for filling out the certificates will be sent to the Camp Commander.* The activities of the Camp Eagle Scout Certificate Coordinators should include:

(a) Maintaining an email address and keeping the DESCC informed of any changes.

(b) Maintaining a listing of the Scout Council and their office address in their area.

(c) Establishing and maintaining contact with the local Scout Council in their area

(d) To keep the Scout Council informed of any changes to our program

(e) Receiving requests for Eagle Scout Certificates and make arrangements to present the certificate.

(f) Submitting a report to the Camp Encampment showing the total number of certificates presented.

(g) Keeping a record of all certificates presented during the year and providing this to the DESCC by July 1st.

(h) Performing all other duties as regulated by the C&R, National encampment and Commander-in-Chief;

Section 3. Camp Signals Officer- *The purpose of the Signals Officer is to serve as the senior advisor on electronic communication technology and manage the assigned resources in such a manner as to reflect positively on the accomplishment of the goals and objectives of the Sons of Union Veterans of the Civil War.* There is no provision in the Order's Regulations for a Camp Signals Officer. However, Camps may establish such a position. The activities of the Camp Signals Officer should include:

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(a) Providing the Commander and the Camp Council with advice and assistance relative to matters involving communication and technology.

(b) Supervise or serve as the Camp Webmaster if the Camp has an Internet home-page or Web site.

(c) Be familiar with and comply with the National Communication Technology policy.

Section 4. Camp Recruiting Officer- *The purpose of the Recruiting Officer is to provide a single point of contact for potential applicants to obtain information, forms, and assistance as well as to serve as a staff officer, reporting to the Junior Vice Commander, who will maintain membership recruiting and retention statistics.* There is no provision in the Order's Regulations for a Camp Recruiting Officer. However, Camps may establish such a position.

The activities of the Camp Recruiting Officer should include:

(a) Providing the Commander and the Camp Council with advice and assistance on matters involving membership recruiting and retention.

(b) Establishing recruiting booths at appropriate events and observances.

(c) Making necessary brochures, forms, and information available to potential applicants.

(d) Interviewing former members to ascertain real or imagined retention problems.

(e) Maintain contact with the Recruiting Officer at the higher levels of the organization

(f) Establish and maintain an e-mail address for the Camp.

Article X
Camp Council

The Camp Council - *The purpose of the three-member Council is to devise and recommend measures to help ensure the financial stability of the Camp and to fill vacancies which may occur in elected Camp. The longest serving member has priority in determining the Chair of the Council, if two competing have the same seniority, then alphabetically, beginning with A.* The activities of the Camp Council should include.

(a) Devising and recommending measures for preserving and increasing the funds of the Camp.

(b) Making the Camp's investments, leases, and other contracts.

(c) Secure a place of meeting.

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(d) Settling and disposing of all disputed accounts between the Camp Treasurer and Brothers of the Camp.

(e) Examine and pass upon all accounts and bills incurred by any officer or committee or the Camp.

(e) Examining the books, vouchers and other papers of the different officers.

(f) Reviewing and passing upon a quarterly financial report of the Camp.

(g) Rendering a complete report showing its transactions and the financial condition of the Camp at the end of each calendar year.

(g) Filling for the unexpired term by of a majority vote of the Council any vacancy which may occur in an elected Camp office.

Article XI
Finances

Section 1. Each Camp shall regulate its dues and fees for revenues, provided the minimum application fee shall not be less than ten ($10.00) dollars of which one-half shall be forwarded to the Department Treasurer with the camp status report (form 30) by the 15th day of the month following receipt of the application. No part of the admission fee shall be credited for any other purpose. The minimum yearly dues shall not be less than the sum of the National Organization and Department per capita dues. The Camp shall have power to provide bylaws imposing fines for neglect of duty of all officers, special committees or Brothers.[34]

Section 2. Each Camp may establish such admission fees to be paid by Brothers joining by transfer, as it may deem proper, not exceeding, however, the amount required of a new Brother.

Section 3. Each Camp must purchase all official supplies from National Headquarters.

Section 4. Each Camp to which a Brother belongs shall report him as a Member, Associate, Junior Member, or Junior Associate and pay all applicable fees and per capita dues.

Article XII
Committees

The regular and special committees of the Camp shall consist of such Brothers as provided by Camp bylaws.

[34] A Department is in no way liable for the individual debts of a Camp. The Camp is a separate entity and may own and dispose of property in connection with its individual affairs, and in contracting debts, it has no authority to pledge the credit of the Department. NC Fairchild, Op III, 50th, 63.

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Article XIII
Camp Guard

Camps may maintain an independent military organization as a Camp Guard for parades, services and ceremonies under the auspices of the Camp with which the unit is associated. The highest military rank attainable within any Camp Guard shall be that of Captain. At all functions where Camp Guard units, Department Guard units and SVR units are participating, the highest ranking SVR commissioned or non-commissioned officer shall have command of all military bodies of the SUVCW, regardless of the rank of an officer in a Camp Guard.[35], [36]

Article XIV
Bylaws

Section 1. Camps shall adopt Bylaws subject to the approval of the Department Commander. All amendments, alterations, or deletion of Camp Bylaws shall be submitted to the Department Commander for approval as to consistency with the Articles of Incorporation, Constitution, Regulations and Department Bylaws. Camp Bylaws shall be signed by the Camp Commander and Camp Secretary**.** No Bylaws, amendments, alterations, or deletions shall be effective until approved and signed by the Department Commander~~. in writing.~~ Any provision of a Camp's Bylaws which is inconsistent with the Articles of Incorporation, Constitution, Regulations, or Department By-laws is null and void. Each time the Camp's Bylaws are modified, the Camp Secretary shall send a copy of the Bylaws signed by the Department Commander to the Department Secretary no later than 45 days after receiving the approved Camp Bylaws from the Department Commander.

Section 2. Suggested Outline for Camp bylaws.

Preamble.

Name, Number and Location.

Meetings: Place, meeting nights, special meetings, postponement, notification of Brothers.

Dues and Fees: Amount of dues--how payable. Initiation fee--transfer fee--fines.

Salary or Compensation: What officers--amount--how payable--funds.

Special Funds: Purposes of special funds--how maintained--how kept---how drawn on-how closed.

Committees: Names of standing and special committees--how selected--number on each--duties--how and when to report.

Bonds: Officers to be bonded--amount--how secured.

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[35] Membership in a Camp or Department Guard is limited to Brothers of that Camp or Department, CinC Powell, 121st, 7.

[36] The name of any Camp or Department Guard must be "the name of the Camp or Department" Guard. For example, "Abraham Lincoln Camp #1 Guard.". DIR 121st, 65.

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Benefits or Relief.

Suspension of Bylaws.

Alterations and Amendments.

Date of Approval by Camp.

Date of Approval by Department Commander.

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CHAPTER II
DEPARTMENTS

Article I
Formation

Section 1. Upon the formation of a Department, there shall be issued to it a Charter under the hand and seal of the Commander-in-Chief.

Section 2. Each Department shall be governed by its Department Encampment, subordinate to the National Organization.[37]

Section 3. Upon the formation of a Department, there shall be called a special Department Encampment to be held at such time and place as may be designated by the Commander-in-Chief. At such special Encampment, complete organization of the Department shall be effected, including election of Officers and adoption of Department bylaws.[38] The Officers elected at such special Encampment shall serve until the annual Encampment, and shall be entitled to all honors accorded Officers completing an elective term.

Section 4. Departments may consolidate with one another, provided a two-thirds vote of such Departments shall so decide and provided further that notice of such intended consolidation shall have been sent to each Camp and past Department Commander thereof by mail at least thirty days prior to any vote. Vote may be by mail ballot or at a Department meeting. Such action to be subject to the approval of the Commander-in-Chief. In such case the books, papers and property shall belong to the consolidated Department.

Section 5. Departments may petition the Commander-in-Chief to divide themselves into more than one Department provided that a superior majority (two-thirds) of the Camps within the Department consent to the reorganization and no resulting Department shall have less than the requisite number of Camps for a Department and the remnant of the original Department shall hot have less than the requisite number of Camps for a permanent status Department. If the

[37] The Department Encampment is the administrative ruling body for the Department, while in session. While Chapter II Article VII, Section 1b of the C&R states that the Department Commander shall preside at all meetings of the Department Encampment, and appoint all standing and other committees, this does not supersede or negate the power of the Department Encampment to direct the formation and membership of such committees it see necessary, within the confines of the rules prescribed in the Departments Bylaws or Constitution and Regulations of the Sons of Union Veterans of the Civil War. CinC Day, G.O. 24.

[38] All Department Bylaws must be approved by the Commander-in-Chief. Any provision of a Department By-law which is inconsistent with the Articles of Incorporation, Constitution or Regulations is null and void. Department policies which are not part of the Department Bylaws do not require the approval of the Commander-in-Chief. CinC Mellor, 132nd, 279 (General Order 5)

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Department does not concur, those Camps wishing to organize themselves into a new Department, may appeal to the Commander-in-Chief. The Commander-in-Chief shall deny such request if he believes it is not in the best interest of the Order.

Section 6. In no case may a Camp secede from a Department.

Section 7. The Commander-in-Chief may by Special Order establish a Department from the Camps-at-Large attached to the Department-at-Large when a sufficient number of Camps are established within a contiguous geopolitical area or when a sufficient number of Camps-at-Large petition for the formation of a Department.

Section 8. Departments shall be composed of one or more states, commonwealths, republics, territories or the District of Columbia. All Camps within the geopolitical area assigned to a Department by the Commander-in-Chief must become part of the Department. A Department may not consist of a part of a state, commonwealth, republic, or territory of the United States.

Section 9. To promote fraternal relations and to coordinate those activities that can extend across Department boundaries, two or more Departments may establish a regional association. Such regional associations may include bodies of the various other Allied Orders as they exist within the boundaries of such region. Such regional association shall not exercise any authority of any type over member Departments. Such regional associations may elect officers. Members of the Allied Orders may hold any office within the regional association, as determined by the membership of the regional association. No former officer of such regional association shall be entitled to any past honors within the Order, nor shall any badge or device be authorized to indicate membership in or office held in such regional association. However, such regional association may authorize a past regional commander badge at its discretion and its own expense.[39]

Section 10. When a Department fails to file their annual report and pay the annual per capita dues by the date specified in the Regulations for five consecutive years, the charter of the Department shall automatically be suspended; the Department shall lose all voting rights at the succeeding National Encampment, including all Department PDC's and Past Department Commander and Department Commander; the Department may not be reinstated until the succeeding National Encampment has occurred.

Section 11. Any Department which fails to file the Department Annual Report Form 35 by the date specified therein shall be automatically suspended. The Commander-in-Chief shall issue a General Order noting the automatic suspension. A department may be reinstated by providing

[39] Regional associations may authorize a past regional commander badge at its discretion and its own expense. This badge may not use the protected symbols of our Order, but may be worn at SUVCW events. NC Pahl, 121st, 22.

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proof of filing the consolidated annual report. The Commander-in-Chief shall publish a General Order noting the reinstatement.

Section 12. Any Department which fails to file the annual EIN report by the date specified therein shall be automatically suspended. The Commander-in-Chief shall issue a General Order noting the automatic suspension. A department may be reinstated by providing proof of filing the annual EIN report. The Commander-in-Chief shall publish a General Order noting the reinstatement.

Section 13. Each Department shall make provisions for Department Members-at-Large (DMAL). DMAL shall include all Brothers (Members, Associates, Juniors and Junior Associates) residing within the jurisdiction of the Department who are not a Brother of a Camp within the Department. Such provision may be 1) Department MAL, 2) a Camp established by the Department for the purpose of administering the DMAL, or 3) a requirement in the Department bylaws that all Brothers belong to a Camp of their choice or assigned to the nearest Camp if the Brother does not choose a Camp.

Section 14. A Department, with the permission of the National Organization, may enter into a lawsuit within its area of jurisdiction to prove lawful ownership of Civil War era property or G.A.R. property. This permission may be granted through either the action of the National Encampment or that of the Council of Administration via a General Order of the Commander-in-Chief SUVCW. Departments should be aware that any monetary liability regarding the lawsuit falls upon the Department to pay.[40]

Section 15: Any department which fails to file its United States Internal Revenue Service ("IRS") Form 990 appropriate to the individual tax circumstances of the department (usually Form 990N), or any future replacements for Form 990 or Form 990N, by the due date specified by the IRS shall be automatically suspended. The Commander-in-Chief shall issue an Order noting the automatic suspension. A department may be reinstated by providing proof of filing the appropriate Form 990. Proof shall constitute a receipt of the Form 990 by the IRS, usually an online confirmation for the Form 990N.

Section 16. Any department which has had its tax-exempt status revoked by the IRS shall be automatically suspended. The Commander-in-Chief shall issue an Order noting the automatic suspension. A department may be reinstated by providing proof of the reinstatement of its tax-exempt status under either section 501(c)3 or 501(c)4 of the Internal Revenue Code.

Section 17. A department that has had its tax-exempt status revoked by the IRS for failing to file its Form 990 for three consecutive years cannot be part of the Group Exemption of the National Organization. Its tax-exempt status must be standalone. Being outside the Group Exemption

[40] Camps or Departments need the permission of the National Organization to file legal action in a court of competent jurisdiction. Op I NC Pahl, 135th, 172.

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does not in any way relieve the department from its responsibility to file the appropriate Form 990 on time each year.

Section 18. No department may operate as a taxable entity.

Section 19. A Department must have an active Tax ID number with the IRS (EIN) regardless of whether it has a bank account. Not having a bank account does not relieve the department from its responsibility to file the appropriate Form 990 and to maintain it tax-exempt status.

Section 20. It is the responsibility of the Department's Treasurer to file the appropriate Form 990 on time each year. It is the ultimate responsibility of the Department's Commander that the appropriate Form 990 has been filed.

Section 21. It is the responsibility of the Department's Treasurer to assure that each Camp in the Department has filed its Form 990 on time. It is the ultimate responsibility of the Department's Commander that all Camps within the department are in good standing with the IRS, and Form 990 has been filed on time and that no Camp has had its tax-exempt status revoked.

Article II
Membership

Section 1(a). The membership of the Department Encampment shall be constituted as follows: all Past Commanders-in-Chief, Past Department Commanders and Past Camp Commanders, in good standing, who have served a full term or having been elected to fill a vacancy have served to the end of that term, the sitting Department Commander and the sitting Camp Commanders. One delegate from each Camp, whatever its membership and one additional delegate for every ten Brothers, or major fraction thereof, based upon the report for the annual report next preceding the Encampment; and its own elective officers (except Aides). Any Brother serving as Camp Secretary or Camp Treasurer continuously in office for a period of ten years may have conferred upon him the rank of Past Camp Commander with its voting privileges at Department Encampments.[41], [42], [43], [44], [45], [46], [47]

[41] A division by-law which reads, "Each camp shall be required to pay the expenses of at least one representative to each Division Encampment" is unconstitutional. JAG. Shaw Van, Op. XII, 11th, 40.

[42] A Past Camp Commander in good standing is entitled to participation in Department Encampments because this is an honor bestowed on him personally for past service; and cannot be taken from him even though his Camp is in arrears or not in good standing. This continues until such Past Camp Commander either resigns or is discharged as provided by the Regulations or his Camp disbands. In the latter case, he may retain this individual right either by transfer to another Camp or become a member-at-large. NC Howard, Op III, 57th, 62.

[43] A Past Department Commander is not eligible for the office of delegate or alternate delegate to the National Encampment, even if said brother is a dual member of Camps in more than one Department. CinC Pahl, General Order 10, Dec IX, 126th, 182.

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(b) No member of the Department Encampment or special meeting shall represent more than one camp at any Department Encampment or special meeting.

(c) Any Brother serving as Camp Secretary or Camp Treasurer continuously in office for a period of ten years may have conferred upon him the rank of Past Camp Commander with its voting privileges at Department Encampment.

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44 All delegates and alternate delegates to a National Encampment must be elected to such office at their respective Department Encampment. If a brother is not so duly elected, the Department Secretary shall not issue a delegate card nor an alternate delegate card to such brother. CinC Pahl, General Order 10, Dec X, 126th, 182.

[45] 1. With the formation of two Departments, there have been substantial questions over the standing of a Past Camp Commander concerning their right to voting credentials at a Department Encampment. In order to clarify this I am hereby publishing this General Order;
2. Past Camp Commanders in good standing are only entitled to credentials from the Camp that they Commanded.
3. Should a Past Camp Commander allow his dues to go into arrears and is no longer in good standing with the Camp that he had commanded, his voting status as a Past Camp Commander is forfeited.
4. If a Past Camp Commander should transfer to a new Camp, their voting status as a Past Camp Commander is forfeited.
5. If the Camp that a Past Camp Commander is a member of ceases to exists, their Past Camp Commander voting status is forfeited.
6. If the Past Camp Commander remains a member in good standing of the Camp that he Commanded and joins another Camp as a dual Member he still holds voting rights as a Past Camp Commander in the Camp that he commanded but doesn't have the voting rights as a Past Camp Commander in the Camp he has just joined.
7. Should a Past Camp Commander transfer from the Camp that he had commanded, then at a later date rejoins the Camp he had commanded, he must request and be approved for the restoration of rank prior to him being issued a credentials card as being a Past Camp Commander. A credentials card cannot be issued to him as a Past Camp Commander until his rank has been restored.
8. Past Camp Commanders that desire to have a credential card to the Department Encampment and for whatever reason no longer qualify for voting credentials as a Past Camp Commander may apply for the restoration of rank through the process described in the Constitution and Regulations. A credentials card for a Department Encampment as a Past Camp Commander cannot be issued to him until the restoration of rank is approved.
A Past Camp Commander that transfers from the Camp that he has commanded to another Camp may make request in writing to that Camp of which he has just joined for the restoration of his rank as a Past Camp Commander. If acted upon favorably by the Camp in regular session, said request shall be forwarded to the Department Commander, setting forth the causes of loss of rank, and reasons for request or restoration. The Department Commander shall examine the request to assure completeness and if in order shall present said request to the Department Encampment for action. If approved his rank as a Past Camp Commander shall be restored with all of the rights and privileges granted to him in the Constitution and Regulations of the Order. CinC Kuhn, Dec 10, 127th, 282.

[46] ~~Neither elected nor appointed officers are considered voting members of a Department Encampment, except for the Department Commander. NC Grim, Op X, 129th, 431. Approved, CinC Kennedy, General Order 11, 129th,~~ Overturned by CinC Martin, General Order 16, 136th, 389.

[47] Our Regulations outline the responsibility of the Camps, and Departments, to vote on delegates to Department and National Encampments. It is their duty then to provide the delegates with credentials. Individuals may find themselves in possession of multiple credentials for Department and/or the National Encampments. However, these Encampments, also by our Regulations, may only accept ONE credential card from any Brother thereby limiting any member, under any circumstances, from voting more than once on any action brought before an Encampment. CinC Mortorff, G.O. 9, 135th, 278.

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(d) Appropriate credentials for all Past Commanders-in-Chief, Past Department Commanders and Department elective and appointive officers shall be issued by the office of the Department Secretary. Appropriate credentials for all Camp Commanders, Past Camp Commanders, delegates and alternates shall be issued by their respective Camp Secretaries.

(e) A Past Commander-in-Chief in good standing who joins or transfers into a Department as a dual member from another Department shall have voting rights at Department Encampments and his credentials shall be issued by the Department Secretary.

Section 2. Vacancies in delegate representation to and at the time of the Department Encampment may be filled by a vote of delegates from the Camp in attendance at the Encampment; the Camp Commander having the prior right to appoint Brothers to fill vacancies.

Section 3. A Camp which fails to pay its per capita dues or other indebtedness or fails to make reports, shall not be entitled to representation in Department Encampments.

Section 4. To obtain restoration of rank of Past Camp Commander, the Brother shall make request in writing to the Camp of which he is a Brother. If acted upon favorably by the Camp in regular session, said request shall be forwarded to the Department Commander, setting forth the causes of loss of rank, and reasons for request or restoration. The Department Commander shall present same to the Department Encampment where if acted upon favorably, such rank shall be restored. [48]

Article III
Meetings

Section 1. Departments shall meet in Annual Encampment. Said Encampment shall be held on a day between the first day of January and the first day of July.

(a) All such meetings shall be in person. The Department Commander may allow a limited number of brothers to attend virtually, by way of interactive video conferencing or other such electronic means, including internet-based or telephonic means, should he find, a brother would not otherwise be able to attend a meeting in person. The Commander shall ensure the method used allows full participation of the brothers attending virtually. In the discretion of the Council Chair or the Committee Chair, committee meetings may be held as virtual meetings.

(b) When a state of emergency exists as the result of a declaration by the President of the United States, the Governor of a State, Territory or Possession, or local government officials

[48] A Department has authority to determine whether to carry on its list of past members the name of a past Department Commander who have been removed from their Department as the result of disciplinary action. The Department Bylaws govern whether the Department Commander or the Department Encampment exercises this authority. Op NC Grim, Op I, 128th, 261.

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who have the authority to declare a state of emergency which prevents a department from meeting, the Department Commander may allow the Department to meet virtually through the issuance of a Department Order.

(c) Special meetings of a Department Encampment may be called by the Department Commander, by and with the consent of the Department Council; but no business shall be transacted at any special meeting other than that for which it was specifically called, which call shall state the purpose and object of said meetings.

(d) The Council of Administration shall have authority to grant exceptions to the dates prescribed by these Regulations for Camp elections and installations of Officers, and for Department Encampments, when requested, for adequate reasons, by a Department.

Section 2. A majority of the membership reported present and entitled to vote shall constitute a quorum unless otherwise stated in the Department bylaws.

Section 3. Anyone who is under suspension from the SUVCW or has been dishonorably discharged from the SUVCW and anyone from the Allied Orders who is under suspension or has been dishonorably removed from their Allied Order is forbidden to attend a department meeting for any reason.

Article IV
Officers

Section 1. The officers of a Department shall be a Department Commander, Senior Vice Department Commander, Junior Vice Department Commander, three members of the Department Council, Department Secretary, Department Treasurer (or Department Secretary – Treasurer), Department Chaplain, Department Counselor, Department Graves Registration Officer, Department Historian, Department Patriotic Instructor, Grand Army of the Republic (GAR) Records Officer, Department Secretary, Department Treasurer (or Department Secretary-Treasurer) and at the option of the Department; a Grand Army of the Republic Highway Officer, A Civil War Memorials Officer, Eagle Scout Coordinator, Assistant Secretary, Assistant Treasurer, (or Assistant Secretary-Treasurer) and such other officers as may be established in its bylaws.

Section 2. The term of all elective and appointed officers shall be for one year, provided, however, that Departments shall elect their Secretary and Treasurer (or Secretary-Treasurer) and fix their term and location of office, and provided further that Departments may fix the term of office of members of the Department Council for two years.

Section 3. The installation of Department Officers shall be performed at the Encampment by some person chosen by the Commander elected.

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Section 4. Whenever an elected officer of the Department declares to the Department Council that he is unable to discharge the duties of his office, and until he declares to them the contrary, such duties shall be discharged by the appointment of a temporary officer serving in an Acting capacity, appointed by a two-thirds (2/3) vote of the Department Council. The temporary appointee shall have full authority and responsibilities of that office during the period served.

Section 5. If the Department Council by a two-thirds (2/3) vote determines that an elected officer is unable to discharge the duties of his office or that an elected officer is failing to discharge the duties of his office such duties shall be discharged by the appointment of a temporary officer serving in an Acting capacity, appointed by a two-thirds (2/3) vote of the Department Council. The temporary appointee shall have full authority and responsibilities of that office during the period served.

Article V
Eligibility of Officers

Section 1. No Brother shall be eligible for election to the office of Department Commander unless he has served as a Camp Commander.[49] [50] No Brother shall be eligible to election to the office of Department Commander who is not present and entitled to vote at the Department Encampment. The Department Treasurer or Department Secretary-Treasurer where the Department has joined the two offices and any Assistant Department Treasurer or Assistant Department Secretary-Treasurer may not serve concurrently on the Department Council.

Section 2. Any vacancy which may occur in an elective office of the Department shall be filled by a majority vote of the Department Council for the period until the next regular meeting of the Department, when an election is held. In the event the term of office is normally for a period longer than one (1) year, the person elected by the Department Encampment shall serve the unexpired term.

Section 3. Any officer delinquent in or failing to perform the duties of his office may be removed by his Department Commander or the Commander-in-Chief.

Section 4: No Brother may be elected to more than three (3) consecutive terms as Department Commander, nor may any Brother be elected to a term as Department Commander, which would result in him serving more than 45 consecutive months as Department Commander. In

[49] A sitting Camp Commander is eligible for election as Department Commander. NC Grim Op I, 129th, 429
[50] When a Camp Commander is promoted to Department Commander, Camp Command must be vacated. One cannot hold the office of Camp Commander and Department Commander at the same time. NC Church, Op 1, 65th, 40.

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extraordinary circumstances, the Commander-in-Chief, with the concurrence of 3/4 of the Council of Administration, may permit a 4th year.

Article VI
Election of Officers

Section 1. The Department Commander, Senior Vice Department Commander, Junior Vice Department Commander, Department Council, Department Secretary, Department Treasurer (or Department Secretary- Treasurer), Delegates and Alternates to the National Encampment shall be elected at the annual Encampment by a roll-call of Camps in numerical order, unless the Department bylaws provide for the Australian system of balloting, and a majority of all the votes cast shall be necessary for a choice, except in the case of Department Council, delegates and alternates, wherein a plurality vote shall elect. If there be but one nominee for an office, the Department may elect by viva voce vote.

Section 2. On assuming office, the Department Commander shall appoint all other Department Officers; and may appoint an Assistant Secretary, an Assistant Treasurer and/or Assistant Secretary-Treasurer, whichever is in keeping with the office within the individual Department.[51]

Article VII
Elected Officers - Job Descriptions & Duties

Section 1. Department Commander. The purpose of the office of Commander is to direct and to provide oversight of Department operations in order to foster and promote the goals and objects of the Sons of Union Veterans of the Civil War.

(a) The Department Commander shall be the executive officer of the Department, charged with the duty of administering the affairs of the Department.[52]

(b) The Department Commander shall preside at all meetings of the Department Encampment, appoint all the standing and other committees (of which he shall be a member ex-officio) unless otherwise prescribed by the Encampment or bylaws.

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[51] If the appointment of a staff officer is revoked by the Division Commander, he cannot appeal to the Commander-in-Chief. CinC Hall, Dec. V, 12th, 25.

[52] The C&R only empowers a Department Commander to suspend a camp charter for failure to pay per capita dues and/or file quarterly reports and other reports required by the National Organization. The Commander-in-Chief as the Chief executive officer of the Order has broad based powers which could allow him to suspend a camp charter for any violation of the C&R, Ritual, National Policies, Articles of Incorporation, state and Federal law. The National Encampment as the supreme authority of the Order may by a vote of the delegates suspends a Camp charter or directs the Commander-in-Chief to suspend or revoke a charter. CinC Orr, Dec II, 117th, 115.

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(c) The Department Commander shall ensure that the Department officers and committees do their jobs. He shall in the month of January each year, supply to each Camp, Annual Camp Secretary and Camp Treasurer report forms.

(d) The Department Commander shall become familiar with all SUVCW forms that are utilized for conducting the business of the Department, especially those that require the Commander's signature, and ensure that all reports are submitted to the National Organization by the specified time.[53]

(e) The Department Commander shall represent the Department at state functions. He shall become familiar with the Department's bylaws and the Order's Constitution and Regulations. He shall keep the membership informed by issuing "Department Orders", attested to by the Department Secretary and bearing the Department's seal.

(f) The Department Commander shall consult with Past Department Commanders for advice on Department matters.

(g) The Department Commander shall provide assistance to Camps in need of help.

(h) The Department Commander shall attempt to visit each Camp in the Department at least once per year.

(i) The Department Commander shall become familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

(j) The Department Commander shall serve as liaison between the Department and the National Organization.

(k) The Department Commander shall sign the Department's Bylaws each time they are modified and forward them to the Department Secretary.

Section 2. Senior Vice Department Commander. The purpose of the office of Senior Vice Department Commander is to assist the Department Commander, promote the Order and preside at Camp/Department meetings in the absence of the Commander.

(a) The Senior Vice Department Commander shall perform the duties of a Department Commander in case of vacancy or senior officers' inability to act.

(b) The Senior Vice Department Commander shall promote Department activities in the media. He shall prepare a Department newsletter.

(c) The Senior Vice Department Commander shall act as personal representative upon the request of the Department Commander.

(d) The Senior Vice Department Commander shall forward information about Department and Camp activities to the Editor of the BANNER.

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[53] The C&R only empowers a Department Commander to suspend a camp charter for failure to pay per capita dues and/or file quarterly reports and other reports required by the National Organization. The Commander-in-Chief as the Chief executive officer of the Order has broad based powers which could allow him to suspend a camp charter for any violation of the C&R, Ritual, National Policies, Articles of Incorporation, state and Federal law. The National Encampment as the supreme authority of the Order may by a vote of the delegates suspend a camp charter or direct the Commander-in-Chief to suspend or revoke a charter. CinC Orr, Dec II, 117th, 115.

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(e) The Senior Vice Department Commander shall carry out other responsibilities delegated to the position by the Department bylaws, Department Encampment and Department Commander.

Section 3. Junior Vice Department Commander. The purpose of the office of Junior Vice Department Commander is to assist with the recruitment and retention of Brothers (Members, Associates, and Juniors).

(a) The Junior Vice Department Commander shall perform the duties of a Department Senior Vice Department Commander in case of vacancy or senior officers' inability to act.

(b) The Junior Vice Department Commander shall contact prospective Brothers whose names are supplied to the Department by the Junior Vice Commander-in-Chief, within two weeks of receipt of said names.

(c) The Junior Vice Department Commander shall provide prospective Brother names and addresses to the Junior Vice Department Commander of the Camp nearest to the prospective Brother for follow up.

(d) The Junior Vice Department Commander shall preside at the Department Encampment in the absence of both the Department Commander and Senior Vice Department Commander.

(e) The Junior Vice Department Commander shall carry out other responsibilities delegated to the office by the Department bylaws, Department Encampment and Department Commander

Section 4. Secretary. The purpose of the office of Secretary is to keep the minutes of the meetings and to carry on necessary correspondence for the Camp or Department.

(a) The Department Secretary shall keep a true and accurate record of the proceedings of the Department Encampment.

(b) The Department Secretary shall keep and be the custodian of the files and membership records of the Department, and shall keep such other records in connection with his office as may be required by the Department Commander or the Department Encampment.

(c) The Department Secretary shall process and respond to Department correspondence.

(d) The Department Secretary shall supply Camp related report forms to Camp Secretaries who do not have access to the National Web site.

(e) The Department Secretary shall forward one copy of the completed Form 22 to the National Executive Director and retain one copy for Department records

(f) The Department Secretary shall supply the current version of the "Life Member Reimbursement Form" (Form 10) to Camp Secretaries or Treasurers who do not have access to the National Web site. An updated form is to be used after the beginning of a new calendar year and received by the National Treasurer no later than March 31 of each year. Consult the "C&R" for details on Life Member Reimbursement.

(g) The Department Secretary shall prepare Past-Department/Department Commander, delegate, and alternate credentials to the National Encampment.

(h) The Department Secretary shall maintain a supply of Department letterhead stationery.

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(i) The Department Secretary shall maintain annual Department Encampment meeting minutes/proceedings.

(j) The Department Secretary shall maintain a copy of the Order's Constitution and Regulations, the Department's bylaws and a copy of the bylaws of each Camp within the Department.

(k) The Department Secretary shall maintain the Department seal and affix it to Department documents as needed.

(l) The Department Secretary shall submit required reports to the National Organization, as listed in Article III, Section 1.

(m) The Department Secretary shall retain a record of all Dishonorable Discharges received from the Executive Director and provide each Camp in the Department a copy of Dishonorable Discharge reports received from the Executive Director.

(n) The Department Secretary shall sign the Department's Bylaws each time they are modified and forward them to the Commander-in-Chief for approval once they have been signed by the Department Commander.

(o) The Department Secretary shall forward a copy of the Department's Bylaws signed by the Commander-in-Chief to the Executive Director each time they are modified and no later than 45 days after receiving the approved Department Bylaws from the Commander-in-Chief.

Section-5. Treasurer. The purpose of the office of Treasurer is to serve as custodian of Department monies and property, to keep accurate financial records and to prepare periodic financial reports.

(a) The Department Treasurer shall hold the funds of the Department and pay out the same upon requisition in due form from the Department Secretary approved by the Department Commander.

(b) The Department Treasurer shall have charge of all property of the Department not otherwise provided for, shall keep a true and correct account of all receipts and expenditures, and perform such other duties as may pertain to his office. [54]

(c) The Department Treasurer shall keep financial records of the Department.

(d) The Department Treasurer shall prepare an annual financial report for review and approval by the Department Council at the annual Department Encampment.

(e) The Department Treasurer shall assure that Camp related report forms that require input from a Camp Treasurer are made available to those who do not have access to the National Website.

(f) The Department Treasurer shall maintain a bank account in the Department's name for Department funds.

(g) The Department Treasurer shall prepare and transmit any and all financial reports as may be required by applicable state law.

(h) The Department Treasurer shall submit required reports to the National Organization, as listed in Article III, Section 2.

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[54] A Department guard shall not maintain their own checking account for the collection and disbursement of funds. The Department Treasurer is the custodian of all Department funds, including those collected by the Department Guard. NC Grim, Op VII, 128th, 262.

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Article VIII
Appointed Officers - Job descriptions & Duties

Section 1. Patriotic Instructor. The purpose of the office of Patriotic Instructor is to educate and provide Brothers and the general public with information that will help to foster patriotism among the membership and the populace in general.

(a). The Department Patriotic Instructor shall actively encourage the restoration of Memorial Day to May 30.

(b) The Department Patriotic Instructor shall prepare letters of instruction for the observance of Union Defenders' Day and other patriotic occasions and events and perform such other duties as pertain to his office.

(c) The Department Patriotic Instructor shall encourage each Camp Patriotic Instructor to present at each Camp meeting information on such items as Civil War military, civilian and other great American leaders; National and state holidays; the United States Flag; duties of citizenship such as voting; great Civil War battles and battles of other wars; and great American artifacts and sites;

(d) The Department Patriotic Instructor shall assist Camps in providing public displays and orations on patriotism as called upon.

(e) The Department Patriotic Instructor shall provide awards of recognition to deserving individuals as deemed necessary or ordered by the Department.

(f) The Department Patriotic Instructor shall send information to each Camp Patriotic Instructor on topics which should be stressed at Camp meetings,

(g) The Department Patriotic Instructor shall write items for the Department newsletter as desired by the Department Commander.

(h) The Department Patriotic Instructor shall submit required reports to the National Organization, as listed in Article III, Section 3.

Section 2. Chaplain. The purpose of the office of Chaplain is to conduct such devotional services as directed by the Department.

(a) The Department Chaplain shall have charge of the devotional exercises of the Department Encampment.

(b) The Department Chaplain shall prepare letters of instruction for the observance of Memorial Day, and perform such other duties as pertain to his office.

(c) The Department Chaplain shall conduct prayer at all meetings.

(d) The Department Chaplain shall conduct grave site services for Brothers and important dignitaries.

(e) The Department Chaplain shall conduct memorials for grave dedication or rededication ceremonies of veterans - especially Union veterans.

(f) The Department Chaplain shall serving as custodian of the Department Bible unless assigned to another Department officer.

(g) The Department Chaplain shall serve as coordinator for the Department's Memorial Day ceremony.

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(h) The Department Chaplain shall conduct annual memorial service at Department Encampment for deceased Brothers.

(i) The Department Chaplain shall provide each Camp Chaplain with information pertinent to their position.

(j) The Department Chaplain shall compose articles for Department newsletters as desired by the Department Commander.

(k) The Department Chaplain shall conduct memorial services for current and past officers of the Department.

(l) The Department Chaplain shall become familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

Section 3. Counselor. The Department Counselor shall act as a legal advisor of the Department Commander and the Department.

(a) The Department Counselor shall advise the Commander and the Department on such legal issues as may come before them.

(b) The Department Counselor shall, upon request of the Department Commander, provide advice and interpretation of the Department's bylaws, the Order's Constitution and Regulations, and on parliamentary questions.

Section 4. Department Historian. The purpose of the office of Historian is to collect and preserve all historical and biographical material pertaining to the Sons of Union Veterans of the Civil War (SUVCW) and its membership.

(a) The duties of the Department Historian should include maintaining and cataloging all historical, biographical and/or photographic material given to or developed by the Department regarding the Civil War, and Sons of Union Veterans of the Civil War (SUVCW).

(b) Such material would include but not be limited to the following: newspaper articles, Department membership records, Department meeting minutes, old Department financial records which should be maintained, or discarded, in accordance with the approved records retention schedule, photographs, and donated memorabilia (including Civil War and Grand Army of the Republic artifacts). Proper archival storage of Department records should be followed.

Section 5. Graves Registration Officer. The purpose of the Graves Registration Officer is to locate, record, ascertain the condition of and bring to the attention of proper authorities the need for repair or replacement of the grave markers/memorials of Civil War veterans buried in the jurisdiction of the Department.

(a) The Department Graves Registration Officer should conduct an inventory of the cemeteries located within the confines the Department's geographical boundaries and document the presence of Civil War veteran grave markers and memorials.

(b) The Department Graves Registration Officer should bring to the attention of appropriate governmental agencies the existence of grave markers/memorials in need of rehabilitation or replacement.

(c) The Department Graves Registration Officer should assist private parties and governmental agencies in the completion of applications for new federal grave markers for Civil War veterans.

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(d) The Department Graves Registration Officer should provide documentation of location and condition of Civil War veteran grave markers/memorials to the National Graves Registration Officer.

Section 6. Camp Organizer. The purpose of the office of Camp Organizer is to organize local Camps within the jurisdiction of the Department.

(a) The Camp Organizer shall obtaining the names and addresses of all applicants for membership and Brothers living in close proximity of each other in those areas where no local Camp exists and ascertaining their interest in forming a new Camp.

(b) The Camp Organizer shall hold pre-organizational meetings with the interested parties to instruct them as to the requirements for Camp organization and chartering and to provide them information on the Order's Constitution and Regulations and the Department's bylaws.

(c) The Camp Organizer shall obtain a Camp number for new Camps from the Department Commander.

(d) The Camp Organizer shall hold Camp Organizational meetings and serving, in the absence of the Department Commander, Senior Vice Department Commander and Junior Vice Department Commander, as the installing officer.

(e) The Camp Organizer shall ensure that all new Camp organization and chartering paperwork is completed and fees are submitted to the Department Secretary/Treasurer.

(f) The Camp Organizer shall perform such duties as may be prescribed by the Department bylaws and the orders of the Department Commander.

Section 7. Color Bearer. The purpose of the office of Color Bearer is to care for the Department colors and to assist the Department Guide during the annual Department encampment.

(a) The Department Color Bearer shall place the altar cloth and an unopened Bible on the altar prior to the opening of the annual Department Encampment.

(b) The Department Color Bearer shall place station banners at the stations prior to the opening of the annual Department Encampment.

(c) The Department Color Bearer shall assist the Guide in ascertaining if everyone present is entitled to remain for the annual Department Encampment.

(d) The Department Color Bearer shall present the United States Flag during the Pledge of Allegiance by the annual Department Encampment.

(e) The Department Color Bearer shall attend to the altar and stations by removing altar cloth, Bible and station banners following the close of the annual Department Encampment.

(f) The Department Color Bearer shall become familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

(g) The Department Color Bearer shall encourage each Camp to obtain and use at all Camp meeting the United States Flag, an altar cloth, Bible and station banners.

(h) The Department Color Bearer shall encourage each Camp to display the United States Flag at all Camp ceremonies.

(i) The Department Color Bearer shall encourage each Camp to maintain its United States Flag and the ritualistic equipment in a clean and appropriate condition.

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Section 8. Guard. The purpose of the office of Guard is to secure the door to the Department meeting and to admit only those Brothers and visitors who are qualified or entitled to enter.

(a) The Department Guard shall secure the door of the annual Department Encampment.

(b) The Department Guard shall check dues receipts or cards of Brothers and admit only qualified Brothers and authorized visitors.

(c) The Department Guard shall allow no one to enter during the opening or closing of the annual Department Encampment.

(d) The Department Guard shall allow no one to enter during the initiation of candidates.

(e) The Department Guard shall become familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

Section 9. Guide. The purpose of the Guide is to assist the Commander in the floor work of the Ritual during the annual Department Encampment and to follow any orders given by the Commander.

(a) The Department Guide shall ensure that the Department room is in proper order and that the altar and stations are properly arranged.

(b) The Department Guide shall instruct candidates for membership per the instructions of the Order's Ritual and Ceremonials.

(c) The Department Guide shall act as an escort for all visitors.

(d) The Department Guide shall ascertain if everyone present is entitled to remain for the annual Department Encampment.

(e) The Department Guide shall become familiar with the duties of the office as set forth in the Order's Ritual and Ceremonials.

Section 10. The purpose of the Department G.A.R. Records Officer is to coordinate Department activities associated with the process of seeking, locating, physically examining, inventorying, cataloging, recording, and promoting the preservation and conservation of all extant records of the Grand Army of the Republic. The activities of the Department G.A.R. Records Officer should include:

(1) Providing guidance to Camps that are actively involved in inventorying G.A.R. records or are researching G.A.R. history.
(2) Serving as the point of contact between the Department and the National G.A.R. Records Officer for matters related to G.A.R. Records.
(3) Compiling and maintaining an inventory of the locations of G.A.R. records within the Department, in a format and form approved by the Order for the collection of records information.
(4) Providing annual (or more frequent) G.A.R. records inventory updates to the National G.A.R. Records Officer for inclusion in the National G.A.R. Records Catalog.
(5) Compiling information relating to the history of G.A.R. Posts within the Department.
(6) Performing all other duties delegated to the office by the Order's Constitution and Regulations, National Encampment, Commander-in-Chief, and/or the ~~National~~ Council of Administration.

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Article IX
Optional Appointed Officers Job Descriptions & Duties

Section 1. The following appointed positions are not required to be appointed by National Regulations. If the positions are appointed within the Department, the primary duties are included in this Article. The decision of a Department to not appoint an optional position does not relieve the Department of any reporting requirements of the position.

Section 2. Civil War Memorials Officer. The purpose of the Department Civil War Memorials Officer include the locating, physical examination of, and recording of all memorials dedicated to Union Civil War soldiers and sailors (outside the care of the National Military Parks, and the U.S. Departments of Defense, or Veterans Affairs) in the Department. This includes all sizes of monuments (with or without sculpture), those with Civil War era cannon and inert ammunition, memorial fountains, memorial buildings, memorial windows (stained glass), historical markers, and even small plaques.

(a) The Department Civil War Memorials Officer should coordinate a mutually agreeable Camp assignment of Counties within the state(s) represented by his Department.

(b) The Department Civil War Memorials Officer should provide guidance to each Camp for the execution of activities including coordinating the search for, physical examination of, photographing of, and recording of Civil War Memorials (as described above) located within the confines of the Camp's geographical boundaries; maintaining observation of care and upkeep for "local" Civil War Memorials – and bring any shortcomings to the attention of the property owners and community government where the memorial is located; and providing documentation of location and condition of Civil War Memorials (via SUVCW Form CWM 61) to the Department Civil War Memorials Officer.

(c) The Department Civil War Memorials Officer is encouraged to maintain a computer database from the information submitted by each Camp, on the SUVCW "Civil War Memorial Assessment Form" (CWM 61).

(d) Electronic cataloging and retrieval of Civil War Memorial photo-images is also encouraged.

(e) The Department Civil War Memorials Officer will also forward this information to his Department's liaison on the National Civil War Memorials Committee.

(f) Reports on the various memorials and monuments located within the Department shall be made from time to time to the National Civil War Memorials officer upon appropriate form.

Section 3. Eagle Scout Certificate Coordinator. The purpose of the Eagle Scout Certificate Coordinator is to recognize the advancement of young scouts belonging to the Boy Scouts of America to the rank of Eagle Scout and to maintain statistics of requests and presentations of the Sons of Union Veterans of the Civil War Eagle Scout Certificate. The Department Commander is encouraged to appoint a Department Eagle Scout Certificate Coordinator to coordinate and/or perform the following duties. Departments that do not elect to appoint a Department Eagle Scout

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Certificate Coordinator are still required to perform the duties listed below and the information for filling out the certificate will be sent to the Department Commander

(a) The Department Eagle Scout Certificate Coordinator shall facilitate the distribution of Eagle Scout Certificates within the Department and compile statistics on the number of certificates requested and the number of certificates presented.

(b) The Department Eagle Scout Certificate Coordinator shall have an email address and keep the National Eagle Scout Certificate Coordinator informed of any changes.

(c) The Department Eagle Scout Certificate Coordinator shall maintain a listing of the Scout Councils and their office address in their Department.

(d) The Department Eagle Scout Coordinator shall keep in close contact with all camp Eagle Scout Certificate Coordinators.

(e) The Department Eagle Scout Certificate Coordinator shall receive requests for Eagle Scout Certificates and send the requests to the camps to make arrangements to present the certificate.

(f) If there is no Camp in the area where the Eagle Scout resides, the Department Eagle Scout Certificate Coordinator shall make arrangements for the presentation of the certificate.

(g) The Department Eagle Scout Certificate Coordinator shall submit a report to the Department Encampment showing the total number of certificates presented.

(h) The Department Eagle Scout Certificate Coordinator shall keep records of the total number of certificates presented during the year.

(i) The Department Eagle Scout Certificate Coordinator shall perform all other duties as regulated by the C&R, National Encampment and Commander-in-Chief.

(j) The Department Eagle Scout Certificate Coordinator shall submit required reports to the National Organization.

Section 4. Assistant Department Secretary. The Assistant Department Secretary shall perform duties under the direction of the Department Secretary.

Section 5. Recruiting Officer. The purpose of the Recruiting Officer is to provide a single point of contact for potential applicants to obtain information, forms, and assistance, reporting to the Junior Vice Department Commander.

(a) The Department Recruiting Officer should provide the Junior Vice Department Commander with advice and assistance on matters involving membership recruiting and retention.

(b) The Department Recruiting Officer should establish recruiting booths at appropriate events and observances.

(c) The Department Recruiting Officer should make necessary brochures, forms, and information available to potential applicants.

(d) The Department Recruiting Officer should interviewing former members to ascertain real or imagined retention problems.

(e) The Department Recruiting Officer should provide assistance, where possible, to Camp Recruiting Officers and would maintain both e-mail and surface mail contact points for membership information from, and to the Department.

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Section 6. Signals Officer. The purpose of the Signals Officer is to serve as the senior advisor on electronic communication technology and manage the assigned resources in such a manner as to reflect positively on the accomplishment of the goals and objectives of the Sons of Union Veterans of the Civil War. There is no provision in the Order's Regulations for a Department Signals Officer; however, departments may establish such a position.

(a) The Department Signal Officer should provide the Commander with advice and assistance relative to matters involving communication and technology.

(b) The Department Signal Officer should supervise or serve as the Department Webmaster if the Department has an Internet home-page or Web site.

(c) The Department Signal Officer should be familiar with and comply with the National Communication Technology policy.

(d) The Department Signal Officer should provide assistance, where possible, to Camp Signals Officers

Section 7. GAR Highway Officer. The purpose of the office of Department GAR Highway Officer is to ascertain the condition of the GAR designation signage of Route 6, the GAR Highway, as it passes through the state and to bring to the attention of proper authorities the need for repair of the highway and/or replacement or repair of the signage.

(a) The Department GAR Highway Officer should locate and ascertain the condition of all GAR designation signage.

(b) The Department GAR Highway Officer should report missing or damaged signage to the appropriate state official.

(c) The Department GAR Highway Officer should research state laws and legislation affecting the highway.

(d) The Department GAR Highway Officer should report information to the National GAR Highway Officer.

Article X
Department Council

Section 1. The purpose of the three-member Department Council is to devise and recommend measures to help ensure the financial stability of the Department and to fill vacancies which may occur in elected Department offices.

(a) The Department Council immediately after its installation shall meet and elect a Chairman and Secretary.

(b) The Department Council shall devise and recommend such measures as will enable the Department to meet all its necessary expenditures~~;~~.

(c) The Department Council shall audit the receipts, expenditures and books of account of the Department and make report thereof to the Department Encampment.[55]

[55] The Division Council has no power to increase the charter fee or per capita dues when fixed by the Division Encampment. CinC Weeks, Dec. XIII. 11th, 31.

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(d) The Department Council shall fill the unexpired term by a majority vote of the Council any vacancy which may occur in an elected Department office.

Article XI
Finances

Section 1. Each Department shall regulate its Dues and Revenues.

Section 2. Departments shall pay to the National Organization: Twenty-five dollars ($25.00) for the Department Charter; Twenty-five dollars ($25.00) for each new Camp Charter, which amount shall accompany the application and shall be forfeited if the Camp is not instituted within one year from the date of application; and Ten ($10.00) for the reinstatement of Camps which have been suspended. Twenty-five dollars ($25.00) for the reinstatement of Camps which voluntarily surrendered their Charter or which had their Charter revoked provided that this fee shall be waived if a Charter exists.

Article XII
Committees

The regular committees of the Department Encampment shall consist of such Brothers as provided by Department bylaws.

Article XIII
Department-at-Large

Section 1. For administrative purposes all Camps-at-Large attached to the National Organization pursuant to Article VI Section 5 of the Constitution shall be organized into the National Department-at-Large.

Section 2. The Commander-in-Chief shall serve as the Commander of the Department-at-Large. The Organization Expansion Officer shall serve as the Senior Vice Department Commander of the Department-at-Large. The National Membership-at-Large Coordinator shall serve as the Junior Vice Department Commander of the Department-at-Large. There shall be no other permanent officers or standing committees of the Department-at-Large except as provided by Section 3 herein.

Section 3. The Commander-in-Chief shall appoint an Assistant National Secretary to serve as the Secretary-Treasurer of the Department-at-Large.

Section 4. The provisions of Chapter II, Article VI, Section 1, notwithstanding, the Council of Administration shall establish the Department per capita dues to be levied on Camps-at-Large.

Section 5. The provisions of Chapter II, Article III, Section 1, notwithstanding, the Department-at-Large shall hold its meetings at the call of the Commander-in-Chief.

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Section 6. The Department-at-Large is not required to comply with the provisions of Chapter II, Article VIII.

Section 7. (a) Each Camp-at-Large must provide to the Department-at-Large Secretary/Treasurer by August 1 of each year the names of the delegates from their Camp who will be attending the Department-at-Large Encampment.
(b) At the site of the National Encampment, on the morning of the first opening day of the National Encampment, the Commander-in-Chief will call to order, prior to 8:00 a.m., an Encampment of the Department-at-Large. At this encampment delegates to the National Encampment of the Sons of Union Veterans of the Civil War will be elected. If the Commander-in-Chief is absent from the Department-at-Large Encampment the next ranking officer will call the encampment to Order and preside over the Department-at-Large Encampment. If the National Encampment is conducted as a virtual meeting, the Encampment of the Department-at-Large shall also be conducted by virtual means.

(c) If attendance at the Department-at-Large Encampment is less than the allotment of delegates permitted to the National Encampment then all in attendance, with the exception of the Department-at-Large officers, will be declared delegates to the National Encampment. If the number in attendance is greater than the allotment of delegates permitted to the National Encampment then a vote for delegates must occur.

Article XIV
Military Department, Sons of Veterans Reserve

Section 1. The Military Department, Sons of Veterans Reserve (SVR) shall constitute the authorized military component of the Sons of Union Veterans of the Civil War (SUVCW). It shall include all military bodies of the Order (SUVCW) with the exception that Camps and Departments may maintain an independent military organization as a Camp Guard or Department Guard for parades, services and ceremonies under the auspices of the Camp or Department with which the unit is associated.[56], [57] The highest military rank attainable within any Camp or Department Guard shall be that of Captain. At all functions where Camp Guard units, Department Guard units and SVR units are participating, the highest ranking SVR commissioned or non-commissioned officer shall have command of all military bodies of the SUVCW, regardless of the rank of an officer in a Camp Guard or Department Guard. [58]

[56] Membership in a Camp or Department Guard is limited to Brothers of that Camp or Department, CinC Powell, 121st, 7.
[57] The name of any Camp or Department Guard must be "the name of the Camp or Department" Guard. For example, "Abraham Lincoln Camp #1 Guard." DIR 121st, 65.
[58] A Department guard shall not maintain their own checking account for the collection and disbursement of funds.
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Section 2. To be eligible for and in order to maintain membership in the SVR, a Brother shall be a member or Associate in good standing in the Sons of Union Veterans of the Civil War.

a. Juniors and Junior Associates are permitted as members of the Sons of Veterans Reserve. They are admitted under the same provisions as within the SUVCW regarding the monitoring of minors with additional restrictions.

b. Junior and Junior Associates will not hold elected or appointed Commissioned Officer or Non-Commissioned Officer ranks in the SVR on any level.

c. Junior and Junior Associates will not handle or fire any weapon or handle gun powder while participating in a SVR or SUVCW event or activity.

d. Junior and Junior Associates will not be counted toward the number required to start a new unit in the SVR.

e. Junior and Junior Associates will be listed on unit rosters and count toward number to establish rank structure.

f. The National Organization, SVR, the SVR Military Districts and the SVR Units shall not impose dues, fees, or any other monetary assessment on Juniors and Junior Associates.

g. All Junior and Junior Associates shall be accompanied by a parent or person designated as a Guardian (Grandfather, SUVCW/SVR Brother over the age of 18 years, or Uncle) when participating in ANY SVR activity.

h. At no time will a non-related SUVCW/SVR Brother be permitted 'one on one' contact with a Junior or Junior Associate. Any interaction with a Junior or Junior Associate must include at least two (2) SUVCW/SVR Brothers over the age 18 at all times.

i. Any SUVCW/SVR Brother who witnesses or suspects in good faith any type of physical, mental or sexual abuse of any Junior or Junior Associate, will immediately report in person such suspicion to local law enforcement first and the local SVR Unit and the SVR Military District Commander immediately thereafter.

j. Every SUVCW/SVR Brother over the age of 18 who may have contact with a Junior or Junior Associate should complete training related to protecting children from abuse of any type. Free training is available from the Boy Scouts of America. While this training is not a requirement, it is highly suggested that the training be done to be used as a tool to protect our youth and SUVCW/SVR Brothers.

k. Ultimately, all SUVCW/SVR Brothers must comply with all applicable Local, State and Federal laws pertaining to child abuse.

Section 3. The SVR shall be governed by the Constitution and Regulations of the Order (Sons of Union Veterans of the Civil War) and the Regulations of the SVR, herein incorporated in these Regulations by reference. The responsibilities of the SVR shall include participation in ceremonies, programs, and parades such as Remembrance Day, Lincoln Birthday, Memorial Day, Lincoln Tomb Ceremony, and National Encampment programs, and at the request of the

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The Department Treasurer is the custodian of all Department funds, including those collected by the Department Guard. NC Grim, Op VII, 128th, 262.

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Commander-in-Chief, special ceremonies and parades on behalf of and representing the Sons of Union Veterans of the Civil War.

Section 4. Individual units of the SVR and individual members of the SVR units may participate in non-SVR or SUVCW sponsored National Civil War re-enactments, living histories and educational demonstrations. Non-SVR members of independent Civil War re-enactment units may participate with the SVR at SVR or SUVCW sponsored events and/or programs.

Section 5. The Commanding Officer of the SVR shall be appointed by the Commander-in-Chief after receiving the recommendation of the National Military Affairs Committee. The duties of the Commanding Officer of the SVR shall be to administer and command the SVR pursuant to the Regulations of the SUVCW and the Regulations of the SVR.

Section 6. The rank of the Commanding Officer of the SVR shall not be higher than that provided for in the SVR Regulations and based upon the total membership of the SVR. In no case may the rank of the Commanding Officer be higher than Major General. Current and past Commanding Officers holding ranks higher than that permitted by the Regulations, may retain their current rank for the remaining period of the SVR appointment, adhere to the rank permissible under the Regulations, transfer to the Inactive Reserve, or retire from the SVR at their current rank. The Commanding Officer of the SVR may be relieved by a two-thirds majority of the National Military Affairs Committee, subject to the concurrence of the Commander-in-Chief.

Section 7. The SVR shall be administered by a national body known as the National Military Department, Sons of Veterans Reserve (NMD, SVR). The Commanding Officer of the SVR may appoint a NMD staff consistent with the Regulations. All NMD appointees shall serve at the pleasure of the Commanding Officer of the SVR. The period of all such appointments shall be concurrent with that of the Commanding Officer of the SVR. Current holders of such appointments, who hold ranks higher than the maximum provided for such appointment in the Regulations may adhere to the stated ranks, transfer to the Inactive Reserve at their current ranks or retire from the SVR at their current ranks.

Section 8. Any SVR military district or unit which fails to file its U.S. Internal Revenue Service ("IRS") Form 990 appropriate to the individual tax circumstances of the district or unit (usually Form 990N), or any future replacements for Form 990N or other Form 990, by the due date specified by the IRS shall be automatically suspended. The Commanding Officer of the SVR shall issue an Order noting the automatic suspension. A military district or unit may be reinstated by providing proof of filing the appropriate Form 990. Proof shall constitute a receipt of the Form 990 by the IRS, usually an online confirmation for the Form 990N.

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Section 9. Any military district or unit which has had its tax-exempt status revoked by the IRS shall be automatically suspended. The Commanding Officer of the SVR shall issue an Order noting the automatic suspension. A military district or unit may be reinstated by providing proof of the reinstatement of its tax-exempt status under either section 501(c) 3 or 501(c)4 of the Internal Revenue Code.

Section 10. A military district or unit that has had its tax-exempt status revoked by the IRS for failing to file its Form 990 for three consecutive years cannot be part of the Group Exemption of the SUVCW National Organization. Its tax status must be standalone.

Section 11. Military districts and units that had their tax-exempt status revoked for failure to file its Form 990N for three consecutive years prior to July 1, 2017 may apply to the Commanding Officer of the SVR for reinstatement as an unincorporated association without formal tax status if: (1) its assets are less than $1,000 and (2) its revenues are less than $5,000 annually. Any military district or unit operating as an unincorporated association without formal tax status shall take no action that jeopardizes the tax-exempt status of the SVR or the SUVCW National Organization. If a military district's or unit's tax status has negatively impacted the tax-exempt status of the SVR or the SUVCW National Organization, the military district or unit will be suspended until it has taken such action as to prove that it has remedied the problem. Such proof shall be an official communication from the IRS resolving the matter.

Section 12. A military district or unit choosing to operate as an unincorporated association without formal tax status may re-apply for tax-exempt status under sections 501(c)3 or 501(c)4 at a future date. If tax-exempt status is restored, the military district or unit must meet all filing requirements for the appropriate Form 990.

Section 13. A military district or unit must have an active Tax ID number with the IRS (EIN) regardless of whether it has a bank account. Not having a bank account does not relieve the military district or unit from its responsibility to file the appropriate Form 990 and to maintain tax status.

Section 14. It is the responsibility of the military district's or unit's Adjutant to file the appropriate Form 990 on time each year. It is the ultimate responsibility of the Commanding Officer of the SVR that the appropriate Form 990s have been filed.

Article XV
Bylaws

Each Department shall adopt Bylaws consistent with these Regulations, and subject to the approval of the Commander-in-Chief. All amendments, alterations, or deletion of Department Bylaws shall be submitted to the Commander-in-Chief for approval as to consistency with the Articles of Incorporation, Constitution and Regulations. Department Bylaws shall be signed by the Department Commander and Department Secretary**.** No Bylaws, amendments, alterations, or

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deletions shall be effective until approved and signed by the Commander-in-Chief. ~~in writing.~~ Any provision of a Department's Bylaws which is inconsistent with the Articles of Incorporation, Constitution, or Regulations is null and void. Each time the Department's Bylaws are modified, the Department Secretary shall send a copy of the Bylaws signed by the Commander-in-Chief to the Executive Director no later than 45 days after receiving them from the Commander-in-Chief.

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CHAPTER III
NATIONAL ORGANIZATION

Article I
Power and Authority

The National Organization of the Sons of Union Veterans of the Civil War was incorporated under and by authority of a Charter issued by the Congress of the United States (Public Law 605, 83d Congress, 2d Session). The Charter and papers of incorporation shall be the charge and custody of the National Secretary. The National Charter was amended by the Congress of the United States and is found in Title 36 of the United States Code, beginning at § 200301 thru § 200312

Article II
Membership

Section 1. The membership of the National Encampment shall be constituted as follows:

All Past Commanders-in-Chief, and Past Department Commanders, in good standing, who have served a full term, or having been elected to fill a vacancy, have served to the end of that term, and present Department Commanders.[59], [60]

Of one delegate from each Department, whatever its membership, and one additional delegate for every twenty-five Brothers, or major fraction thereof in good standing, based upon the report next preceding the National Encampment.[61], [62]

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[59] Past Department Commanders in good standing have the same "honors" and are individual members of the Department Encampments and also the Commandery-in-Chief, and may participate and vote as such member in the National Encampment. Should his Department cease to exist, he may retain his honors by transfer or by becoming a Member-at-Large. NC Howard, Op IV, 57th, 62.

[60] The current Department Commander, all delegates and alternates elected by a Department under suspension may not be seated at a National Encampment. Any Past Department Commander and any Past Commander-in-Chief, so long as they are personally in good standing, may be seated at a National Encampment, even if their home Department is under suspension. NC Pahl, Op V, 131st, 31.

[61] Alternate votes are permitted to replace elected delegate votes only. Alternates cannot replace the vote of a Past Commander-in-Chief, Past Department Commander, Past Camp Commander, any seated Camp, Department or National Officer that has a right to vote by virtue of the office he holds and whose vote does not count towards the allotted delegate counts for Camps or Departments. Therefore, any Past Commander-in-Chief, Past Department Commander, Past Camp Commander, or seated Camp Commander, Department Commander, elected Department Officer or elected National Officer with automatic credentials by virtue of the office or past honors he holds must be present to vote and cannot be replaced by an alternate. CinC Kuhn, Dec 15, 127th, 289. This Ruling MODIFIED: Neither elected nor appointed officers are considered voting members of a Department Encampment, except for the

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National members-at-large attending the National Encampment may elect from their membership, one delegate to represent them and further delegates shall be based on the same ratio provided representation of Departments.

All Honorary Members as non-voting members.

Its own elective officers.[63]

A Department Secretary or Treasurer holding office for ten consecutive years may have bestowed on him the rank of Past Department Commander with its voting privileges at the National Encampment.

Appropriate credentials for all Past Commanders-in-Chief and National elective officers shall be issued by the office of the National Secretary. Appropriate credentials for all Department Commanders, Past Department Commanders, delegates and alternates shall be issued by their respective Department Secretaries.[64]

Section 2. Vacancies in delegate representation to and at the time National Encampments are held may be filled by the Department Commander, or the chairman of the respective delegations. The Department Commander in all instances having the priority or right to so appoint.

Section 3. A Department which fails to pay its per capita dues or other indebtedness, or fails to make reports, shall not be entitled to representation in National Encampment meetings. In addition, should a Department's report(s) be deemed incomplete by the National Secretary, they shall be returned to Department authority for correction. Should such report not be immediately corrected, the National Secretary may petition the Council of Administration for a ruling that such Department be deemed to have failed to make reports. Nothing in this section shall preclude any Past Commander-in-Chief, Past Department Commander or National Officer from

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Department Commander. NC Grim, Op X, 129th, 431. Approved, CinC Kennedy, General Order 11, 129th, (not printed in proceedings).

[62] Our Regulations outline the responsibility of the Camps, and Departments, to vote on delegates to Department and National Encampments. It is their duty then to provide the delegates with credentials. Individuals may find themselves in possession of multiple credentials for Department and/or the National Encampments. However, these Encampments, also by our Regulations, may only accept ONE credential card from any Brother thereby limiting any member, under any circumstances, from voting more than once on any action brought before an Encampment. CinC Mortorff, G.O. 9, 135th, 278.

[63] The credentials of a National Elected Officer does not count towards the number of delegates allowed from that officer's home Department. Op II NC Pahl, 135th, 173.

[64] Credentials, for a Past Department Commander to attend a National Encampment are issued by the Department in which that Brother served as Department Commander. If that Brother transfers membership to another Department, he loses his right to automatic credentials to a National Encampment unless he is granted restoration of rank according to the Constitution and Regulations by the new Department as approved by the National Encampment. NC Pahl, Op VIII, 116th, 8.

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exercising their right to attend, participate and vote at a National Encampment provided that any such Brother shall personally be in good standing.

Section 4. To obtain restoration of rank of Past Department Commander and/or Past Commander-in-Chief, the Brother shall make request in writing to the Camp of which he is a Brother. If acted upon favorably by the Camp, in regular session, said request shall be forwarded to the Department Commander, setting forth the cause or causes of loss of rank and reason or reasons for request of restoration, and shall be signed by the Camp Commander, approved by the Camp Secretary (Secretary-Treasurer) with the seal of the Camp attached. The Department Commander shall present same to the Department Encampment under the order of new business, where, if acted upon favorably shall, by the Department Secretary (Department Secretary-Treasurer) be forwarded to the Commander-in-Chief and shall be signed by the Department Commander approved by the Department Secretary (Department Secretary-Treasurer) with the seal of the Department attached. The National Secretary (National Secretary-Treasurer) shall notify the Brother(s) as to the decision of the National Encampment.[65], [66]

Article III
Meetings

Section 1. There shall be an Annual Encampment at such time and place as the body may delegate, of which due notice shall be given by publication in General Orders.[67] All such meetings shall be in person without any virtual attendance unless otherwise provided in this Article.

Section 2. A special meeting of the National Organization may be convened by order of the Commander-in-Chief by and with the consent of the Council of Administration for purposes therein stated and no business shall be transacted at such special meeting except for the purposes for which said body convened.

Section 3: When a state of emergency exists as the result of a declaration by the President of the

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[65] The honor of Past Department Commander may not be transferred to another Department, even if the brother so honored is a dual member of a Camp in another Department. The section in the National Regulations for "Restoration of Rank" only applies if a brother loses the honor of Past Department Commander for some reason; such as resignation, discharge, transfer to a Camp in a different Department, being dropped from membership for failure to pay dues, etc. CinC Pahl, General Order 10, Dec IX, 126th, 182.

[66] A National Encampment may suspend the National Regulations by 2/3s vote to overcome procedural irregularities when considering restoration of rank. CinC Mortorff, 135th 95.

[67] Brothers should take care to ensure their dress is appropriate to the occasion, such as business attire. This particularly applies to officers at their stations and those seated adjacent to and in front of the Altar during business meetings of National Encampments. This means jacket, tie, long pants and (membership) medal. Jackets may be removed to prevent over heating but should be present. The Guide, Color Bearer and Guard may wear uniforms. CinC Martin, G.O. 3, 136th, 372.

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United States, the Governor of a State, Territory or Possession, or local government officials who have the authority to declare a state of emergency which prevents the body from meeting, the Commander-in-Chief may suspend or cancel a Meeting of the National Organization or a National Encampment, or call for such meeting to be held by virtual means, provided the Council of Administration approves the action of the Commander-in-Chief. The Commander-in-Chief shall issue a General Order explaining the reason for his action.

Section 4. A majority of the membership reported present and entitled to vote shall constitute a quorum.

Section 5. No member of the National Encampment or special meeting shall represent more than one Department at any National Encampment or special meeting of the National Organization.

Section 6. Anyone who is under suspension from the SUVCW or has been dishonorably discharged from the SUVCW and anyone from the Allied Orders who is under suspension or has been dishonorably removed from their Allied Order is forbidden to attend the annual SUVCW national encampment; except for the purpose of appealing a disciplinary decision. A person seeking such an appeal shall notify the Commander-in-Chief and the National Secretary in writing no later than five (5) days prior to the opening of the national encampment. Upon receiving such notification the Commander-in-Chief shall schedule a time during which the appellant may appear before the national encampment and present his case.

Article IV
Officers

Section 1(a). The officers of the National Organization shall consist of a Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer, National Quartermaster, five members of the Council of Administration (of which no two may be from the same Department), Banner Editor, Organization Expansion Officer, National Battle Flag Preservation Officer, National Chaplain, National Chief-of-Staff, National Civil War Memorials Officer, National Counselor, National GAR Highway Officer, National GAR Records Officer, National Graves Registration Officer, National Historian, National Legislation Officer, National Membership-at-Large Coordinator, National Patriotic Instructor, National Signals Officer and a Washington DC Representative. The same member may hold the office of National Secretary and the office of National Treasurer simultaneously.
(b) A dual member who seeks election to the Council of Administration must be a candidate from his primary or home department.
(c) A dual member for election to the Council of Administration at-large seat wishing to change his primary or home Department must have that change in effect to be reported by February 15, before seeking election to one of the five at-large Council of Administration seats.

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Article V
Eligibility of Officers

To be eligible for election to the office of Commander-in-Chief, Senior Vice Commander-in-Chief or Junior Vice Commander-in-Chief, a member must hold the rank of Past Department Commander and be a male lineal or collateral descendant of a person who served between April 12, 1861 and April 9, 1865, as a soldier or sailor of the United States Army, Navy, Marine Corps or Revenue-Cutter Service, or of such State regiments as were called into active service and were subject to orders of the United States general officers between the aforementioned dates and were honorable discharged therefrom or died in such service.

Article VI
Election & Appointment of Officers

Section 1. The Commander-in-Chief, Senior and Junior Vice Commanders-in-Chief, National Secretary, National Treasurer (or National Secretary-Treasurer), National Quartermaster, and the elected members of the Council of Administration shall be elected at the Annual Encampment by a roll-call of the Departments, and a majority of all the votes cast shall be necessary for a choice, except in the case of Council Members, wherein a plurality vote shall elect. If there be but one nominee for an office, they may be elected by viva voce vote.[68],[69],[70]

Section 2. On assuming office, the Commander-in-Chief shall appoint all other officers and national committees, and may appoint one or more Assistant National Secretaries and one or more Assistant National Treasurers and may appoint such aides as he may deem necessary, for such services as he may designate, except that he shall not appoint the Editor of the Banner, or the Membership-at-Large Coordinator.

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[68] When a brother is elected to the office of Department Commander, but it is discovered that he never served as a Camp Commander, the election is void and the office must be declared vacant. If a brother is elected to the office of Junior Vice Commander-in-Chief, but it is discovered his election to the office of Department Commander was void as he never held the office of Camp Commander, the election to Junior Vice Commander-in-Chief is void and the office must be declared vacant. Dec 1, CinC Hammer, 110th, 12; confirmed by National Encampment, 110th, 51.

[69] When multiple seats on the COA are open, each seat is an office and requires separate nominations and elections. A plurality vote applies to the COA seats when more than two candidates contest the specific seat. In that case, the Brother with the greatest number of votes is elected. NC Orr, Op 5, 127th, 160.

[70] A candidate for National Office need not be present at the National Encampment to be nominated and subsequently elected to National Office, with the exception of the office of Commander-in-Chief. Such elected National Officer cannot assume the duties of that office until formally installed. CinC Palmer, 131st, 210.

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Section 3. The terms of office of the National Secretary, National Treasurer, and National Quartermaster shall be for three (3) years beginning in 1995. The term of office of the members of the Council of Administration shall be for three years with two brothers being elected in 2004 for three year terms and one brother being elected in 2004 for a two year term. The terms of office for all other elective or appointive officers shall be for one year.[71]

Section 4. (a) Any vacancy which may occur in an elective office of the National Organization shall be filled by the Council of Administration by a temporary appointment, until the next regular meeting of the National Organization, when an election shall be held. The temporary appointee shall have full authority and responsibilities of that office during the period served.

(b) Whenever an elected officer of the National Organization declares to the Commander-in-Chief and the Council of Administration that he is unable to discharge the duties of his office, and until he declares to them the contrary, such duties shall be discharged by the appointment of a temporary officer serving in an Acting capacity, appointed by the Council of Administration.

(c) If the Commander-in-Chief determines that an elected national officer is unable to discharge the duties of his office or that a national officer is failing to discharge the duties of his office he shall notify the Council of Administration. Upon receiving such notification the Council of Administration may by three-fourths (3/4) vote of its elected members appoint a temporary acting officer to discharge the duties of that office. The temporary acting officer shall hold his appointment until such time as the Council of Administration by three-fourths (3/4) vote of its elected members restores the effected elective officer to his duties.

(d) The Commander-in-Chief shall promulgate by a General Order any action taken by the Council of Administration by authority of this Section.

Section 5. The Commander-in-Chief shall have power to remove all appointive officers. Notice of such removal shall be provided in a timely manner.

Article VII
Officers Job Descriptions & Duties[72], [73]

[71] Council Members that are re-elected to consecutive terms will calculate their seniority based on their election to the position of Council Member from their first term of office. When there are two Council seats voted on at any election, the Brother who receives the first election to the first vacant Council seat will be senior to the second Brother to fill the second Council seat even though both men were elected on the same day. CinC Kuhn, Dec II, 127th, 269.

[72] The written report submitted in advance by the officers and committee chairmen is the official report and that comments made in support or amplification of those reports be treated as clarification. Permission for late reports would come only from the presiding officer. DIR 121st, 66.

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Section 1. The Commander-in-Chief shall be the chief executive officer of the Order, and shall decide all questions of law and order subject to an appeal to the National Encampment, preside at all meetings of the National Organization, shall sign all Camp and Department Charters, and perform such other duties as may be prescribed by the Constitution and Regulations of the Order and by the action of the National Encampment.[74] He shall appoint the Commanding Officer, Sons of Veterans Reserve after receiving the recommendation of the National Military Affairs Committee.[75]

Section 2. The Senior Vice Commander-in-Chief shall respectively perform the duties of the Commander-in-Chief in case of a vacancy or inability of the senior officer to act, and shall perform such other duties as may be prescribed by the Constitution and Regulations of the Order and the orders of the Commander-in-Chief.

The Senior Vice Commander-in-Chief shall be responsible for promoting programs promulgated by the order of the Commander-in-Chief. He shall also serve as chairman of the National Committee on Program and Policy.

Section 3. The Junior Vice Commander-in-Chief shall respectively perform the duties of the Senior Vice Commander-in-Chief or the Commander-in-Chief in case of a vacancy or inability of the senior officer to act, and shall perform such other duties as may be prescribed by the Constitution and Regulations of the Order and the orders of the Commander-in-Chief. The Junior Vice Commander-in-Chief shall be responsible for promoting membership and organization under the direction of the Commander-in-Chief. He shall also serve as the chair of the National Committee on Membership. As such, these duties include:

(a) Serve as the national contact for the Order, for membership inquiries resulting from responses to the recruitment advertisements and from visitors to the Order's Internet Web site.

(b) Contact prospective applicants responding to the advertisements and the Order's Internet Web site, providing them with a synopsis of the Order's organization and informing them that their name will be referred to the nearest Department, Camp-at-Large or the National Membership-at-Large for follow up.

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[73] Officers, Departments, Committees not submitting reports to the Encampment will not be permitted to read said reports to the Encampment without the dispensation of the Commander-in-Chief. DIR 137th, 93.

[74] The Commander-in-Chief has the authority to make official rulings concerning interpretation of the Regulations of our Order, as he deems necessary to clarify the language of the Regulations. Such rulings are subject to review by the next National Encampment. If that Encampment does not overturn these rulings, then they remain as authoritative interpretations and are binding upon the Order. NC Pahl, Op 2, 115th, 26.

[75] The Commander-in-Chief will serve as the primary point of contact on all media inquiries involving the removal of veteran's monuments. CinC Day, G.O. 2.

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(c) Send a *Welcome Letter* to new Brothers who join the Order via the Internet website application. The letter should confirm membership and inform the new Brother of the name and address of the Junior Vice Department Commander, Camp-at-Large JVC, or the National Membership-at-Large (NMAL) Coordinator to whom the new Brother's application, ancestor's honorable service record, and check/money order will be forwarded.
(d) Check periodically to ensure that Department/Camp-at-Large Junior Vice Commanders and the NMAL Coordinator are following up with applicant referrals and new Brothers who joined via the Internet application.
(e) Refer to the NMAL Coordinator all applicants who are not contacted by a Camp-at-Large Junior Vice Commander within 4 weeks of the initial referral.
(f) Keep accurate records of all referrals.
(g) Provide the National Headquarters of the Sons of Confederate Veterans (Executive Director, SCV, P.O. Box 59, Columbia, TN 38402-0059) with the name and address of the JVC-in-C for SUVCW membership inquiries

Section 4. The National Secretary shall pay over to the National Treasurer all monies received by him; he shall keep an accurate record of the proceedings of the National Encampment. He shall draw requisitions on the Treasurer for all bills, the same to be approved by the Commander-in-Chief, and shall perform such other duties and keep such other books, and records, as the National Organization may require of him. He shall make a monthly report of the financial and numerical strength of the Order, and cause the same to be distributed to all members of the Council of Administration. His duties include:

a. Maintain the charge and custody of the Charter, Papers of Incorporation and Seal of the National Organization.

b. Maintain the charge and custody of all records and other property of the National Organization not otherwise provided for by other National Organization officers of the Order.

c. Prepare meeting agendas at the Commander-in-Chief's direction and take the minutes of annual National Encampments and meetings of the Council of Administration.

d. Follow up on delinquent reports required from Department, Camp and Camp-at-Large Secretaries, and the National Membership-at-Large Coordinator and report such delinquencies to the Commander-in-Chief, Council of Administration and/or National Encampment.

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e. Review for completeness all Organizer's Reports and Camp, Camp-at-Large and Department Charter Applications submitted for approval to the Commander-in-Chief and arrange for the preparation all such approved Charters.

Section 5. The Assistant National Secretary for Proceedings shall:

a. Attend all sessions of the National Encampment keeping independent notes on the actions and activities of the encampment (this does not include meetings of the Council of Administration).

b. Maintain close liaison with the contracted Proceedings Transcriptionist and Editor and arrange for a final copy of his or her report to be provided in sufficient time to meet the requirements set forth in U.S. Code, Title 36, Chapter 24, Section 546.

c. Upon receipt of the transcription of the National Encampment the National Assistant Secretary for Proceedings shall compare the transcription to his notes of the National Encampment and, when satisfied, forward an electronic copy of the document to the National Secretary who will also review the document for accuracy, append an electronic copy of the minutes of the Council of Administration meetings, the General Orders of the Commander-in-Chief, an updated listing of Past Commanders-in-Chief, an updated listing of the National Encampment registrants and forward to the Commander-in-Chief who opened the encampment being recorded and the Commander-in-Chief elected at that Encampment.

d. Coordinate with the Commander-in-Chief who opened the Encampment and the Commander-in-Chief who was elected at that Encampment to ensure timely review of the document and return for publication.

e. Electronically publish the Proceedings and make them available to all delegates who so desire a copy, an electronic version on appropriate media.

f. Upon publication, mail five (5) printed copies to the Washington DC Representative for presentation to appropriate officials of the House of Representatives, Senate of the United States and the President, as well as the Librarian of Congress. Such presentation should be made prior to March 1 of the year next following the National Encampment.

Section 6. The National Treasurer shall receive, hold and account for all monies paid to him, and pay out the same, upon the order of the National Secretary, approved by the Commander-in-Chief. He shall prepare the annual reports required by Sec. 15(a) and Sec. 16 of Public Law 605,

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83rd Congress, 2nd Session, and shall see that they be approved by the Commander-in-Chief and dispatched at the proper time.[76]

a. Arrange for an annual audit of the National Organization's financial condition to be prepared and presented to the Council of Administration and the National Encampment.

b. Arrange for the bonding of those National officers required to be bonded by the Order's Regulations.

c. Investigate periodically and advise the Council of Administration regarding the availability of more advantageous investment opportunities for the National Organization's investments.

d. Prepare an annual operating budget for review and approval by the Council of Administration and the National Encampment.

e. Serve as custodian of National Organization property not otherwise provided for.

Section 7. The National Quartermaster shall have the responsibility of maintaining an inventory of supplies, procuring sufficient inventory to meet the needs of the National Organization, the Departments, the Camps and the Brothers and the filling of all orders for supplies. He shall receive payment for inventory sold and shall forward same to the National Treasurer along with the order forms. He shall forward all bills for inventory purchased to the National Treasurer for payment. He shall take an inventory of all supplies on-hand at the close of the fiscal year and provide a written detailed list to the National Treasurer for summary and inclusion in the financial reports. He shall take supply of badges and other supplies to the National Encampment for sale to the membership.

Section 8. The National Patriotic Instructor shall serve as the Director of the Son's Memorial University. As part of his duties, the National Patriotic Instructor shall:

Prepare and issue letters of instruction for the observance of Union Defenders' Day and of such other days and events as occasion and duty may require; and shall perform such other duties as pertain to his office. He shall assist the National Chaplain in preparing and issuing letters of instructions to Departments and Camps on the observance of Memorial Day. He shall provide Departments and Camps with patriotic topics and materials for use at Department and

[76] In the absence of special appropriation for specific purpose, no funds are available other than those designated, with budget limitations. NC Courtney, Op IV, 49th, 43.Chapter III, Article VI, Section 4.

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Camp meetings. He shall also from time to time, prepare and submit articles on patriotic topics and our nation's flag to *The BANNER*.[77]

Section 9. The National Counselor shall act as the legal advisor of the Commander-in-Chief and the National Organization. He shall render advice and interpretation to the National Organization upon request on issues arising from questions concerning the Order's Constitution and Regulations and on parliamentary matters. He serves as a non-voting member on the Council of Administration. The National Counselor shall prepare and submit annually to the Editor of *The BANNER* (for publishing in *The BANNER*) a listing of all opinions and interpretations regarding the Order's Constitution and Regulations rendered by the National Counselor.

Section 10. Assistant National Counselor – C&R. He shall also act as editor of the Constitution and Regulations, annotated. As each National Encampment proceedings are published, he shall glean from the proceedings, the various rulings and opinions as to our Constitution and Regulations, and then cause to be published an updated Constitution and Regulations. The definition of the phrase "to be published" shall include any means of communication of the item as the Order may determine from time to time, including electronic means.

Section 11. The National Chaplain shall have charge of the devotional exercises of the National Encampment; shall prepare and issue letters of instruction for the observance of Memorial Day and shall perform such other duties as pertain to his office. He shall also:

a. Prepare an annual necrology report of deceased National Officers and maintain a file of previously prepared necrology reports.
b. Receive and compile necrology reports from information reported on SUVCW Form 30 and maintain a file of previously received reports.
c. Plan and conduct, in conjunction with the National Chaplain of the Auxiliary to the Sons of Union Veterans of the Civil War (ASUVCW), the memorial exercises conducted at a National Encampment.
d. Prepare and submit to Department and Camp-at-Large Chaplains letters of instruction regarding the proper observance of Memorial Day and other information pertinent to the discharge of their duties.

Section 12. The National Historian shall collect and preserve all historical or biographical materials pertaining to the Sons of Union Veterans of the Civil War (SUVCW) and its membership and shall serve as chair of the National History Committee. Duties include:

[77] The National Patriotic Instructor shall prepare a monthly program on Civil War history and distribute same to all Departments of our Order, which can be done in an electronic format. DIR, 132nd, 102.

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a. Collect, organize, catalog and ensure the preservation of historical records and holdings of the National Organization which pertain to the -Sons of Union Veterans of the Civil War.
b. Identify and inventory the historical records and holdings in the possession of National Organization officers.
c. Provide research assistance and/or access to the Order's historical holdings to Brother s of the Order and, upon approval by the Commander-in-Chief, to individuals and organizations outside of the Order.
d. Encourage Department, Camp-at-Large and Camp Historians to identify, inventory or catalog (where possible)**,** and help locate and ensure the preservation of all state and local collections of Sons of Union Veterans of the Civil War historical records and holdings.
e. Encourage Department, Camps-at-Large and Camps to recognize and commemorate Civil War anniversary dates through a variety of means including, Department, Camp-at-Large and Camp meetings and ceremonies, notices in internal newsletters, notices in newspapers, etc.
f. Assure he has ready access to electronic mail for the transaction of the Order's business.
g. Perform all other duties delegated to the office by the Order's Constitution and Regulations, National Encampment, Commander-in-Chief, and/or the Council of Administration.
h. Prepare and submit periodic status reports to the Commander-in-Chief on the activities of the National Historian.
i. Prepare and submit an annual written report to the Commander-in-Chief and National Encampment on the activities of the National Historian.

Section 13. The National Graves Registration Officer shall be the Chairman of the Graves Registration Committee. He shall assist Camps and individual Brothers and Department Grave Marking Committees in obtaining information, supplying headstone applications, instructing in proper procedure for registering and marking veterans' graves. He shall collect, organize, catalog and maintain a national listing of the graves of Union Civil Veterans, and make this information available to Brothers upon request. He shall also encourage Departments and Camps to establish and appoint Graves Registration Officers to oversee Department-wide and local grave marking and maintenance programs and activities.

Section 14. The Washington Representative shall have a residence in the District of Columbia or its suburbs; he shall accept on behalf of the Order service or legal papers or summons and immediately transmit the same to the Commander-in-Chief for action; he shall represent our Order on appropriate occasions and at memorial ceremonies and patriotic functions at the Capitol; he shall keep himself informed about legislation pending before Congress which is pertinent to the purposes or activities of our Order, and he shall state the views of our Order at hearings thereon; he shall promptly inform the Commander-in-Chief of any such legislation on which our Order should take action and has not already done so. He shall ensure that a copy of the "Proceedings" from the Order's annual National Encampment is filed with the Library of Congress.

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Section 15. The Membership-at-Large Coordinator shall have the same duties as the Department Secretary and a Department Treasurer in so far as they apply to the membership-at-large. He shall maintain a membership roster, maintain all membership-at-large monies in a separate account as a Department would and shall submit a copy to the National Treasurer of the yearly bank statement of annual interest earnings, he shall provide membership information upon request by a perspective applicant, shall assist other officers in the formation of Camps and Departments, and shall make a detailed report to the Council of Administration prior to the National Encampment and a summary report to the National Encampment. He shall also:

a. Issue membership cards and certificates to new Brothers, membership cards to renewing Brothers, and transfer cards to requesting eligible Brothers.

b. Prepare annually (early December) and transmit annual dues notices to the National Members-at-Large.

c. Prepare and submit a Form 35 to the National Executive Director on or before May 31 of each year with check or money order for per capita and application fees, plus one application copy for each new Brother. After filing the Form 35, subsequent changes to the membership of the NMAL (for the remainder of a calendar year) may be reported on a Form 30, per directions.

d. He shall prepare and submit all other reports required by the National Organization.

e. Prepare annually the "Life Member Reimbursement Form" (Form 10) (obtained from the National Treasurer) and return it to him prior to March 31st.

Section 16(a). The Executive Director shall maintain a mailing list of the entire membership. All Camp Secretaries, Department Secretaries, Membership-at-Large Coordinator, Life Member Coordinator, National Secretary, National Treasurer, and all other Officers, Brothers, and Associates are required to notify the Executive Director of any changes, additions, or deletions in the membership data which comes to their attention. The Executive Director shall upon approval of the Commander-in-Chief provide appropriate lists of Brothers to Camps, Departments, and National Officers which may be necessary for recruiting, Camp organization, Department organization, or fulfillment of their respective responsibilities. The membership roster shall not be made available to any person, organization, group, or commercial entity other than for the aforementioned purposes without the express consent of the National Encampment or the Council of Administration acting between National Encampments.

(b) The Executive Director shall reject the applications of individuals who have received a Dishonorable Discharge. He shall maintain a record of Dishonorable Discharges and provide a report of Dishonorable Discharges, once a year, on or about August 1st, to the secretary of each

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department, who in turn shall share it with all camps within his department for use when reviewing new membership applications.

(b) Upon notice of a new Dishonorable Discharge at National Headquarters, the Executive Director shall report such information to all departments within 30 days of notification at national headquarters.

Section 17. The Assistant Executive Director, an independent contractor, shall work with and under the direction of the Executive Director. With the permission of the Executive Director and the Commander-in-Chief, the Assistant Executive Director may act on behalf of the Executive Director should the need arise. The Assistant Director shall:

(a) Coordinate with the National Committee on Fraternal Relations, as they maintain contact and liaison with the other Allied Orders of the Grand Army of the Republic, the Sons of Confederate Veterans and the Military Order of the Loyal Legion of the United States, and other patriotic and hereditary organizations including, but not limited to, the Veterans of Foreign Wars and the American Legion, as that committee may request.

(b) Attend meetings of the Council of Administration and the National Encampment of the Order. He shall be entitled to address the Council of Administration during their meetings as a non-voting member.

(c) Forward all invoices received to the National Treasurer.

(d) Provide the numerical strength in a membership report to the Council of Administration quarterly, and share the membership report with appropriate National Officers.

(e) On June 30 each year, provide the National Treasurer with total membership for fiscal year ended June 30.

(f) Coordinate with the Chair of the National Program and Policy Committee and with the National Webmaster to ensure the latest edition of all forms used for reporting to the National Organization and various Departments are available on the National Website.

(g) Receive and process the annual reports and per capita dues of the various Departments and Camps at Large.

a. Enter data from the reports into the National Membership Database.
b. Forward per capita remittances and Form 49's to the National Treasurer.

(h) On or about June 5th, provide notice to Department Secretaries who are delinquent in the submission of the annual report and per capita payment, with a copy of such notice to the Commander-in-Chief, National Treasurer, National Secretary, and the Commander of the appropriate Department(s).

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(i) No later than June 20th of each year, notify the Commander-in-Chief, Chief of Staff, National Secretary, and National Treasurer of all delinquent Departments and Camps-at-Large of the Order, that the Departments and Camps are not in good standing, listing the specific deficiencies for recommendation of potential department suspension.

(j) Receive and maintain one copy of every regular, associate, junior, junior associate, and honorary membership application entering data from the membership application into the National Membership Database.

(k) Process and issue all new Life Membership cards and certificates.

a. Enter data from new Life Membership applications into the Life Membership database.

b. Quarterly, provide a list of new life members to the Editor of the *Banner* and the National Treasurer.

(l) Maintain the *Banner* mailing list and provide the same to the Editor, Printer/Mailing contractor each quarter at the date requested.

a. Maintain current information for each non-member subscriber as changes are received.

b. Provide replacements to Members who have received damaged copies.

c. Respond to inquiries from Members who have not received the *Banner*, verifying their membership status and current mailing address through the National Database and/or Department Secretary, and providing copies where appropriate.

d. Print labels and mail copies to all "out of country" *Banner* members and subscribers.

(m) Maintain the National Database of all Members and non-Members.

a. Provide timely updates to the database for changes such as, new members, address changes, dropped members, changes to member status and current offices held by members at the National level. The database information is updated/changed from various sources such as, correspondence including USPS mail from individuals, reports from Camps, Departments, etc., and from email and phone contacts.

b. Crosscheck information received from various reports (Camp Status Reports Form 30, Annual Reports Forms 27 and 35 and Form 49 etc.) against information currently in the database and information received in Department rosters thus assuring that all members are being reported and proper per capita is paid.

(n) Maintain communication with the appropriate officials of any subsidiary corporations of the Order.

(o) Prepare a report of Assistant Executive Director activities for the Council of Administration at the pre-National Encampment Council of Administration meeting each year.

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(p) Receive and process all communications directed to the Order by way of the USPS, email, private package delivery and/or telephone and received at the National Headquarters, including change of address information received directly from a Brother of the Order.

(q) Provide notification of the death of a Brother (as reported by Form 30 or other suitable notice) to the National Chaplain, Editor of the Banner, and the Department as needed. Report deceased Life Members to the National Treasurer.

Section 18. The Banner Editor shall edit and prepare for printing the Banner. The Editor is required to cause one copy of each issue of the Banner to be mailed to each Brother of the Order whose address has been reported to the Executive Director and to annually publish the ownership statement in the issue published closest to October 1.[78] The editor shall attempt to edit, publish and disseminate at least 4 editions of *The BANNER* per calendar year. He shall include within the BANNER the first General Order of the Commander-in-Chief. As to subsequent General Orders, he may provide a brief synopsis, so long as the full General Order is published on the Order's web site.

a. Publish information concerning the next National Encampment, including reservation forms.

b. Publish a synopsis of the actions taken by the National Encampment, including the opinions of the National Counselor.

c. Publish a biography and photograph of the newly elected Commander-in-Chief and National President of the Auxiliary to the Sons of Union Veterans of the Civil War immediately following the Order's National Encampment.

d. Publish obituaries and a photograph (if available) of Past Commander-in-Chiefs and all current elected or appointed National Organization officers as soon as possible after their passing.

e. Publish annually the "Statement of Ownership and Circulation" in the Banner issue closest to October.

f. Publish information and articles submitted by officers, committees, brothers of the Order and others as space permits.

[78] The Banner may be delivered in electronic format to brothers living outside of the United States upon their request. Brothers of International Camps may be required to pay an additional fee for mailing of the Banner. CinC Martin, G.O. 8, 136th, 379.

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g. Contract for and in the name of the Order for all services necessary to ensure the promotion and economic publishing of the Banner subject to the review and approval of the Council of Administration.

Section 19. The Organization Expansion Officer shall facilitate the organization of the Camps-at-Large and where sufficient numbers of Camps exist, the formation of Departments. His duties include:

a. Locate with the assistance of the National Secretary and National Membership-at-Large Coordinator areas within and outside of the United States where there is an interest to form new Camps-at-Large and Departments.

b. Identify and work with a Brother who lives in the proposed Camp-at-Large or Department area and who is willing to serve as the local Camp-at-Large or Department organizer contact.

c. Provide the names, addresses and telephone numbers of Brothers and applicants who reside in the proposed Camp-at-large or Department area to the local Camp-at-Large or Department contact.

d. Provide a copy of the Order's Constitution and Regulations, Job Descriptions for Camp and Department Officers-SUVCW, *Ritual and Ceremonials* and a set of instructions and all forms needed to organize a Camp-at-Large or Department to the local contact.

e. Follow up periodically with the local Camp-at-Large or Department contact to determine progress and to provide any needed direction and to answer all questions promptly.

f. Keep the National Secretary apprised of the progress and/or problems with each effort to organize a Camp-at-Large or Department.
g. Provide support to Department Camp Organizers in establishing new Camps.
h. Provide support to Departments, consisting of two or more states, in establishing new Departments.

Section 20. The GAR Highway Officer is responsible for keeping alive the designation of route US 6 as the GAR highway. This includes coordination with Department GAR Highway Officers and other organizations. He shall maintain any and all records pertaining to the G.A.R. Highway. He shall seek, collect and organize information as to the G.A.R. Highway. He shall monitor state and federal legislation regarding the G.A.R. Highway. He shall also communicate with Department G.A.R. Highway officers regarding the condition of Route 6 in their respective states. He shall encourage Department G.A.R. Highway Officers to contact appropriate state officials to promote ceremonies and re-dedication ceremonies on anniversary dates and to promote signage replacement.

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Section 21. The National Civil War Memorials Officer shall chair of the National Civil War Memorials & Monuments Committee. He will also provide leadership and direction to the National Organization, Departments and Camps regarding the locating, physical examination of, and recording of all memorials dedicated to Union Civil War soldiers and sailors. This includes all sizes of monuments (with or without sculpture), those with Civil War era cannon and inert ammunition, memorial fountains, memorial buildings, memorial windows (stained glass), historical markers, and even small plaques. He shall

a. Oversee the collection, organization, and maintenance of a national listing (including a computer database) of Civil War Memorials (as described above), and make this information available upon request.
b. Develop and, once developed, maintain online monument information presented in a format approved by the Memorials and Monuments Committee.
c. Encourage Departments and Camps to establish and appoint a Civil War Memorials Officer, at each level, to oversee department-wide and "local" memorial assessment and preservation activities. Encourage Departments to maintain their own websites containing monument information. If/when all Departments meet our minimum standards, the National Monuments Officer will forward records sent into him and completed Form 62s scanned annually by him to the appropriate Departments. Then only records that are not connected with a specific Department will be kept by National (examples are those recorded from outside the US).
d. Encourage departments (or states) to maintain their own websites containing monument information. If/when all departments meet our minimum standards, the national monuments officer will forward records sent into him and completed Form 62s scanned annually by him to the appropriate departments. Then only records that are not connected with a specific department will be kept by national (examples are those recorded from outside the US).
e. Work with fellow National Civil War Memorials Committee members, to assist Department and Camp level efforts to locate, assess, and record the physical condition of Civil War Memorials.
f. Work with fellow National Civil War Memorials Committee members, to provide guidance to Departments and Camps regarding the observation of care and upkeep for Civil War Memorials - and to bring any shortcomings to the attention of the property owners and community government where the memorial is located.
g. Collect the files from the Civil War Monuments Grants Committee on an annual basis and scan the documents for inclusion in the national electronic database.
h. Prepare and submit an annual written report to the Commander-in-Chief and National Encampment on the activities of the National Civil War Memorials Officer regarding the activities of the committee.

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i. Review annually the national website to review all monument forms, links to department (or state) monuments, and, if present, any national database that is on line to insure they are properly working.
j. Submit annually a digital backup copy of the national database to National SUVCW.

Section 22. The GAR Records officer shall chair the GAR Records committee. He will provide leadership and direction to Departments and Camps regarding the locating, physical examination of, and recording of all GAR records of all types. He shall:

a. Encourage and assist Departments, Camps-at-Large and Camps with implementing and maintaining their individual G.A.R. records programs.
b. Organize and maintain a centralized records keeping system to serve as a resource for cataloging and inventorying all G.A.R. Post, Department and National records. Direction to also be provided by the Council of Administration through the Commander-in-Chief, as needed, with all contracts subject to advance approval by the Council of Administration.
c. Perform all other duties delegated to the office by the Order's Constitution and Regulations, National Encampment, Commander-in-Chief and/or the Council of Administrations.
d. Prepare and submit periodic status reports to the Commander-in-Chief on the activities of the National G.A.R. Records Officer.
e. Prepare and submit an annual written report to the Commander-in-Chief on the activities of the National G.A.R. Records Officer.

Section 23. The National Eagle Scout Certificate Coordinator shall recognize the advancement of young scouts belonging to the Boy Scouts of America to the rank of Eagle Scout; and maintain statistics of requests for Eagle Scout Certificates and maintain statistics on the presentation of Eagle Scout Certificates and shall perform such other duties as pertain to his office.

Section 24. The National Chief of Staff shall become familiar with the duties of all the appointed National officers. He shall monitor the progress of, and assist where necessary, the appointed National officers and Committee Chairmen in completing their assigned duties. Prior to all meetings of the Council of Administration and the National Encampment, he shall collect from each National Officer and National Committees a report of their activities and progress and assist the National Secretary in collating that report for the Council of Administration.[79]

[79] Officers, Departments, Committees not submitting reports to the Encampment will not be permitted to read said reports to the Encampment without the dispensation of the Commander-in-Chief.. DIR. 137th, 93.

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Section 25. The National Signals Officer shall serve as advisor to the Commander-in-Chief and Council of Administration on matters dealing with the effective use of communication options and technological solutions. He shall

a. Serve as chairman of the National Committee on Communications and Technology.

b. Work with the National Webmaster, and all other officers who shall be responsible for the various technology streams in use by the Sons of Union Veterans of the Civil War.

c. Establish and maintain the currency of the National Communication Technology Policy statement, submitting changes and revisions to the Council of Administration, for consideration, as appropriate.

d. Remain current on emerging technologies and evaluate them, with the assistance of the National Committee on Communications and Technology, for potential use by the Sons of Union Veterans of the Civil War.

Section 26. The National Webmaster shall

a. Manage the Order's Internet communication resources to include effective use of electronic mail, a World Wide Web Internet Web site, and the Council of Administration Board Room.

b. Provide proactive and reactive administration and maintenance of the Order's Web site.

c. Take overall responsibility for content and data quality and integrity of the Order's Web site and ensure that there exists a consistency in terms of how all National Pages are presented on the Internet.

d. Ensure that billing notices for payment for both the Order's domain name and Internet service are forwarded to the National Treasurer for timely payment and that access of the Order's National Web Site by the membership or public is not interrupted.

e. Ensure that the National Web site is as error free as possible (no broken links, no inoperable e-mail addresses, etc.) and that such errors, if not capable of being fixed within 72 hours of notice, are removed from the National Web site.

f. Serve as a member of the National Committee on Communications and Technology.

g. Provide technical assistance to Department and Camp Signals Officers (Webmasters) and assist in their understanding and adherence to the Order's National Policy on Electronic Communications.

h. Update Web Site directories and files within 72 hours of the conclusion of the Order's annual National Encampment.

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Section 27. The National Eagle Scout Certificate Coordinator is to establish and maintain contact with the National Office of the Boy Scouts of America, to keep the BSA informed of any changes to our program, to receive requests for certificates and send those requests to the Department/Camp- At-Large Eagle Scout Coordinator for action. If there is no Department/Camp-at-Large in the area where the Eagle Scout resides, he will make arrangements for presenting the certificate. He shall also request from each Department and Camp-At-Large, statistics regarding the presentation of Eagle Scout Certificates. His report to the National Encampment should include the TOTAL number of certificates presented by the Camps and Department.

Section 28. The National Guide shall assist the Commander-in-Chief with the floor work of the Order's *Ritual and Ceremonials* during the National Encampment. He is only appointed for the duration of the National Encampment. He is to:

a. Ensure that the National Encampment meeting room is in proper order and that the altar and station banners are properly arranged.

b. Ascertain, upon request of the Commander-in-Chief, if all who are present are entitled to remain at the National Encampment.

c. Serve as an escort for all visitors at the National Encampment.

Section 29. The National Color Bearer is only appointed for the duration of the National Encampment. He is to care for and present the United States Flag during the Pledge of Allegiance and other appropriate times at the National Encampment.

Section 30. The National Guard is only appointed for the duration of the National Encampment. He is to secure the door at the National Encampment. He shall also:

a. Initially receive and announce visiting delegations from the Allied Orders and similar organizations. He shall provide escorts for all such visitors while they are in the Encampment room.

b. Allow no one to enter or leave during the opening or closing of the National Encampment.

c. Allow no one to enter during the election of National Organization officers at the National Encampment.

Section 31. The National Aide de Camp shall provide assistance to the Commander-in-Chief as directed. He shall serve as the personal liaison of the Commander-in-Chief at the National Encampment with the other Allied Orders. He shall record gifts and material given to the Commander-in-Chief during the National Encampment's Courtesy Night and Commander-in-Chief's Open House.

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Section 32. It shall be the duty of the National Legislation Officer to watch matters of proposed legislation affecting the welfare of the Order or the Constitution or welfare of the United States of America, proposed either in the Congress of the United States or elsewhere; to oppose such as are inimical to the same and to make a written report to the Commander-in-Chief.

Section 33. It shall be the duty of the National Battle Flag Preservation Officer to watch matters of proposed legislation and funding affecting the preservation of our ancestors' battle flags, write letters in support of preservation and funding, organize and maintain a centralized records keeping system to serve as a resource for cataloging and inventorying all Union battle flags, and to make a written report to the Commander-in-Chief.

Section 34. All officers of the National Organization shall promptly turn over to their successors all the property of the National Organization in their possession, taking receipts therefore.

Article VIII
Council of Administration

Section 1. (A)The Council of Administration shall consist of the Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer, National Quartermaster and five (5) elected members of the Council of Administration and the immediate Past Commander-in-Chief. All Past Commanders-in-Chief, the National Counselor, The Banner Editor, The National Signals Officer, and the Washington, DC representative shall be non-voting members of the Council of Administration. Non-voting members of the Council of Administration have full rights to attend all meetings and internet discussions of the Council of Administration (including while in executive session with the exception of the Banner Editor, and the National Signals Officer) and be recognized and heard on all issues before the Council of Administration. They shall not be counted for the purposes of establishing a quorum, nor shall they be able to make or second motions. The Commander-in-Chief may invite other non-voting Brothers from whom he or the voting members wish to receive advice and counsel or information. The Council of Administration shall have and shall exercise all powers of the Board of Directors, except in so far as such powers may be assigned to other persons in these Regulations.
(B) The meetings of the Council of Administration held immediately prior to and then immediately after a National Encampment, along with the meeting held in Gettysburg, Pennsylvania each November in conjunction with the observances of Remembrance Day shall be in person. The Commander-in-Chief may allow a limited number of members of the Council of Administration to attend virtually, by way of interactive video conferencing or other such electronic means, including internet-based or telephonic means, should he find, a brother would not otherwise be able to attend a meeting in person. If the provisions of Chapter III, Article III, Section 3 are in effect, then these meetings may be held virtually. Any other meeting of the Council of Administration may be held virtually in the discretion of the Commander-in-Chief

Section 2. Without in any way limiting the generality of the foregoing language, it shall:

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(a) Fix the penal sums of the bonds to be given by all bonded National Officers, which bonds shall cover the office and not the individual.

(b) Present to each annual Encampment of the National Organization a budget of the estimated receipts of the amounts necessary to conduct the affairs of the National Organization for the ensuing year, and shall recommend the amount to be appropriated for each of the activities of the National Organization and the amount necessary to be raised by per capita dues to meet the same. Following review of the budget by the encampment it becomes the responsibility of the Council of Administration to approve the annual budget; and no officer or Committee, except the National Treasurer as specified in Article IX, Section 2(b) of this Chapter**,** shall spend any amount or incur any indebtedness beyond the sums so appropriated, except by a vote of nine (9) members of the Council of Administration.

(c) Elect a membership-at-large coordinator, fix his duties, and fix the amount of dues of the Brothers-at-large.

(d) Elect the Editor of the Banner for a term of three years, subject to removal from office at any time by a majority vote of the Council.

(e) Elect the Organization Expansion Officer for a term of one year.

(f) Review and extend the plan covering the present and future activities and objectives of the Order.

(g) It shall exercise visitatory powers to enforce any express or implied trust on which property is held by Camps or Departments.

(h) The Commander-in-Chief shall be chairman, and the National Secretary shall be Secretary of the Council of Administration, and shall keep a record of the votes of each Brother, except on parliamentary questions.

(i) Six members of the Council shall be a quorum, but a less number may meet and transact business provided a majority of those present shall vote in the affirmative on the question to be decided, and six members by personal vote or in writing over their signatures shall assent to any final action taken.[80]

[80] The Council of Administration does not have the authority to tell a Department that it is all right to disregard its own rules. NC Shaw, Op I, 126th, 131.

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Article IX
Finances

Section 1. The National Encampment shall assess a per capita dues on each Brother reported in good standing at the end of each calendar year. Such dues shall be payable in one annual payment and forwarded by the Department Treasurer to the Executive Director, on or before May 31st. The National Encampment shall waive National per capita for brothers serving in the Armed Forces in an active combat zone as defined by the United States Internal Revenue Service (IRS).

Section 2. (a) The fiscal year of the National Organization shall close on June 30 each year.

(b) The national treasurer is authorized to pay the routine expenses of the Order from the close of the fiscal year until the approval of the budget by the Council of Administration each year.

Section 3. All monies and other assets, including real and personal property held by Camps, Departments, and the National Organization are charged with a trust for the purposes for which the Order exists, as stated in its Act of Incorporation, and any use of any of said monies or other assets, including real and personal property for other purposes is illegal and shall subject the parties concerned to disciplinary action under Article VI of Chapter V and may be restrained by the Commander-in-Chief or Council of Administration to the extent, if necessary, of taking possession and control of the money or assets involved.

Section 4. The assets, liabilities and Fund balance of the Senior Vice Commander-in-Chief Fund, the Grand Army of the Republic Fund and the Civil War Heritage Defense Fund at 30 June 2017 shall be merged into the General Fund effective 01 July 2017.

Section 5. Departments and Camps of the Order may not form subsidiary corporations without the express written consent of the Council of Administration of the Order. Upon such authorization, such corporation may apply for EIN numbers, using the SUVCW GEN number.

Section 6. Reimbursement of Expenses.

(a) National Officers

(1) The Commander-in-Chief, National Secretary, National Treasurer and National Quartermaster shall receive reimbursement for actual expenses supported by documentation up to the amount established through the adoption of the annual budget.

(2) A final accounting of all expenses incurred on behalf of the Order shall be submitted to the National Treasurer by September 30 of each year for the previous administrative year (that time between the annual National Encampments).

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(3) The National Treasurer shall submit his expense report to an Assistant National Treasurer and is subject to the same time frames. The National Treasurer shall not issue a check to himself to cover his expenses. Any check for expenses paid to the National Treasurer must be issued and signed by one of the other Brothers authorized to sign checks.

(4) The Editor of the Banner shall be reimbursed his expenses, up to the aggregate amount approved in the adopted budget, upon presentation of original or copies of receipts or bills. Such expenses shall be submitted upon proper form.

(5) Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief and other voting members of the Council of Administration. All postage costs and telephone expenses will be reimbursed up to the aggregate amount approved in the adopted budget upon presentation of original or copies of receipts or bills. Such expenses shall be submitted upon proper form. Travel and lodging expenses need to be approved in advance by the National Treasurer.

(6) Brothers officially representing the Commander-in-Chief at functions which the Commander-in-Chief cannot attend shall be reimbursed up to the amount established by the National Encampment. Such representation must be approved by the Commander-in-Chief prior to the event. Prior to issuing the reimbursement, the National Treasurer shall secure original or copies of receipts from the Brother supporting such requests. The requests shall be submitted upon the approved form and all such expenses must be approved by the Commander-in-Chief in writing prior to reimbursement.

(7) (Reserved)

(8) National Appointed Officers and non voting members of the Council of Administration. Expenses while on business of the Order must be approved in advance by the Commander-in-Chief. The National Treasurer shall advise the Commander-in-Chief on the availability of funds established in the annual budget and may advise a cap upon such expenses. Upon receipt by the National Treasurer of request for reimbursement, which should be on proper form and must be accompanied by original or copies of receipts, the National Treasurer shall reimburse such expense so long as this expense fits within the pre-approved expenditure limits and is within the cap allowed for officer expenses. No reimbursement shall be made without proper and adequate documentation of the expenses incurred.

(9) The following items are not to be included in any expense report and no reimbursement shall occur to any Brother under any circumstances for the following: cost of

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alcoholic beverages, cost of in-room entertainment (i.e. pay per view movies, cable or broadcast shows/events), escort services, gymnasium fees, and gratuity.

(10) Requests for the reimbursement of expenses must be made and submitted to the National Treasurer no more than 30 days after the expenses were initially incurred. Exceptions must be approved by the National Treasurer or the Council of Administration. All expenses incurred in one fiscal year (ending June 30 of each year) must be submitted to the National Treasurer no later than July 31 of the same year. Advances of expenses are discouraged. If an advance of otherwise reimbursable expenses is made, a reconciliation of expenses incurred including the re-payment of any overage of the advance must be submitted to the National Treasurer within 30 days of the date the expenses were incurred.

(b) National Committees

(1) Any expenses incurred by the Chair and members of any and all National Committees will not be reimbursed, unless specific items for that committee are placed in the annual budget of the National Organization and proper documentation of the expense is provided to the National Treasurer on the proper forms. The time frames for the submission of expenses for reimbursement to the National Treasurer are the same for National Committees as they are for National Officers.

Section 8. Memorial/Monument Grant Fund

(a) The purpose of the Memorial/Monument Grant Fund is to assist Camps and Departments in their efforts to refurbish and restore Civil War related memorials and monuments. The following procedure provides some general guidelines as to how to apply for a grant and establishes standards on how grant submittals will be evaluated.[81]

(b) Procedure

(1) Any SUVCW Camp or Department may request money from this fund.

(2) All requests will be handled individually on its own merit.

(3) Only one request from one entity (Camp or Department) can be accepted per monument or memorial. The request must include pictures, documentation as to appraisals and written estimates for the necessary work.

(4) Assessment form (CMW #61) must be submitted with the application.

(5) The maximum grant for any one project shall be $2,000.00 (Two Thousand Dollars). If principle and interest remain in the fund after all grant applications are considered after April 30, the Council of Administration may grant additional funds to one or more grant recipients of up to 75% of the fund or to make grants of up to 75% of the fund to the one or more civil war sites under the auspices of the National Park Service, Department of Veterans Affairs or Department of Defense for preservation of civil war monuments.

[81] Last Veteran Grave Markers are not eligible for grants from the Monuments Grant Committee. DIR 137th , 38.

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(6) A Memorials Grants Committee consisting of three elected Council of Administration members excluding the Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer and National Quartermaster shall review the grant applications, determine which are worthy of support, which meet the criteria established for the grants and approve the grants within the limits specified in Chapter III, Article X, Section 16.

Section 9. Contracts.

(a) The Commander-in-Chief is authorized to execute any and all contracts on behalf of and in the name of The Sons of Union Veterans of the Civil War (National Organization).

(b) The National Treasurer is authorized to execute a contract with the auditing firm who shall audit the financial records of The Sons of Union Veterans of the Civil War (National Organization) annually.

(c) The National Quartermaster, National Proceeding Secretary and Executive Director are authorized to execute contracts on behalf of and in the name of The Sons of Union Veterans of the Civil War (National Organization), with the approval of the Commander-in-Chief.

(d) The Chairmen of the National Site Committee and the Lincoln Tomb Committee are authorized to execute any and all contracts required for the fulfillment of the respective committees' functions on behalf of The Sons of Union Veterans of the Civil War (National Organization).

(e) With the exception of the aforementioned officers and committee chairman, NO brother shall execute a contract that obligates The Sons of Union Veterans of the Civil War (National Organization) to pay for goods and services without the approval of the Council of Administration unless specifically approved by a National Encampment.

(f) The National Treasurer is authorized to deposit the funds of the Order in any bank, savings and loan, credit union or similar financial institution which he determines to be the most beneficial to the Order provided that the financial institution is a participant in the Federal Deposit Insurance Corporation (FDIC), Savings and Loan Insurance Corporation (SLIC) or National Credit Union Association (NCUA) respectively and the total amount of funds in any one institution does not exceed the maximum covered by said insurance program.

(g) Copies of all contracts shall be provided to the Commander-in-Chief, National Secretary, National Treasurer, National Counselor and Executive Director.

Article X
Standing Committees

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Section 1. The standing committees of the National Organization shall be as follows: Program and Policy, Civil War Memorials and Monuments, Communication and Technology, Constitution and Regulations, Encampment Credentials, Encampment Site, Fraternal Relations, GAR Post Records, Graves Registration, History, Life Membership Investment, Lincoln Tomb Observance, Membership, Military Affairs, Civil War Memorial Grant Fund, EBay Surveillance, Scholarships, Promotions and Marketing, and Vision and Planning.

Section 2. A standing committee on Program and Policy shall be appointed by the Commander-in-Chief; the chairman of this committee shall be the Senior Vice Commander-in-Chief; on a rotational basis and at the discretion of the Commander-in-Chief, one new member should be appointed to serve a four year term; and the purpose of this committee shall be the promotion of the Order and the creation of guidelines for the continuance of the organization as directed by the Commander-in-Chief, Council of Administration and approved by the National Encampment. The committee shall:

1. Review annually and update as necessary the Order's forms, policies, and publications in accordance with the published schedules approved by the Council of Administration.

2. Review annually and update as necessary the Order's *Ritual and Ceremonials*.

Section 3. The standing national committees shall consist of five Brothers of the Sons of Union Veterans of the Civil War, except the Membership Committee which shall consist of the Junior Vice Commander-in-Chief as chairman, the National Organization Expansion Officer and the Junior Vice Commanders of all Departments and Camps-at-Large, and except the Encampment Site Committee which shall consist of three Brothers; and except the Civil War Memorial Grant Fund Committee which shall consist of three elected Members of the Council of Administration excluding the Commander-in-Chief, Senior Vice Commander-in-Chief, Junior Vice Commander-in-Chief, National Secretary, National Treasurer and National Quartermaster. All shall be in good standing in their respective Departments and Camps.

Section 4. The standing committee on Constitution and Regulations shall have continuity of membership. The Commander-in-Chief shall appoint each year two Brothers to hold office for two years. The retiring Commander-in-Chief shall be a member, to hold office for one year. The committee shall:

1. Review annually the Regulations of the Order and prepare and submit to the Commander-in-Chief and National Encampment proposed amendments to mediate or correct noted deficiencies and/or conflicts.

2. Review and report to the National Encampment on all proposed amendments to the Order's Constitution or Regulations brought before the National Encampment.

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3. Prepare and submit to the Editor of *The BANNER* for publication immediately following the National Encampment a summary of all changes to the Order's Regulations which were passed at the National Encampment.

4. Prepare and submit to the Editor of *The BANNER* for publication immediately following the National Encampment the exact wording of all changes to the Order's Constitution which were passed by the National Encampment and now need ratification by the Departments.

5. Prepare and submit to the National Secretary a listing of all changes to the Order's Constitution and Regulations that were passed at the National Encampment.

Section 5. (a) It shall be the duty of the Encampment Site Committee to select the Encampment site for the National Encampment and to arrange for sufficient room accommodations, costs, concessions, complimentary rooms and necessities for a comfortable Encampment, and in the absence of a Local Encampment Committee to make and carry out appropriate plans for the Encampment. It may adopt rules for the proper accomplishment of the foregoing, and may appoint an Encampment Planner.

(b) The Committee Chairman shall sign all contracts, on behalf of the Order, with the Encampment hotel and other businesses necessary to fix the Encampment site and provide copies of all contracts to the Commander-in-Chief, National Secretary, National Treasurer, National Counselor and Executive Director. The activities of the National Encampment Site Committee should include the responsibilities listed below.

1. Compile and periodically update a list of hotel facilities and equipment required to host a National Encampment of the Allied Orders of the Grand Army of the Republic (G.A.R.).

2. Compile and periodically update a list of normal Encampment customs observed and amenities provided, pursuant to past practices of the Order and the other Allied Orders of the Grand "Army of the Republic (G.A.R.).

3. Compile and periodically update a list of material, supplies and equipment (such as badges, Encampment Programs, Camp Fire Program, Memorial Service Program, flowers, etc.) which are normally expected to be present or required at National Encampments of the Allied Orders of the Grand Army of the Republic (G.A.R.).

4. Prepare and periodically update diagrams of Council of Administration Meeting, Memorial Program, Opening Ceremony, Business Meeting, Campfire and Banquet room setups, pursuant to the requirements of the Order and the other Allied Orders of the G.A.R.

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5. Prepare and periodically update a list of responsibilities normally expected to be fulfilled by the Local Host Committee.

6. Solicit Department proposals for hosting National Encampment 3 years or more in advance, and provide Departments a list of responsibilities normally expected of a Host Committee.

7. Review, evaluate and compare all official Encampment hosting proposals submitted by Departments. Assess each proposal, for facilities, prices, location, experience, ability, of the Host Committee members. Based on these assessments, select the proposal, 3 years in advance, which is most advantageous to the Order and its Members.

8. In the event that no feasible proposal to host the National Encampment is submitted, or if a selected Department is unable to hold the National Encampment, the committee will locate and evaluate alternate host cities and facilities, and select the host city which is most advantageous to the Order and its Members.

9. Negotiate with the selected Encampment hotel such complimentary meeting rooms, suites for National officers and other concessions normally provided pursuant to past practices of the Order and the other Allied Orders of the G.A.R.

10. Sign all contracts, on behalf of the Order, with the Encampment hotel and other businesses necessary to fix the Encampment site and provide copies of all contracts to the National Secretary.

11. Provide regular status reports to the Commander-in-Chief and Council of Administration.

12. Prepare and submit an annual written report to the Commandeer-in-Chief and National Encampment.

Section 6. The purpose of the National Committee on Communications and Technology is to serve as the Order's senior advisory body on electronic communication technology and the management of assigned resources in such a manner as to reflect positively on the accomplishment of the goals and objectives of the Sons of Union Veterans of the Civil War.

The activities of the National Committee on Communications and Technology shall include: Serve as advisory body to the Commander-in-Chief and Council of Administration on matters dealing with the effective use of communication options and technological solutions.

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1. Serve as advisory body to the Commander-in-Chief and Council of Administration on matters dealing with the effective use of communication options and technological solutions.

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2. Actively engage with all officers and committees who shall be responsible for the various technology streams in use by the Sons of Union Veterans of the Civil War.
3. Establish, evaluate and make recommendations to the Commander-in-Chief and Council of Administration regarding the various policies in place for the establishment and maintenance of the websites and the social media presence controlled by the National Order or its subordinate SVR Units, Camps, and Departments.
4. Remain current on emerging technologies and evaluate them for potential use by the Sons of Union Veterans of the Civil War.
5. Report regularly through the Committee Chair (National Signals Officer) to the Commander-in-Chief and Council of Administration.
6. Prepare and submit through the Committee Chair (National Signals Officer) periodic written reports to the Council of Administration and an annual written report to the National Encampment.

Section 7. The purpose of the National Committee on Membership is to devise and implement ways to increase the membership of the SUVCW. This includes:

1. Prepare and update from time to time a National Membership Recruitment Manual.

2. Identify national events and activities where recruitment tables can be set up and attempt to have these manned by Brothers of the Order.

Section 8. The purpose of the National Committee on Military Affairs of the Sons of Union Veterans of the Civil War is to oversee the affairs of the Sons of Veterans Reserve for the National Organization. This includes:

1. Review annually the Standard Operating Procedures of the Sons of Veterans Reserve and recommend needed changes at the National Encampment for approval.
2. Recommend every fifth year to the Commander-in-Chief, a Brother to be appointed as the commanding General of the Sons of Veterans Reserve.
3. Approve all appointments of senior officer commissions (Major, Lieutenant Colonel and Colonel).
4. The Committee shall have continuity of membership with the Commander-in-Chief two (2) Brothers in even numbered years and three (3) Brothers in odd numbered years to serve two (2) years.
5. The Chair of the National Military Affairs Committee shall be appointed from among the committee members by and shall serve at the pleasure of the Commander-in-Chief.

Section 9. The purpose of the National Committee on Lincoln Tomb Observance is to annually make all arrangements for and to coordinate the ceremony honoring the memory of Abraham Lincoln at the Lincoln Tomb in Oak Ridge Cemetery, Springfield, Illinois.

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The committee is a joint committee with the Military Order of the Loyal Legion of the United States in completion of the following tasks. Representatives of the other Allied Orders may be consulted, as the committee determines from time to time.

The ceremony shall be held on the Saturday closest to April 15, the date of his death in 1865.

The activities of the Committee should include:

1. Designate a hotel to serve as the headquarters hotel and reserve a block of rooms for those attending the ceremony. When reserving the block of rooms, request the hotel to list them under **Sons of Union Veterans** so that those making reservations may ask for the designation and receive a discounted room charge.

2. Arrange for a luncheon to be held following the Lincoln Tomb Ceremony at a suitable location.

3. Coordinate ceremony arrangements with the Lincoln Tomb Site Superintendent.

4. Obtain a speaker for the luncheon following the Lincoln Tomb Ceremony.

5. Prepare and submit, to the SUVCW Editor of the **Banner** and the MOLLUS Editor of the **Historical Journal,** an announcement of the ceremony for publication in the respective Winter Issues. The announcement will also be made available to the Auxiliary to the Sons of Union Veterans of the Civil War, Daughters of Union Veterans of the Civil War, Ladies of the Grand Army of the Republic and the Woman's Relief Corps. The announcement will also be submitted to the SUVCW and MOLLUS webmasters for placement on the respective websites.

6. Update the invitational mailing list using organizational rosters of the Allied Orders of the Grand Army of the Republic, MOLLUS, and other patriotic and historical organizations. The acceptance form as well as other informational material sent with the invitational mailing should also be updated as needed.

7. Prepare and mail invitations no later than February 14 and include personalized invitations to the National Officers of the Allied Orders of the Grand Army of the Republic, MOLLUS, and Dames of the Loyal Legion of the United States.

8. Obtain the services of a band, order folding chairs for the ceremony, and reserve a chartered bus for transportation of wreath bearers to the Tomb from the headquarters hotel and return as deemed appropriate by the committee. Order the wreaths to be placed at the Tomb by the SUVCW and MOLLUS Commanders-in-Chief.

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9. Ensure that the SUVCW and MOLLUS Commanders-in-Chief are aware that they or their designees will be required to provide an Abraham Lincoln focused presentation at the Lincoln Tomb ceremony, no longer than a 3 to 5 minutes.

10. Arrange the production of "In Memoriam" black ribbons for distribution to ceremony participants.

11. Ensure that a public address system is available for the ceremony.

12. Provide for a master of ceremonies for the Tomb Ceremony and luncheon.

13. Obtain the services of a Chaplain to officiate at the ceremony and luncheon.

14. Coordinate with the official photographer of the Order to be present and photograph the Tomb ceremony.

15. Contact and coordinate the participation of the 4th Military District, Sons of Veterans Reserve, and other Civil War reenactment units. Request the SVR to supply a drummer or drummers to accompany their march onto the grounds of the Lincoln Tomb and a bugler to perform taps at the close of the ceremony.

16. Prepare and submit press releases to the media in Springfield and the surrounding area

17. Prepare and submit to a printer the official program of the Tomb Ceremony and Luncheon that also includes the listing of the participating organizations presenting memorial wreaths.

18. Host a program of welcome the day and/or evening before the ceremony.

19. Prepare and submit news articles and photographs of the ceremony/luncheon to the SUVCW Editor of the **Banner** and the MOLLUS Editor of the **Historical Journal**.

20. Submit necessary bills and invoices for commercial services provided for the ceremony and luncheon as well as vouchers with receipts for personal expenses of committee members to the SUVCW National Treasurer for reimbursement.

Section 10. The purpose of the National Committee on Real Sons and Daughters is to identify and honor real sons or daughters of U.S. Civil War veterans. A Real Son/Real Daughter is the legitimate or acknowledged offspring of a veteran of U.S. Armed Forces service in the Civil War, 1861-1865. The committee shall:

1. Identify Real Sons and Daughters by actively maintaining a watch on news publications.

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2. Prepare an annual list of Real Sons and Daughters for the Commander-in-Chief.

3. Establish and maintain liaison with the Department of Veterans Affairs for the purpose of identifying Real Sons and Daughters.

4. Produce and offer free of charge to Real Sons and Daughters the Order's certificate identifying each as a Real Son or Daughter.

5. Offer membership in the SUVCW to Real Sons at no cost. Assist Real Sons in the preparation of necessary documentation.

6. For Real Sons who are veterans of war service, request that the National Quartermaster issue the Order's War Service Medal and Certificate without charge.

7. Maintain contact with Real Sons and Daughters at least annually and inform them of the dates and location of Department Encampments near their homes and encourage them to attend the National Encampment.

8. Maintain liaison with allied orders exchanging information about Real Daughters to assist them in recruitment of Real Daughters.

9. Maintain liaison with the Sons of Confederate Veterans and the United Daughters of the Confederacy to exchange information on Real Sons and Daughters of all Civil War veterans.

10. Inform the National Chaplain of the death of each Real Son or Daughter.

Section 11. The purpose of the National Committee on Fraternal Relations is threefold: (**a**) to promote the highest level of cooperative relations within and between the Allied Orders of the Grand Army of the Republic (G.A.R.), (**b**) to work cooperatively with all other Civil War hereditary organizations (Military Order of the Loyal Legion of the United States, Dames of the Loyal Legion of the United States, Sons of Confederate Veterans, Order of the Stars and Bars and the United Daughters of the Confederacy, National Society Daughters of the Union 1861-1865, National Order of the Blue and Gray and GAR Memorial Association) to further good relations, create goodwill and further the objects of the Order, and (**c**) to encourage support of the Order's programs by the national veterans' organizations. Duties include:

1. Identify annually the names and addresses of the national heads of all Allied Orders of the G.A.R., Civil War hereditary and veterans' organizations and provide the names and addresses to the Commander-in-Chief and National Executive Director.

2. Provide historical and membership information on the Order to each of the identified organizations.

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3. Arrange to have a complimentary copy of the Banner provided to each of the national heads of the Allied Orders of the G.A.R., and the Commander-in-Chief of the Military Order of the Loyal Legion of the United States.

4. Invite, on behalf of the Commander-in-Chief, representatives from the organizations to attend the Order's national ceremonies and programs and attend, at the request of the Commander-in-Chief, national ceremonies and programs of the other organizations on behalf of the Order.

5. Apprise the Commander-in-Chief of dates and locations of national ceremonies of the Allied Orders of the G.A.R., Civil War hereditary and national veterans' organizations.

Section 12. The purpose of the National Committee on History is to identify and preserve historical and biographical material pertaining to the Sons of Union Veterans of the Civil War (SUVCW) and its membership. Duties include:

1. Collect, organize, catalog and ensure the preservation of historical records and holdings of the National Organization which pertain to the SUVCW.

2. Identify and inventory the historical records and holdings in the possession of National Organization officers.

3. Provide research assistance and/or access to the Order's historical holdings to Brothers of the Order and, upon approval by the Commander-in-Chief, to individuals and organizations outside of the Order.

4. Encourage Department, Camp-at-Large and Camp Historians to identify, inventory or catalog (where possible), to help locate and ensure the preservation of all state and local collections of SUVCW historical records and holdings.

5. Perform all other duties delegated to the office by the Order's Constitution and Regulations, National Encampment, Commander-in-Chief, and/or the Council of Administration.

6. Provide regular status reports to the Commander-in-Chief and Council of Administration.

7. Prepare and submit an annual written report to the Commander-in-Chief and National Encampment on the activities of the committee.

Section 13. The purpose of the National Committee on Graves Registration shall be to identify and record the graves of Union Civil War soldiers, sailors and marines and to assist Departments and Camps in the securing of veteran headstones from the federal government. The committee shall:

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1. Collect, organize, catalog and maintain a national listing of the graves of Union Civil Veterans, and make this information available to Brothers upon request.

2. Assist Departments, Camps and Brothers with procedures and supplying necessary forms to secure veteran headstones for Civil War veterans.

3. Provide guidance to Departments, Camps and Brothers regarding proper registering and marking of graves of Civil War veterans.

4. Encourage Departments and Camps to establish and appoint Graves Registrations Officers to oversee department-wide and local grave marking and maintenance programs and activities.

Section 14. The purpose of the National Committee on Civil War Memorials is to provide guidance to Departments and Camps regarding the locating, physical examination of, and recording of all memorials dedicated to Union Civil War soldiers and sailors (outside the care of the National Military Parks, and the U. S. Departments of Defense, or Veterans' Affairs). This includes all sizes of monuments (with or without sculpture), those with Civil War era cannon and inert ammunition, memorial fountains, memorial buildings, memorial windows (stained glass), historical markers, and even small plaques. The committee shall:

1. Acting as a liaison with his own Department, and a mutually agreed upon group of other Departments (in his geographic region of the United States of America) each committee member shall promote the collection, organization, and maintenance of a national listing (including a computer database) of Civil War Memorials (as described above). The committee chairman may call upon his fellow committee members to help make this information available upon request.

2. Encourage Departments and Camps to establish and appoint a Civil War Memorials Officer, at each level, to oversee department-wide and "local" memorial assessment and preservation activities.

3. Provide guidance to Department and Camp level efforts to locate, assess, and record the physical condition of Civil War Memorials.

4. Provide guidance to Departments and Camps regarding the observation of care and upkeep for Civil War Memorials - and to bring any shortcomings to the attention of the property owners and community government where the memorial is located.

Section 15. The purpose of the National Committee on Scholarships shall be to oversee and administer the application and selection process for the annual scholarships awarded by the Sons of Union Veterans of the Civil War (SUVCW).

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1. The Committee shall consist of at least three members and shall be appointed by the Commander-in-Chief for a one-year term.

2. The committee shall oversee the application process in accordance with the scholarship guidelines, including:

a. Application must be postmarked between January 1 and March 31.

b. Review of the contents of each application to determine an applicant's meeting the scholarship criteria, as outlined on the SUVCW Scholarship Application Form 12.

c. The committee shall evaluate the applications and select and recommend to the Commander-in-Chief the applicants (consistent with the number of scholarships available) for the awarding of the scholarships, providing supporting information.

Section 16. The purpose of the Civil War Memorial Grant Fund Committee is to receive applications for and approve expenditures of the Order's Civil War Memorial Grant Fund on behalf of the Council of Administration. Duties will include:

1. Check to see if the Camp or Department is listed on the web site.

2. Review CWM #62 form to see if it is complete. If it is not complete return it and ask for additional information.

3. Requests for new monuments will only be accepted between May1st and June 15th.

4. Requests approved after June 15th will be paid after the National Encampment.

5. Check to see if the memorial/monument has received a grant in the past.

6. Notify the applicant by email that you have received his request for a grant.

7. Assign a control number for the request and prepare folder for material and committee grand request form.

8. Forward the request and the committee grant request form to the committee members, who shall act within two weeks to approve or deny the request and send the signed request form to the chairman by email.

9. Email copies of approved grant requests to the National Treasurer for payment.

10. Communicate approval or denial to applicant.

11. Maintain a master grant committee log.

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Section 17. The purpose of the Vision and Planning Committee shall be to develop and continually evaluate and recommend strategic plans for the Order and track key metrics associated with the established plans.

Section 18. The purpose of the National Committee on G.A.R. Records is to provide leadership and direction to Departments, Camps-at-Large, and Camps in the process of seeking, locating, physically examining, inventorying, cataloging and recording, and promoting the preservation and conservation of all extant records of the Grand Army of the Republic.

The activities of the National Committee on G.A.R. Records should include the responsibilities listed below:

1. Administer a model program for use by the Departments and Camps as a guide to locate, identify, index, catalog and record the location and extent of all GAR Records being held in various repositories.

2. Provide direction to the National G.A.R. Records Officer in maintaining a centralized records keeping system to serve as a resource for cataloging and inventorying all G.A.R. Post, Department and National records. Direction to also be provided by the Council of Administration through the Commander-in-Chief, as needed, with all contracts subject to advance approval by the Council of Administration.

3. Provide guidance to Departments, Camps and Brothers regarding implementation and continuation of the model program.

4. Encourage Departments and Camps to establish and appoint G.A.R. Records Officers and Committees, to oversee department-wide and local programs and activities.

5. Encourage Departments and Camps to actively inventory and ascertain the condition of local G.A.R. records and materials.

6. Advocate and promote National Policies to further the preservation and public availability of documents and records pertaining to the G.A.R. and its members (as directed in the Congressional Charter of the Sons of Union Veterans of the Civil War); also to advocate the return of said records to qualified repositories in or near the communities where their respective G.A.R. posts were located, so far as possible, for public use and benefit (as expressed in the Deed of Conveyance between the G.A.R. and Sons of Union Veterans of the Civil War).

7. Perform all other duties delegated to the office by the Order's Constitution and Regulations, National Encampment, Commander-in-Chief, and/or the Council of Administration.

8. Prepare and submit periodic status reports to the Commander-in-Chief and Council of Administration on the activities of the committee.

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9. Prepare and submit an annual written report to the Commander-in-Chief and the National Encampment on the activities of the committee.[82], [83]

Section 19. The purpose/mission of the National Committee on Promotion and Marketing is to expand awareness and visibility of the Sons of Union Veterans of the Civil War, its activities and its brand to the broadest possible audience of organizations and individuals, through:

1. An increased active social media presence,
2. Develop and implementation of active advertising campaigns.
3. Development of marketing tools, press releases, and public educational campaigns.
4. To increase our visibility in mutual growth areas such as Genealogy Groups, Historical Societies, Preservation Associations and Veteran's Organizations.

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[82] Approved at the 2013 National Encampment, but due to part of the transcript being lost, was not inserted in the Regulations. Corrected at the 2015 National Encampment.

[83] The purpose of this policy is to clarify the position of the Sons of Union Veterans of the Civil War (SUVCW), regarding our organization's role in the collection, preservation, disposition, and public availability of records of the Grand Army of the Republic (GAR).

The Congressional Charter1 of the SUVCW directs our organization "to assist in every practicable way in the preservation and making available for research of documents and records pertaining to the Grand Army of the Republic and its members." In addition, the Deed of Conveyance2 between the GAR and SUVCW directs our organization to "use its best endeavors to return said records to the communities where Grand Army posts were located, so far as possible, for the use and benefit of the communities where such posts were located."

Using the above statements as the foundation for this policy, the following statements are provided to explain what the SUVCW will and will not do under the authority of the above cited documents.

The SUVCW's interest in GAR records is solely to identify 1) where records are located, 2) their condition, and 3) if they are available for research or public viewing. Our organization has no interest in taking ownership of these records. In fact, the Deed of Conveyance between the GAR and the SUVCW instructs the SUVCW to return such records to the community where the respective GAR post existed.

The SUVCW recognizes that some GAR records are in private collections. Our organization will not use any authority that it may have under the Deed of Conveyance between the SUVCW and the GAR to claim or take ownership of any form, record, book or associated ephemera from any individual or organization against the current owner's wishes. This will not preclude accepting such items at the owner's request, or acting as an intermediary to assist with the donation of such records to proper repositories if requested. We do accept records from those wishing to donate them and will place them in local repositories as directed by the GAR. We also advocate the duplication of GAR records, especially in scanned (digitized) form, and encourage all efforts to create and distribute facsimiles of original GAR documents in paper or electronic form for the benefit of the public.

In cases where privately held GAR records collections are offered for sale, we do and will continue to request that the owner consider transferring said records to libraries, museums, or other similar repositories for long term preservation and public availability. The value of records can be used as a charitable donation to the extent provided by law. Also, in cases where GAR records collections held in libraries, museums or other institutions, are under consideration for deaccession, our organization will assist in the transfer of said records to a suitable alternate repository. DIR 132nd, page unknown - recorded in Proceedings of the 134th, page --.

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5. Generate articles, essays and short story series to be offered for publication in free publications such as AARP Periodicals, Historical Newsletters, Genealogical Publications, and other monthly or quarterly magazines, newsletters or publications.
6. Working with other programs and committees to generate a more cohesive and strengthened overall brand.
7. Develop a more efficient and effective campaign to develop, market and sell items to generate funding for programs and projects.
8. Introducing ourselves to K – 12 schools, Colleges and Universities, developing resources and curriculum education materials in areas of the American Civil War and the Grand Army of the Republic.

Section 20. The purpose of the National Encampment Credentials Committee is to process registrations for the annual National Encampment and determine the number of Brothers eligible to vote during the National Encampment. Duties are as follows:

1. Chairman, National Credentials Committee shall
   a. Receive all pre-registrations to the National Encampment and enter them into the Credentials Access Database (usually January – July).
   b. Maintain a working list of all pre-registered brothers by Department.
   c. Receive from the Executive Director all Department Form 49's and verify all credentials of the pre-registrations against each Form 49 to ensure proper credentials of all brothers who are eligible to vote.
   d. Provide reports to the Council of Administration, as required throughout the year.
   e. Keep the Commander-in-Chief appraised of issues with the number of delegates and any Departments delinquent in providing a Form 49 one month before the National Encampment.
   f. Prepare a report to the host Department's National Encampment Host Committee of all brothers pre-registered, by department, in alphabetical order. Email the report to the Department's Host Committee no later than 7-10 days after the deadline of receiving all pre-registrations. (The Host Committee will use this list to make the name tags for all pre-registered brothers.)
   g. Mail all checks received from pre-registrations to the National Treasurer, as necessary (usually around 30 at a time).
   h. Request a copy of the current BIGS (Brothers In Good Standing) Report from the Executive Director to ensure accurate numbers for each Department by July 30, but no sooner than July 20.
   i. Ensure that the Credentials Committee Table is set up and open for business at 4:00 PM the Thursday before the National Encampment. The Credentials Table should remain open according to the meeting room's availability stipulated in the hotel contract. The Credentials Table should reopen on Friday morning of the Encampment by 7:30 AM and remain open throughout the entire day until the Commander-in-Chief concludes the meeting for the day. The Credentials Table should reopen by 7:30 AM on Saturday and remain open until such time as the voting for

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National officers occurs. Once all voting has concluded, the Credentials Table shall close.

j. Receive all brothers with proper Delegate Forms and Membership Cards at the Credentials Table to register for the National Encampment. The Chairman should make every reasonable effort to ensure that every eligible voting brother will be seated at the National Encampment. If a brother does not have the needed documents, a committee member should direct the brother to the head of his Department Delegation for assistance in obtaining the proper forms.

k. Maintain a report of brothers present by Department to be read before the election of National Officers occurs to ensure all Departments are accurately represented. This report should not be read until the doors of the meeting room have been secured so no brother may enter during voting.

l. Prepare the National Encampment Credentials Committee End of Encampment Report and send it to the National Secretary.

m. Prepare an alphabetical list of all attendees and send it to the Assistant National Secretary (Proceedings) for the Transcriptionist.

n. Prepare the next year's pre-registration form and send it the Editor of the Banner for the Spring Edition of the Banner. The Department Host Committee for the next National Encampment may also request this form for their website.

2. Members of the Credentials Committee shall:

a. Assist the Chairman with all the functions needed to run the Credentials Table. Members of the Credentials Committee are needed during the National Encampment, from Thursday through Saturday, until after election of National Officers has concluded.

b. Assist the Committee Chairman in setting up the Credentials Committee Table and opening it for business by 4:00 PM the Thursday before the National Encampment. The Credentials Table should remain open according to the meeting room's availability stipulated in the hotel contract. The Credentials Table should reopen on Friday morning of the Encampment by 7:30 AM and remain open throughout the entire day until the Commander-in-Chief concludes the meeting for the day. The Credentials Table should reopen by 7:30 AM on Saturday and remain open until such time as the voting for National officers occurs. Once all voting has concluded, the Credentials Table shall close.

c. Receive all brothers holding a proper Delegate Form and Membership Card at the Credentials Table to register for the National Encampment. Credentials Committee members should make every reasonable effort to ensure that every eligible voting brother will be seated at the National Encampment. If a brother does not have the needed documents, he should be directed to the head of his Department Delegation for assistance in obtaining the proper forms.

d. If there are not enough Credentials Committee members present at the time of the National Encampment, aides to the committee may be appointed by the Commander-in-Chief so the committee can perform the duties assigned to it. In the event the Commander-in-Chief is not immediately available the Chairman of the Credentials

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Committee may appoint aides to the committee subject to approval by the Commander-in-Chief when he becomes available.

Section 21. The Commander-in-Chief may appoint administrative aides to a standing committee, at his discretion, or upon receiving a request from a committee chairman, in order to support the mission of a committee. Such aides shall have no vote and will serve as administrative assistants to the committee.

Article XI
Special Committees

Section 1. Special committees may be created by action of National Encampment and shall be for the period of time designated in the creation thereof. Their duties and responsibilities shall be simultaneously defined. In the discretion of the Committee Chair, committee meetings may be held as virtual meetings or provide virtual participation to in-person meetings.

CHAPTER IV
DISCIPLINE

Article 1. The offenses cognizable by the SUVCW shall be:

First -- Disloyalty to the United States of America, or any other violation of any pledge given at the time of election into the Order, or violation of any obligation given at the time of assuming any office in the Order.

Second -- Disobedience of the Constitution, Bylaws, Rules, Regulations, Policies or other lawful orders of the SUVCW, emanating from proper authority.

Third -- The commission of a serious misdemeanor or any felony crime against the laws of the United States or any State or Commonwealth thereof.

Fourth -- Conduct unbecoming a Brother in his relation to the Order.

Fifth -- Conduct prejudicial to good order and discipline.

Article 2. The penalties shall be either:

First -- Dishonorable discharge from the Order.

Second -- Degradation from office.

Third -- Degradation of honors.

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Fourth -- Suspension from membership for a specified period.

Fifth -- Reprimand.

Article 3. (a) All accusations shall be made in the form of charges alleging a violation of one or more of the offenses as contained in Article 1 of this Article and specifications as to the specific acts that are alleged to constitute the violations.

(b) If the charges pertain to Article A of the Sons of Union Veterans of the Civil War Harassment Policy Grievance Procedure then upon notification of a harassment complaint, a confidential and impartial investigation will be promptly commenced and will include direct interviews with involved parties and where necessary with employees (as defined in the SUVCW Harassment Policy) who may be witnesses or have knowledge of matters relating to the complaint. The parties of the complaint will be notified of the findings and any further proposed action. Should the complaint prove to be viable, it will be moved to the disciplinary process as stated in the following Articles of this article.

(c) If the charges pertain to Article B of the Sons of Union Veterans of the Civil War Harassment Policy Grievance Procedure then upon notification of a harassment complaint, a confidential and impartial investigation will be promptly commenced and will include direct interviews with involved parties and where necessary with employees (as defined in the SUVCW Harassment Policy) who may be witness or have knowledge of matters relating to the complaint. The parties of the complaint will be notified of the findings and their options. Should the complaint prove to be viable, it will be moved to the disciplinary process as stated in the following Articles of this article.

Article 4. When charges are made by a Brother against a Brother of the same Camp, the charges and specifications shall be submitted in writing to the Commander of that Camp.

Article 5. When charges are made by a Brother against a Brother of another Camp within the same Department, the charges and specifications shall be submitted in writing to the Department Commander.

Article 6. (a) When charges are made by a Brother against a Brother of another Camp in another Department, the charges and specifications shall be submitted in writing to the Department Commander in which the accused is a Brother.[84]

(b) When charges are made for failure to pay indebtedness to, or financially defrauding the National Order, by an elected National Officer on behalf of the National Order, they shall be

[84] Jurisdiction for brothers who maintain multiple memberships is determined by the location of the offense and is determined on a case-by-case basis. NC Grim, Op IV, 129th, 430.

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filed with the Commander-in-Chief. The Commander-in-Chief at his sole discretion may assume original jurisdiction and establish a hearing council, take summary discipline action as provided in Article 17 of this Article or refer the case to the Department Commander of the accused.

(c) If the charges being filed under paragraph (b) of this Article are against the Commander-in-Chief then Article 11 of this Chapter applies.

Article 7. All accusations must be made by one or more Brothers against one or more Brothers. Charges cannot be filed against a Camp, a Department or the National Organization, nor can charges be filed by a Camp or Department. When charges are filed against a Brother who maintains multiple memberships, the charges shall be filed within the jurisdiction where the offense occurred. If the offense occurred at a location outside the jurisdiction of those localities where the accused has membership, the Brother filing the charges may file them with any competent jurisdiction having the right to hear the charges.

Article 8. When a complaint is received consisting of charges and specifications, the Commander so receiving the Complaint shall appoint a hearing council within 45 days, which shall consist of at least five (5) Brothers and no more than nine (9) Brothers who can fairly and justly hear the matter and issue a fair and just decision. If the Commander so appointing cannot locate sufficient Brothers within his command, he may call upon adjoining commands to furnish Brothers for the hearing council. The Commander so receiving the Complaint shall insure that the accused is provided a copy of the charges and specifications to the accused within 21 days and these charges and specifications shall not be disclosed to anyone until the accused has been provided with a copy thereof.

Article 9. The party preferring charges and the accused may challenge for cause the membership of the hearing council and may request the hearing council to remove one or more members of the hearing council. The party making the request must show actual bias and likelihood that the hearing council member cannot fairly hear and decide the issues. A vote of the majority of the remaining members of the hearing council is necessary to remove a member from the hearing council. If a member of the hearing council is removed or resigns, then the appointing authority shall select another Brother of the Order to replace the removed/resigned member. After resolution of the composition of the hearing council, the hearing council shall proceed with their hearings.

Article 10. Upon appointment of the hearing council, the hearing council shall elect a chairman. The hearing council shall then convene within 90 days unless all parties agree to a later date, and shall give at least ten days' notice to the party preferring the charges and to the accused by certified mail, and shall state in such notice the time and place for the hearing. The hearing

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council shall have the power to postpone or continue the hearing, subpoena witnesses and shall impartially ascertain all the facts relative to the issue. A party to the issues may submit their evidence and argument by written statement, rather than personally attend a hearing. The Chair may allow the hearing to be held virtually or provide virtual participation to an in-person hearing.

Article 11. The Commander-in-Chief shall be tried for alleged offenses only on the request of three (3) elected members of the Council of Administration and on such request; the hearing council shall consist of the elected members of the Council of Administration, convened by the Senior Vice Commander-in-Chief.

Article 12. The hearing council shall conduct the hearing in an informal manner so as to do substantial justice between the parties, according to the rules of substantive law. The hearing council shall not be bound by the statutory provisions or legal rules of practice, procedure, pleading, or evidence, except provisions relating to privileged communications. The sole object of the hearing is to dispense expeditious justice between the parties. The hearing council shall conduct the hearing in conformance to the Constitution, Regulations, policy and any orders as may be issued by the Commander-in-Chief. In the absence of the accused, after due notice of the time and place of hearing has been given him, hearing council may proceed in all respects as if he were present and had plead not guilty.

Article 13. (a). All Brothers of the SUVCW when summoned shall attend as witnesses before any hearing council and their testimony shall be taken on their honor as Brothers. Their testimony may be provided by written deposition if the Brother lives over 100 miles from the site of the hearing or the Brother is otherwise unable to attend in person. The evidence of persons not Brothers of the Order shall be taken under oath or affirmation. Their testimony may be secured by written deposition, submitted under oath or affirmation and certified by a notary public (or other like official) if the individual lives over 100 miles from the site of the hearing or the individual is otherwise unable to attend in person. The hearing council need not make a transcript of the proceedings, but shall make an audio record of the proceedings. Any party submitting exhibits or affidavits to the hearing council shall also provide exact copies of the same to the opposing party.

(b). The hearing council shall then make specific findings of fact and issue their decision as either guilty or not guilty as to each specification, 2/3's affirmative vote necessary to convict. The members of the hearing council shall use the preponderance of evidence in determining if the accused is guilty or not guilty. A preponderance of the evidence is the greater weight of the evidence; that is, evidence that the Hearing Council believes because it outweighs or overbalances in the minds of the Hearing Council the evidence opposed to it. A preponderance of the evidence means evidence that is more probable, more persuasive, or of greater probative

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value. It is the quality of the evidence that must be weighed. In determining whether an issue has been proved by a preponderance of the evidence, the Hearing Council should consider all of the evidence, regardless of who produced it. If a guilty verdict is determined, the hearing council shall then determine an appropriate penalty as to the matter. Said penalty shall be effective throughout all Camps, Departments and the National Organization.

(c). Such sentence may include an assessment of costs actually incurred, to be paid by the accused, so long as the hearing council agrees to such assessment and the amount to be taxed unanimously. Should the accused be found not guilty of all counts, the petitioner may be assessed actual costs of the proceeding, if the hearing council unanimously finds the complaint to have been frivolously filed and agrees unanimously as to the amount of such costs.

(d) The Chairman of the hearing council shall notify the accused, the plaintiff, and the convening Commander of the findings and sentence in writing. Service of the decision and notice of appeal shall be made upon the accused by first class mail. Such notice to include the right to appeal and the time frame within which any appeal must be made in writing to the appropriate officer. Neither the sentence nor the time to appeal shall be effective until the accused has received the notice in writing by first class mail, to be effective 10 days from the day of mailing. The notice must contain the following. "You may appeal this decision in writing within 30 days of receipt of this notice. The appeal must be filed in writing with the (insert Camp Commander, Department Commander, Commander-in-Chief or Senior Vice Commander-in-Chief, in the event of a proceeding as outlined in Article 17). Failure to appeal within the 30 days will terminate your right to appeal." No sentence of dishonorable discharge from the SUVCW shall become effective, until the whole appeal shall have been forwarded to the Commander-in-Chief, for his confirmation or disapproval.

Article 14. No sentence of dishonorable discharge from the SUVCW shall become effective, until the whole proceedings shall have been forwarded to the Commander-in-Chief, with the recommendation of the Department Commander attached, for his confirmation or disapproval. This Article is not applicable when the hearing council is convened by order of the Commander-in-Chief.[85]

Article 15. When charges are preferred against any Brother holding office, the Department Commander or the Commander-in-Chief, in their respective jurisdiction, may suspend the accused from office. During the suspension of an elected Camp or Department officer, their place shall be filled by the next officer in rank. During the suspension of an appointed officer, the authority making the original appointment shall appoint someone to fill the office during suspension. If the accused is a Department Commander, then only the Commander-in-Chief

[85] Sentences of less than honorable discharge become effective at the time of the decision. However, if a timely appeal is filed, then the sentence does not become effective until the Appeals Panel renders its decision. NC Grim, Op VII, 129th, 431.

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may suspend the accused from office. When the accused is the Commander-in-Chief, an affirmative vote of the Council of Administration to suspend is required.

Article 16. In case the accused is charged with an offense under Article 1, paragraph third, of this Article, the record of his conviction by a court of competent jurisdiction shall be prima facie evidence of his guilt of the offense of which he is charged.

Article 17. A Commander-in-Chief may take summary discipline under the following procedure:

A) Complete and file with the Council of Administration, a Complaint with charges and specifications per this Article. A majority vote of the Council of Administration is required to support the charges and specifications and authorize the Commander-in-Chief to proceed, the Commander-in-Chief abstaining from participating in such vote and the Senior Vice Commander-in-Chief may only vote to break a tie. Such presentation and vote may be taken by electronic means of communication. Such summary discipline may only suspend a Brother from his status as a Brother in good standing and/or such summary discipline may temporarily suspend an officer of their duties.

B) The Senior Vice Commander-in-Chief then appoints a hearing council as per this Article. The matter shall proceed as per this article, however, the a majority vote of the Council of Administration replacing the Commander-in-Chief in affirming any decision involving dishonorable discharge from the Order.

C) If the discipline sought includes removal of an elected National Officer from office, two/thirds affirmative vote is required, the Commander-in-Chief abstaining from voting and the Senior Vice Commander-in-Chief only voting to break a tie. The accused shall not be present in the Council of Administration meeting room when the vote is taken. Such vote to be by secret ballot and the ballots to be destroyed upon the announcement of the vote. There shall be at least three tellers.

D) Upon removal of an elected National Officer, the Commander-in-Chief, upon the approval of the Council of Administration, may then make a provisional appointment to fill vacancy until the next National Encampment. There shall be no appeal of the ruling by the Council of Administration to the next National Encampment, unless the Brother was removed from membership in the Order, in which case, the Brother removed must file notice of appeal within thirty (30) days from the effective date of the order removing him from membership. Nothing herein shall prevent a Brother still in good standing, who has been removed from National Office, from being nominated and elected to the office he was removed from.

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Article 18. An appeal may be taken from the action of a hearing council as appointed by a Camp Commander, to the Department Commander. An appeal may be taken from the action of a hearing council as appointed by a Department Commander, or an appeal panel appointed by a Department Commander, to the Commander-in-Chief. Such appeal shall detail the reasons for the appeal and contain appropriate argument as to why the appeal should be granted. Such appeal must be filed within thirty (30) days of the issuance of the final sentence.[86]

Article 19. Upon an appeal, all records and exhibits shall be transmitted by the party appealing to the authority receiving the appeal. The chair of the hearing council shall forward the audio tape of the proceeding to the authority receiving the appeal.

Article 20. Whenever a Department Commander or the Commander-in-Chief shall receive an appeal, they shall appoint a three member appeals panel within 90 days. Such appeals panel shall consist of Brothers of this Order and shall, so far as practicable, not be acquainted with the individuals involved or as to the factual matters in dispute. Should it not be possible to reasonably find Brothers of the Order who are not acquainted with the individuals or the factual matters, then the appeals panel shall be selected from those Brothers of this Order who can fairly and justly hear this appeal and issue a fair and just decision.

a. To the extent possible a Department Commander shall appoint the appeals panel from among Brothers within the Department who are Past Department Commanders and particularly knowledgeable in the Constitution and Regulations of the Order.

b. To the extent possible the Commander-in-Chief or Senior Vice Commander-in-Chief in the event of proceeding as outlined in Article 17, shall appoint the appeals panel from among the Past Commanders-in-Chief who are particularly knowledgeable in the Constitution and Regulations of the Order

Article 21. The appeals panel shall notify the opposite party on appeal, who shall then be entitled to file written objection to the appeal, accompanied by written argument. The appeals panel may, but shall not be required to, hold a hearing where the parties may appear to present further oral arguments.

Article 22. The appeals panel shall then render their decision. The Chairman of the appeals panel shall notify the accused, the plaintiff, and the convening Commander of the findings and sentence in writing. Such notice to include the right to appeal and the time frame within which any appeal must be made in writing to the appropriate officer. Neither the sentence nor the time to appeal shall be effective until the accused has received the notice in writing by first class mail, to be effective 10 days from the day of mailing. The notice must contain the following. "You may appeal this decision in writing within 30 days of receipt of this notice. The appeal must be

[86] Appeals of a decision of a hearing council appointed by a Camp Commander cannot be taken directly to the Commander-in-Chief, but must be made to the Department Commander. NC Grim, Op V, 129th, 430.

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filed with the (insert Department Commander, or Commander-in-Chief.) Failure to appeal within the 30 days will terminate your right to appeal." No sentence of dishonorable discharge from the SUVCW shall become effective, until the whole appeal shall have been forwarded to the Commander-in-Chief, for his confirmation or disapproval.

Article 23. The decision of an appeals panel appointed by the Commander-in-Chief, upon the conclusion of the process as outlined in Article 21 and 22, is final and no further right of appeal exists. The Chairman of the appeals panel shall notify the accused, the plaintiff, and the Commander-in-Chief of the findings and sentence in writing. Service of the decision and notice of appeal shall be made upon the accused by first class mail. Such notice to include the right to request leave to appeal to the National Encampment. Neither the sentence nor the time to appeal shall be effective until the accused has received the notice in writing by first class mail, to be effective 10 days from the day of mailing. The notice must contain the following "You may request leave to appeal this action to the next regularly scheduled National Encampment. Such request must be submitted in writing to the Commander-in-Chief, National Secretary, and National Counselor. Such request must be submitted within 30 days of receipt of the notice. If the action being appealed occurs within 45 days of the National Encampment, the request for leave to appeal may be made to the next succeeding National Encampment." Such request must be made within 30 days of the issuance of the decision of the appeals panel appointed by the Commander-in-Chief. Any decision of the National Encampment is final and may not be reviewed by any authority at any future time.

Article 24. Any Brother of the Order having any type of dispute with another Brother of the Order, concerning any matter involving the Order and not directly involving third parties who are not members of the Order, shall not file any legal action in any court anywhere, unless he shall first exhaust all remedies within the Order, including but not limited to, the filing of charges under this Article.

Article 25. Any Member, Associate , Junior or Junior Associate who 1) resigns while under suspension must receive a majority vote of the Department Encampment to which he belonged at the time of resignation to re-join the Sons of Union Veterans of the Civil War after receiving the endorsement of the Camp to which he formerly belonged; 2) received a General Discharge for the Good of the Order must receive a majority vote of the Camp or Department Encampment, if a Department Member-at-Large, to which he belonged at the time of resignation to re-join the Sons of Union Veterans of the Civil War; 3) received a Dishonorable Discharge as the result of a disciplinary procedure shall not be re-admitted to the Sons of Union Veterans of the Civil War.

Article 26. That irrespective of any regulations to the contrary, a member of the Order who resigns while accusations in the form of charges are pending against him alleging offenses enumerated as First, Second or Third under Article 1 of this Chapter shall be issued a Dishonorable Discharge from the Order signed by the Department Commander.

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Article 27. The Executive Director shall maintain a record of all Dishonorable Discharges which shall include the name of the Brother receiving the Dishonorable Discharge, his Camp and Department and the date of the Dishonorable Discharge.

Article 28. The Commander-in-Chief is hereby invested with the power of clemency. Such clemency may take the form of a pardon, commutation, or expungement of the record.

1. Expungement. The Commander-in-Chief may order expungement of the record if it is found that the accused was erroneously convicted by false testimony, exclusion of testimony or evidence which exonerated the accused or procedural error by the hearing council, appeals council or convening officer. An expungement may be with or without prejudice. All records, sentences, orders, communications relative to the case shall be removed from the record as if they never existed. An expungement with prejudice may not be retried.

2. Commutation. A sentence may be commuted if the Commander-in-Chief finds that the sentence is overly harsh, inconsistent with sentences in similar cases, or detrimental to the well-being of the accused. Such commutation may be effective immediately or upon a date specified by the Commander-in-chief. It may be a lessening of a fine, suspension from membership, prohibition on holding office or any other penalty.

a. Well-being shall mean for example a Brother is under suspension and he is found to be terminally ill and he wishes to have the Sons Burial Service upon his death, the sentence would be subject to commutation for his well-being. Another example would be a Brother is issued a fine and while paying the fine becomes financially challenged to the point the fine impacts his ability to pay other bills, for his well-being the fine would be subject to commutation.

3. Pardon. A pardon may be granted when the Commander-in-Chief believes that the offense was not of such enormity as to hinder the operations or good name of the Order; when the Commander-in-Chief determines that subsequent behavior by the Brother warrants mercy and forgiveness; or for humanitarian reasons.

4. In all of the above cases of clemency the Commander-in-Chief shall present his reasons for the action to the Council of Administration. Such action must be confirmed by vote of the Council of Administration. A majority vote in the affirmative being required for a commutation or pardon and a two-thirds (2/3) affirmative vote being required for expungement. No member of the Council of Administration who was party to the disciplinary action shall participate in any discussion or vote. Participation in the disciplinary action to include but not limited to accused, plaintiff, witness, counsel for or against, member of the hearing panel, member of an appeals panel, or the convening officer. The Commander-in-Chief may present the proposed action if he previously participated in the procedure but he may not vote if he previously participated in the procedure.
Any request for a pardon or commutation must be made and if approved granted within the time frame of the sentence. For example if a Brother is prohibited from holding elected office for 5

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years, a pardon or commutation must be requested and acted upon with the 5 year period of the sentence. A pardon or commutation cannot be granted after a sentence has been served. If the sentence is a monetary fine, the request for pardon or commutation must take place within one calendar year of the effective date of the sentence.

5. Any request for expungement of the record must be received by the Commander-in-Chief in writing within 180 days of the imposition of the sentence.

6. Any Brother convicted of an offense and having exhausted all appeals may request the Commander-in-Chief to pardon him or commute his sentence. Such request to be in writing. The Brother shall have one and only one opportunity to make such a request.

7. The Commander-in-Chief is under no obligation to grant a request for clemency. If he does not agree with the request and declines to present such a request to the Council of Administration, there is no appeal of his action.

8. Once a Commander-in-Chief has acted on a request for clemency it cannot be reconsidered by subsequent Commanders-in-Chief except in the case of a request for expungement when additional proof of wrong doing or error has become available.

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Chapter V
General Regulations

Article I
Reports

A Camp or Department which fails to pay its per capita dues or other indebtedness, or fails to make reports, shall not be entitled to representation in Department or National Encampment meetings respectively.

Article II
Per capita dues

The National Encampment shall assess a per capita dues on each Brother reported in good standing at the end of each calendar year. Such dues shall be payable in one annual payment and forwarded by the Department Treasurer to the Executive Director, on or before May 31st. The National Encampment shall waive National per capita for brothers serving in the Armed Forces in an active combat zone as defined by the ~~United States Department of Defense~~. United States Internal Revenue Service (IRS).

Article III
Bonds

Section 1. The bonded officers shall be as follows: The Camp Treasurer (and the Camp Secretary and Camp Council when holding funds of the Camp); Department Secretary, Department Treasurer (Department Secretary-Treasurer); National Secretary, National Treasurer (National Secretary-Treasurer), National MAL Coordinator, National Quartermaster, Jr. Vice Commander-in-Chief, Assistant National Treasurer(s), National Executive Director and National Patriotic Instructor. Also Department Commanders if so ordered by Department bylaws.

Section 2. The above officers shall be bonded in amounts to be fixed by the various Council of the respective bodies, in some acceptable surety company, provided that Camp and Department Officers may furnish acceptable personal surety. Bonded officers shall be held liable for the funds remaining in their possessions until payment to their successors who have been properly installed, qualified and have given bond and have receipted for all money and property.

Section 3. When a Department Commander, who is required to be bonded, through his own fault fails or neglects to furnish sufficient bond within thirty days after assuming office, the Commander-in-Chief should remove him from office pending action by the Council of Administration.

Section 4. The Bonds of the Camp Treasurer and Camp Council shall be approved by the Camp Commander; the bonds of the Department Secretary and Department Treasurer (Department Secretary-Treasurer) shall be approved and held by the Department Commander; the bonds of

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the National Secretary and National Treasurer (National Secretary-Treasurer) shall be approved and held by the Commander-in-Chief.

Section 5. The bonds of the Camp officers shall run to the Camp Council. The bond of the Department Commander, if one is required, shall run to the Department Council. Bonds of all other officers shall run to the officer by whom they are held.

Article IV
Voting

Section 1. Proxy voting is hereby prohibited at all Camp, Department and National meetings. Further proxy voting is prohibited at meetings of the Council of Administration, Department Council or Camp Council.

Section 2. Absentee voting is hereby prohibited at all Camp, Department and National meetings. Further absentee voting is prohibited at meetings of the Council of Administration, Department Council or Camp Council.

Article V
Records Retention

(a). All records are the property of the National Organization regardless of the point of origin. As with all real intellectual and other property, Camps and Departments hold records in trust for the National Organization through the authority granted by the corresponding charter from the National Organization.
(b). The United States Secretary of the Treasury, the Director of the Office of Management and Budget, the Director of the Congressional Budget Officer and the Comptroller General of the United States through the Federal Accounting Standard Advisory Board (FASAB) issue the Statement of Federal Accounting Standards (SFAS). The IRS requires non-profit organization among others to adhere to these standards.
(c). To comply with the requirement referenced in paragraph (b) of this section the following Records Retention Schedule is hereby adopted and to be followed by all Camps, Departments and the National Order.
(1) Grants Records MUST be retained for a minimum of three (3) years after the grant closes – with final report to the grantor.
(2) Cash Receipts Records MUST be retained for a minimum of five (5) years after the close of the fiscal year.
(3) Accounts Receivable Records MUST be retained for a minimum of five (5) years after the close of the fiscal year.
(4) Canceled Checks MUST be retained for a minimum of seven (7) years after the close of the fiscal year.
(5) Bank Account Statements MUST be retained for a minimum of seven (7) years after the close of the fiscal year. This includes: Checking, Savings, CD's, and any other form of investments.

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(6) Records of Stocks, Bonds, and Mutual Funds MUST be retained Permanently.
(7) Fixed Assets MUST be retained permanently.
(8) Ledgers MUST be retained permanently.
(9) Audit Reports MUST be retained permanently.
(10) Contracts MUST be kept permanently.
(11) Any Correspondence with the IRS MUST be retained Permanently.
(12) IRS 990 Income Tax Returns for Tax Exempt Organizations MUST be retained Permanently. (This is a requirement because anyone can ask to see these reports at any time since the Sons of Union Veterans of the Civil War Organization is a Non-Profit Organization. Names of the individuals who make contributions can be redacted, but all else is public record.)
(13) Minutes and Proceedings MUST be retained permanently. Minutes of committee meetings and deliberations do not need to me retained. Only the final report to the Camp, Department or National Order is retained as their reports are part of the minutes or proceedings of the camp, department or National Encampment.

(d). Should a camp cease to exist, it is the responsibility of the camp officers to transfer all property and records to the Department or in the case of a Camp-at-Large, the national Organization. Each Department shall determine which officer(s) are authorized to receive such property and records on behalf of the Department.

(e). Should a Department cease to exist; it is the responsibility of the department officers to transfer all property and records to the National Organization. The Commander-in-Chief, the National Secretary, National Treasurer or Executive Director is authorized to receive such property and records on behalf of the National Organization.

Article VI
Badges and Medals

Section 1. Officers, Members, Associates, Juniors, Junior Associates and Honorary Members of the Order, while in Camp, Department or National Encampment, on parade or while performing other duties of the Order (other than while performing tasks involving manual labor), shall be identified by the wearing of a Badge of the Order upon the left breast. Brothers should take care to ensure their dress is appropriate to the occasion, such as business attire. Should the individual desire, he may also wear badges, awards and decorations awarded to him by U. S. Government and military officials, patriotic and hereditary societies and foreign governments. The order of precedence of the awards shall be: [87]

First: Awards of the United States Government, to include military decorations and medals of the Armed Services in order of precedence set by the U.S. Government and Armed Forces.

[87] Members of the Order participating in public rally to save a Children's Home created by the Union Veterans of the Civil War must wear their membership badge of the Order. NC Grim, Op VI, 128th, 262.

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Second: Foreign decorations in the order which they were received

Third: State awards in order of precedence recommended by the state

Fourth: Medals and Badges of this Order, along with other military, veterans, hereditary and patriotic societies, in the order of the founding of each.[88]

Section 2. The Member Badge of the Order consists of a top bar in bronze, inscribed with the words: "Sons of Union Veterans of the Civil War". The ribbon shall be as specified below. The drop shall be the insignia of the Order in bronze. Members shall wear a ribbon with a blue center, and a red, white and blue border on each side. Associates shall wear a plain blue ribbon. Honorary Members shall wear a plain blue ribbon, with a one-half inch silver star affixed to the center of the ribbon. Juniors shall wear a ribbon with a white center and a red, white, and blue border on each side. Junior Associates shall wear a ribbon plain white ribbon. Stars or other devices may not be worn on the full size badges of this Order, unless specifically allowed in this Article, such as the gold meritorious service star, the silver star of an honorary Member, SVR devices, etc.

(b) All elected officers of the National Organization, while holding such office, and past elected National officers who have served a full term or who have been elected to fill an un-expired term and who served until the end of that term, a ribbon, the center a broad stripe of old gold, with a narrow border of red, white and blue on each side. All elected Department officers, while holding office or having been granted emeritus status by his Department Encampment, a ribbon with a red center, and the red, white and blue border on each side.

(c) While wearing dinner suit, dinner jacket or tails, Members may wear upon the left breast lapel of the coat, about four inches below the top of the shoulder, a miniature of the Badge of the Order without the top bar, suspended from the regulation ribbons 5/8 inch in width. For the Commander-in-Chief, Past Commander-in-Chief currently elected National officers and past National officers who have served a full term or who have been elected to fill an un-expired term and who served until the end of that term, the ribbon shall have a yellow center. For Presiding and Past Department Commanders, currently elected Department officers and past Department officers granted emeritus status by their Department Encampment, the ribbon shall have a red center. For all other Members it shall have a blue center. Stars may be worn on the miniature badge as authorized elsewhere in this Article. Brothers who have served in the armed forces of the United States in time of war and have been awarded the War Medal of this Order, may wear a silver palm on the ribbon of their miniature badge. Brothers wearing the miniatures of the

[88] Regional Associations may authorize a membership badge, however, that badge may not use the protected symbols of our Order, per the General Order of Commander-in-Chief Kreiser. Those badges may not be worn at any SUVCW event. The only exception is that such regional associations may authorize a past regional commander badge at its discretion and its own expense. This badge may not use the protected symbols of our Order, but may be worn at SUVCW events. NC Pahl, Op II, 121st

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Order may only wear one such miniature badge except that the SVR miniature badge may be worn in conjunction with the miniature membership badge.

Section 3. Criteria for the badges, decorations and other devices of the Order are:[89]

A. Membership badge. Authorized for each Member who has been admitted into the Order of the Sons of Union Veterans of the Civil War at any level.

B. Associate badge. Authorized for each Associate who has been admitted into the Order of the Sons of Union Veterans of the Civil War at any level.

C. Junior badge. Authorized for each Junior who has been admitted into the Order of the Sons of Union Veterans of the Civil War at any level.

D. Junior Associate badge. Authorized for each Junior Associate who has been admitted into the Order of the Sons of Union Veterans of the Civil War at any level.

E. 50-Year badge. Any Member or Associate with fifty (50) years of continuous service (never having been dropped) is entitled to wear this badge. This badge shall be the regulation Badge of the Order, suspended from a plain bar (on which may be inscribed the name of this Brother), in lieu of the regulation top bar. The ribbon shall be that of the National Organization. A device shall be worn upon the ribbon, being a bar inscribed "Fifty Year Membership". Upon attaining 70 or 75 years, the numeral 50 can be replaced with 70 or 75 respectively.

F. Honorary Member badge. The Commander-in-Chief, with the approval of the Council of Administration may grant Honorary Membership to a person who is not otherwise eligible for membership.

G. War Medal. Authorized for any Brother who has served honorably in any branch of the Armed Forces of the United States during a period of war or military conflict as defined by the Council of Administration, and received one or more Campaign Ribbon/Medal as defined by the Council of Administration. A Form DD214 or DD215 official documentation from the Brother's uniformed service's personnel center/ bureau noting the award of the campaign or service Ribbon/Medal must accompany any application for the War Medal. Entitlement is determined by the Brother's Camp at a regular meeting of that Camp. A bronze bar naming the war or conflict in which the Brother served may be attached to the ribbon of the medal. This bar may not be attached to any other Badge of the Order. If the Council of Administration decides to

[89] The Civil War Sesquicentennial Medal is an official authorized medal of the order which may be worn from January 1, 2011 through May 30, 2015 following the requirements of badges in Group D of Chapter V, Article I Section 5 of the Regulations. CinC Schall, GO 12, Series 2010-2011.

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stop issuing the bronze bar denoting a conflict/war Brothers may substitute up to three (3) military lapel pins denoting such service. Only the bar or the lapel pin may be used; not both.

H. Military Service Medal: Authorized for any Brother who has served honorably in any branch of the Armed Forces of the United States. If a Brother is qualified for this medal and the War Medal, the Brother may purchase both, but may only wear one or the other at any one time.

I. Camp Commander. The Camp Commander's Badge replaces the membership badge and is worn by Brothers who are serving as Camp Commander. This badge shall be the same as the Membership badge in all respects, except the top bar and drop shall be silver in color. A miniature Camp Commander Badge with a regulation ribbon 5/8 inch in width may be worn in accordance with the provisions of this Article. Each elected Camp officer is identified by two 1/8 inch bronze stars centered upon the blue ribbon in vertical alignment of their miniature badge.

J. Department Commander. The Department Commander Badge replaces the membership badge and is worn by Brothers who are serving as Department Commander. This badge shall be the same as the Membership badge in all respects, except the ribbon shall be that as authorized for elected Department officers, top bar and drop shall be gold in color. A second bar shall be worn below the top bar and/or attached to the top bar, gold in color, inscribed with the words: "Department Commander". A miniature Department Commander Badge with a regulation ribbon 5/8 inch in width may be worn in accordance with the provisions of this Article.. Each elected Department officers identified by two 1/8 inch silver stars centered upon the red ribbon in vertical alignment of their miniature badge.

K. Commander-in-Chief Badge. The Commander-in-Chief Badge replaces the membership badge and is worn by the Brother who is currently serving as Commander-in-Chief. This badge shall be the same as the Membership badge in all respects, except the ribbon shall be that as authorized for elected National Officers. The top bar shall be inscribed: "Commander-in-Chief". The top bar and drop shall be gold in color. A miniature Commander-in-Chief Badge with a regulation ribbon 5/8 inch in width may be worn in accordance with the provisions of this Article.. Each elected National officer is identified by two 1/8 gold stars centered upon the gold ribbon in vertical alignment of their miniature badge.

L. Past Camp Commander Badge. Brothers who have served a full term as Camp Commander or who have been elected to fill an un-expired term and who served until the end of that term are authorized to wear the Past Camp Commander badge and use the suffix P.C.C. in conjunction with their name. This badge shall have the ribbon of the membership badge, without top bar and the drop shall be the iron cross of the Order, with the insignia of the Order affixed in the center of the iron cross. A miniature Past Camp Commander Badge with a regulation ribbon 5/8 inch in width may be worn in accordance with Article III.[90]

[90] Camp Commander who's camp disbands during his term is not entitled to Past Camp Commander's honors. JAG Gould, Op VII, confirmed CinC Darling Dec IX, 16th.

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M. Past Department Commander Badge. Brothers who have served a full term as Department Commander or who have been elected to fill a vacancy and who serve to the end of that term may wear the Past Department Commander badge and are entitled to use the suffix P.D.C. in conjunction with their name. This badge shall have the ribbon as prescribed for Department officers, without top bar. The drop shall be the sterling silver cross of the Order, with jewel. Departments may authorize, without cost to the National Organization, a top bar of sterling silver, on which may be inscribed the name of this Brother. A device may be attached to the top bar, being the symbol of the Department as adopted by that Department - usually being a Corp badge or other such symbol as deemed appropriate by the Department. Such device shall not extend beyond the edges of the ribbon of the badge, nor shall such device cover more than 50% of the ribbon of such badge. A miniature Past Department Commander Badge with a regulation ribbon 5/8 inch in width may be worn in accordance with Article III.

N. Past Commander-in-Chief Badge. Brothers who have served a full term as Commander-in-Chief or who have been elected to fill a vacancy and who serve to the end of that term may wear the Past Commander-in-Chief badge and are entitled to use the suffix PCinC in conjunction with their name. This badge shall have the ribbon as prescribed for National officers, without top bar. The drop shall be the gold star of the Order, with jewel. A miniature Past Commander-in-Chief Badge with a regulation ribbon 5/8 inch in width may be worn in accordance with Article III.

O. Sons of Veterans Reserve Badges. Award of and wearing of badges, medals and devices to Brothers of the Sons of Veterans Reserve are controlled by the SVR Standard Operating Procedure. SVR decorations are authorized, to be specified and defined in SVR Standard Operating Procedure.

P. Recognition Button. Brothers may wear the Recognition Button, which shall consist of a reproduction, in miniature, made of bronze material of the Official Badge of the Order. It shall not exceed 11/16 inches in height or 9/16 inches in width.

Q. Buttonhole Decoration. Brothers may wear a buttonhole decoration consisting of a red, white and blue rosette not exceeding 5/8 inches in diameter. The central circular disk is divided into four segments, more than half the area devoted to opposing segments of blue alternating with white and the band to be composed of alternating red and white.

R. Meritorious Service Award. Especially meritorious service to our Order beyond the efficient and loyal performance of a Brother's duties may be recognized by the Commander-in-Chief by suitable citations in orders, letters and certificates bearing the seal of the Order. If the service is considered to merit the distinction and if approved by the Council of Administration, the Brother who performed the service shall be authorized to wear a one-half inch gold star on

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his Membership badge, badge of current office or past commanders badge. It is not mandatory upon the Commander-in- Chief to make this award.

(a) A citation will accompany the award of the Meritorious Service Award with Gold Star. The citation signed by the Commander-in-Chief will contain the dates and a summary of the recipient's meritorious service beyond the efficient and loyal performance of his duties. The citation should be read when the award is presented.

(b) Individuals or Departments submitting a Brother for the Meritorious Service Award with Gold Star, at the Commander-in-Chief's request, must submit a citation following the approved format located in the forms section of the SUVCW website.

(c) Each Meritorious Service Award citation will be published in a General Order.

(d) The National Secretary will keep an ongoing record of each Meritorious Service Award with Gold Star that is presented.

S. A Past Commander-in-Chief may, at his discretion, while in business suit or on formal occasions, rather than wear his Past Commander-in-Chief badge, wear his Past Commander-in-Chief insignia suspended from a neck ribbon of the National Commandery colors. A Past Department Commander, at his discretion, while in business suit or on formal occasions, rather than wear his Past Department Commanders badge, wear his Past Department Commander insignia suspended from a neck ribbon of the Department colors. A Past Camp Commander, at his discretion, while in business suit or on formal occasions, rather than wear his Past Camp Commanders badge, wear his Past Camp Commander insignia suspended from a neck ribbon of the Camp colors.

T. Any National, Department or Camp elected officer may, at his discretion, on formal occasions only, wear a 3-inch sash of solid gold (national), red (Department) or blue (Camp) as appropriate. The sash shall be worn under the formal jacket, across the chest and vest, from right shoulder to left hip.

U. The Doctor Mary Edwards Walker Award

(a) The Doctor Mary Edwards Walker Award may be presented by the Commander-in-Chief or a Department Commander to a female member of one of the Allied Orders in recognition of and appreciation for her outstanding service to the SUVCW. At the National level she must be recommended by a Past Department Commander, Past Commander-in-Chief, the Commander-in-Chief, or an elected National Officer. At the Department level she must be recommended by a Past Camp Commander, Past Department Commander, Past Commander-in-Chief or the Department Commander.

(b) The Commander-in-Chief may present up to three awards during his term of office. A Department Commander may present up to two awards during his term of office. It is not mandatory for either the Commander-in-Chief or a Department Commander to present this award.

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(c) The medal shall be gold in color. The obverse bears a portrait of Doctor Mary Edwards Walker wearing a Medal of Honor within a raised bordure bearing the inscription "Doctor Mary Edwards Walker Medal" above and SUVCW below, separated by stars. The reverse of the medal will be inscribed as follows: "Awarded in grateful appreciation for service to the Sons of Union Veterans of the Civil War." (Note: the reverse also bears the copyright © 2011 SUVCW)

(d) The medal shall be suspended from a neck ribbon, gold in color for national awards made by the Commander-in-Chief, and dark red for awards made by a Department Commander. The medal is accompanied by a certificate which should be presented with the medal. The medal may be presented in accordance with the ceremony in the" Ritual & Ceremonials."

Section 4. All badges issued by the Order shall be equipped with a safety clasp.

Section 5. The order of precedence for badges defined in this Article shall be:

Group A - Membership Badge (or Associate, Junior, Junior Associate or Honorary Member badge)

Commander-in-Chief Badge
Department Commander Badge
Camp Commander Badge
National Officer Badge
Department Officer Badge

The Membership badge is appropriate for wear on all occasions where identification or recognition of the Sons of Union Veterans of the Civil War is fitting. In the alternative, the Brother may wear the badge of office for which he currently occupies from the list in Group A. Brothers may not wear more than one badge from this group at any one time.

Group B – Past Honors

Past Commander-in-Chief Badge
Past Department Commander Badge
Past Camp Commander Badge

Each badge in Group B is unique and uses various historical elements as part of its composition. The Brother may choose to wear only a Group B badge, without wearing at the same time a Group A badge and as such, badges from Group B are considered a "Badge of the Order". Brothers may not wear more than one badge from this group at the same time.

Group C

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War Medal
Military Service Medal

When worn, the War Medal or Military Service Medal must be accompanied by a Group A or Group B Badge of the Order. The War Medal is approved for wear by the Brother's Camp and shall include a device identifying the period of qualifying service. Those devices shall not be worn upon any other badge.

Group D

Sons of Veterans Reserve Badges
Current National Encampment badges
Current Department Encampment badges
Other temporary badges authorized as official badges of the Order by the National Encampment, Council of Administration or Commander-in-Chief for the time period specified in the authorization.

When worn, a Group D badge must be accompanied by a Group A or Group B Badge of the Order. With the exception of SVR badges, Group D badges should be worn on the right breast during the proceedings of a National or Department Encampment. Following adjournment of the Encampment, the badge should be moved to the left breast and worn in the Group D badge position. Encampment badges are neither awards nor personal decorations, but in keeping with the traditions of the Grand Army of the Republic, they may be worn to recognize participation in an event or activity. Only the current year's National or Department Encampment badge may be worn as a Group D badge and then only for the period of time between Encampments. Therefore, at any time, only one National and one Department Encampment badge may be worn. When a Department issue a badge as part of its Department Encampment, that Department may specify that such badge may also be worn by the Department's delegates and any Brother of that Department who has automatic credentials to attend a National Encampment, at a National Encampment of the Order.

Section 6. The order of precedence for badges of other hereditary, patriotic or veterans' societies are based upon the date of founding or creation of the organization.

Section 7. Badges, ribbons and medals of the Grand Army of the Republic may not be worn by a Brother of the Sons of Union Veterans of the Civil War unless that Brother is actively involved in a first person portrayal of a member of the Grand Army of the Republic at the time the badge is being worn. Reproduced miniature versions of G.A.R. badges may be worn.

Section 8. The mixing of regular and miniature badges is not allowed. Brothers may wear either full size badges or the miniature badges they are entitled to, as they deem appropriate.

Section 9. Upon the death of a Brother, a Commander may, at his discretion, issue through a Special Order, directive to the Brothers under his command to attach a 1 inch wide band of black

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grosgrain ribbon to the Member, Junior, Associate or Junior Associate badge, as a sign of mourning or in the alternative a black elastic band on the drop of the badge. The black ribbon shall be attached in a horizontal fashion around the suspension ribbon of the badge and attached in the rear of same with a straight pin. In the alternative, the Brother may wear a 2"x8" "In Memoriam" black ribbon behind their Member, Junior, Associate, or Junior Associate badge. This ribbon would also contain the words "The Sons of Union Veterans of the Civil War" and then may also contain the name of the Department or Camp on the ribbon, at the expense of the Camp or Department. The wearing of the mourning ribbon shall coincide with the time specified for the draping of the respective Charter

Section 10. Those Brothers obtaining life membership may wear a life Member bar, as provided by the National Quartermaster, upon their membership badge

Section 11. Those Brothers who have been Brothers of the Order for ten continuous years (never having been dropped), may wear a service numeral "10", as provided by the National Quartermaster, upon their membership badge. Such numerals are also authorized for 15 years, 20 years, 25 years, 30 years, 35 years, 40 years and 45 years, 50 years, 55 years, 60 years, 65 years, 70 years and 75 years as Brothers of the Order. Years as a Junior, and/or Junior Associate of the Order are counted toward the year totals.

Section 12.

(a). The Host Department of a National Encampment may sell any extra National Encampment badges that the host Department may possess at the conclusion of the Encampment. Sales shall be limited to members of the Allied Orders in attendance at the National Encampment for a period of two weeks. Thereafter the extra badges shall be made available to any member of the Allied Orders for one (1) year. At the end of one (1) year any remaining badges may be made available to the general public.

(b). The Council of Administration may limit and/or prohibit the sale of any particular such Badge, from time to time, in its sole discretion.

Section 13.

(a) Juniors and Junior Associates who graduate from the SUVCW Memorial University are entitled to receive a certificate or diploma, and to wear upon the ribbon of their badge a pin provided by the SUVCW National Americanization and Education Committee.

(b) Members and Associates who graduate from the SUVCW Memorial University are entitled to receive a certificate or diploma and a lapel pin provided by the SUVCW National Americanization and Education Committee. The lapel pin may also be worn on the ribbon of the membership badge.

Section 14.

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(a) No person, business, organization, government agency or other entity may use the name Sons of Union Veterans of the Civil War, except as provided in Section 200306 of the Articles of Incorporation as amended in 1998, without the express written consent of the National Organization, Sons of Union Veterans of the Civil War. Such consent is granted to all Camps and Departments of this Order in carrying out their obligations under the Charter's granted by the National Organization.

(b) No person, business, organization, government agency or other entity may manufacture, duplicate, or replicate any badge, emblem or seal, including but not limited to the 1881 membership badge, the 1893 membership badge, the 1907 Membership badge, the 1922 Membership badge, the current Member badge, Associate badge, Junior badge, Camp Commander badge, Past Camp Commander badge, Department Commander badge, Past Department Commander badge, Commander-in-Chief badge, Past Commander-in-Chief badge, 50 year Member badge, War Medal, Military Service Medal, ROTC Medal/service ribbon, miniature badges, the various ribbons attached thereto, the coat-of-arms, seal, or any other badges or medals previously adopted and used or which may be adopted and used in the future or otherwise perform any action which results in the manufacture, duplication, or replication of said items without the express written consent of the National Organization, Sons of Union Veterans of the Civil War.

(c) Departments and Camps may, photographically or through any generally available means, reproduce images of the badges, emblems and seals for the production of Department or Camp flags, letterhead, envelopes, newsletters, business cards and other material necessary for the conduct of their respective activities related to the purposes of the Order. This general authorization does not extend to any of the adopted and copyrighted forms, rituals, literature, or other items supplied by the National Organization and not available on the National website, nor to embroidery of any badge, emblem, or seal or the production of decals or other similar devices. Copyrighted forms and literature available from the National website when used for official business of the Order may be locally reproduced.

(d) Current National, Department and Camp officers and those entitled to "Past" honors of office may, photographically or through any generally available means, reproduce images of the badges, emblems, and seals for the production of letterhead, envelopes, business cards and other material necessary for the conduct of their respective activities related to the purposes of the Order. This general authorization does not extend to any of the adopted and copyrighted forms, rituals, literature, or other items supplied by the National Quartermaster and not available on the National website nor to the embroidery of any badge, emblem, or seal of the production of decals or other similar devices. Copyrighted forms and literature available from the National website, when used for official business of the Order, may be locally reproduced.

(e) Departments, Camps, current officers and former officers may not authorize any non-subordinate entity to use the name Sons of Union Veterans of the Civil War, or reproduce, manufacture, or otherwise duplicate or replicate any badge, emblem, or seal of the Order except as specified in paragraphs (c) and (d) above except that the National Treasurer and National Quartermaster may cause such items to be produced for the National Organization Sons of Union Veterans of the Civil War in the performance of the duties of their respective offices.

(f) The Sons of Veterans Reserve is hereby authorized to use the name Sons of Union Veterans of the Civil War in the conduct of all their business related to that organization until

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notified in writing to the contrary. The National Organization Sons of Union Veterans of the Civil War expressly withholds authorization from the Sons of Veterans Reserve to authorize any non-subordinate entity to use the name Sons of Union Veterans of the Civil War or any of its badges, emblems, or seal. In the event that the Sons of Veterans Reserve should cease to exist as it is now constituted, the above authorization shall not transfer to any successor organization.

(g) The National Organization, Auxiliary to the Sons of Union Veterans of the Civil War, Inc. and its subordinate units are hereby authorized to use the name Sons of Union Veterans of the Civil War in the conduct of all business related to that organization until notified in writing to the contrary. The National Organization, Sons of Union Veterans of the Civil War expressly withholds authorization from the National Organization, Auxiliary to the Sons of Union Veterans of the Civil War, Inc. and its subordinate units to authorize any non-subordinate entity to use the name Sons of Union Veterans of the Civil War or any of its badges, emblems, or seal. In the event that the National Organization, Auxiliary to the Sons of Union Veterans of the Civil War or a subordinate organization should cease to exist as it is now constituted, the above authorization shall not transfer to any successor organization or subordinate organization.[91]

(h) The Commander-in-Chief after consultation with the Council of Administration, or after an affirmative vote of the Council of Administration, the Commander-in-Chief may authorize the use or reproduction of the badges, emblems, seals, or coat-of-arms or other symbols of our Order.

ARTICLE VII
Membership Card

Section 1. Each Member, Junior, Associate, or Junior Associate upon payment of his dues, will be issued by the Camp Secretary an official membership card certifying that the Member, Junior, Associate, or Junior Associate to whom it is issued is in good standing, having paid his dues for the period indicated thereon.

Section 2. Any Member, Junior, Associate, or Junior Associate may be required by the Camp Commander to exhibit his current official membership card in order to gain admission, to vote, or hold office in a Camp of the Order

Section 3. The National Treasurer is charged with the responsibility of supplying Camp Secretaries with suitable membership cards and developing an appropriate system for the issuance and accounting thereof.

[91] The Sons of Union Veterans of the Civil War does not have any jurisdiction of authority over the Auxiliary to the Sons of Union Veterans of the Civil War. Any brother serving an Allied Order is in an unofficial capacity and not a representative of the SUVCW. CinC Freshley, Gen Ord 24, 133rd, 238. This General Order was amended by action of the 133rd National Encampment to state: Nothing herein shall be construed to prevent brothers of the Order from serving the Auxiliary as Counselor at the Camp, Department or National level. DIR 133rd, 21.

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Article VIII
Life Member Programs.[92], [93],[94], [95]

(a) Previous Life Member Programs

(i) The Life Member Program created on August 15, 1996 (referred to as the "1996 Program") is closed to new participants, effective August 19, 2000.

(ii) The funds from the 1996 Program shall be consolidated with the Permanent Fund and the previous "Life Membership Fund" terminated.

(iii) If a Member became a Life Member prior to the 1996 Program, upon written request, an annual reimbursement in the amount set by the Council of Administration shall be made to the Life Member's Camp, Department (if a Department Brother-at-Large) or the National Membership-at-Large.

(iv) If the participant obtained Life Member status under the 1996 Program, then upon written request, an annual reimbursement in the amount of twelve dollars ($12.00) shall be made to the Life Member's Camp, Department (if a Department Brother-at-Large) or the National Membership-at-Large.

(v) Such disbursements above shall be paid from the earnings of the Permanent Fund. Should there be insufficient income in the Permanent Fund to make such payments, the payment shall be paid from the General Fund.

(vi) If a Life member belongs to more than one (1) Camp, he must designate which Camp will receive the disbursement.

(vii) All written requests for reimbursement from any of the several Life Member Programs must be submitted to the National Treasurer between January 1 and March 31 of each year. Any requests received after March 31 shall not be reimbursed.

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[92] Brothers who are life members and members in multiple Camps, are exempt from all National Per Capita. NC Pahl, Op I, 123rd, 76.

[93] Camps may not establish a life membership program. Per our Congressional Charter, this may only be done by the National Organization. Any such effort to create any type of life member program at the Camp or Department level is void. CinC Powell, Dec I, G.O. 14, 121st, 7.

[94] A Brother is not a Life Member until the fee has been paid in full [Chapter III Article VI, Section 3(b)(i)]. As such it follows that he is still subject to the National per capita dues until the fee is paid in full. NC Orr, Op 13, 127th, 168.

[95] There is nothing within the National Constitution and Regulations which would prevent a Department from assessing per capita dues from Life Members within that department provided they are not "Real Sons" who have all fees waived per footnote 7 to Article VII Membership on page 20 of the C&R. CinC Day, G.O. 6.

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(b) 2011 Life Member Program.

(i) The Life Member Program created September 1, 2001 is closed to new participants, effective July 1, 2012.

(ii) There shall be no reimbursement to the participant's Camp under the 2001 Life Member Program.

(iii) Annually, the National Treasurer shall transfer from the Permanent Fund, to the General Fund of the Order, an amount equal to the per capita dues payable (to the National Organization) for the participants of 1996 and 2001 Life Member Programs. Should there be insufficient income in the Permanent Fund to make such payments, the payment shall be waived.

(c) 2012 Life Member Program.

(i) The 2012 Life Member Program shall be open to all Members who pay the requisite fees on or after July 1, 2012. There shall be five (5) fees based upon the age of the participant. Those age forty and under: $1,000.00. 41 to 50: $700.00. 51 to 60: $500.00 . 61 to 70: $325.00. 71 and greater: $225.00. These amounts are to be deposited in the "Life " fund.

(ii) Annually, the National Treasurer shall transfer from the life member fund to the General Fund, interest and principal equal to the National Per Capita assessment then in effect for brother's of the Order. There shall be no reimbursement to the participant's Camp under the 2012 Life Member Program.

(iii) The Life Fund is hereby created. This fund shall be invested in such instruments as to generate sufficient income when combined with the life payment to pay the annual per capita dues of each life member in this program during his lifetime. The National Treasurer shall recommend and the Council of Administration shall approve all investments. Limitations placed on investments by other chapters, articles, sections and subsections of the Constitution and Regulations shall not apply to the Life Fund.

(d) First generation Sons of Union Veterans are entitled to be a Life Member without payment of any fee. Such Life Member so admitted shall not be eligible for reimbursement from any Life Member Program.

(e) Associates and Juniors Associates shall not be eligible to become Life Members, in so much as they are not "Members" as defined in this document and the Constitution

Article IX
Associates & Juniors

Section 1. Any reference in these Regulations to membership, Member, or Members shall be deemed to mean associate or associates, Juniors or Junior Associates.

Section 2. Camps may provide for Juniors and Junior Associates provided the governing

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Department has not amended its bylaws to prohibit Juniors and Junior Associates. [21]

Section 3. Juniors shall be males at least six (6) years of age but less than fourteen (14) years of age, who meet the qualifications stipulated in Article III of the Constitution and Section 200303 of the Articles of Incorporation.

Section 4. Juniors may not hold any elected office in any Camp, Department or the National Organization, nor shall they be eligible to serve in any appointive office of a Department or the National Organization.

Section 5. Juniors shall not be counted in determining the number of delegates a Camp may have to a Department Encampment nor the number of delegates a Department, Camp-at-large, or Membership-at-large shall have to the National Encampment.

Section 6. The National Organization shall not impose the per capita dues on Juniors. Juniors are not entitled to a free subscription to the Banner.

Section 7. Juniors shall not be counted toward the required number of Brothers to establish a new Camp. However, the names of Juniors may appear on the Camp Charter and be so designated as Charter Juniors of the Camp.

Section 8. Juniors may not become Life Members. Those current Life Members under the age of fourteen (14) years are grand fathered from this provision.

Section 9. Camps may impose further restrictions on Juniors and provide for their organization in accordance with the provisions provided that the rights of a Brother established in Chapter I, Article IV, Section 5 and Chapter V, Article VI of the National Regulations may not be altered, reduced, or vacated.

Section 10. Except as herein limited, Juniors enjoy all the rights privileges, and responsibilities of membership.

Section 11. Departments may adopt amendments to their bylaws which prohibit the establishment of Juniors within their Department.

Section 12. The National Membership-at-Large Coordinator is hereby authorized to establish Juniors within the National Membership-at-Large.

Article X
Junior Associates

Section 1. Camps may provide for Junior Associates provided the governing Department has amended its bylaws to permit Juniors and Associate.

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Section 2. Junior Associates shall be males at least six (6) years of age but less than fourteen (14) years of age, who need not meet the qualifications stipulated in Article III of the Constitution and Section 200303 of the Articles of Incorporation but otherwise meet the requirements for membership established by the National Organization.

Section 3. Junior Associates may not hold any elected office in any Camp, Department or the National Organization, nor shall they be eligible to serve in any appointive office of a Department or the National Organization.

Section 4. Junior Associates shall not be counted in determining the number of delegates a Camp may have to a Department Encampment nor the number of delegates a Department, Camp-at-large, or Membership-at-large shall have to the National Encampment.

Section 5. The National Organization shall not impose the per capita dues on Junior Associates. Junior Associates are not entitled to a free subscription to the Banner.

Section 6. Junior Associates shall not be counted toward the required number of Brothers to establish a new Camp. The names of Junior Associates may not appear on the Camp Charter nor be designated as Charter members of the Camp.

Section 7. Junior Associates may not become Life Members.

Section 8. Camps may impose further restrictions on Junior Associates and provide for their organization in accordance with the provisions provided that the rights of a Brother established in Chapter I, Article IV, Section 5 and Chapter V, Article VI of the National Regulations may not be altered, reduced, or vacated.

Article XI
Flags

Each duly constituted body of the Order shall have the United States Flag. The official flag of the National Organization shall be gold in color bearing an embroidered badge of the Order no smaller than 8 by 11 inches centered and surrounded by lettering identifying the National Organization and the National Organization.

The official flag of a Department shall be of red material, bearing a gold embroidered badge of the Order no smaller than 8 by 11 inches centered and surrounded by gold lettering identifying the National Organization and the particular Department, overall flag size to be the same as the American Flag it will accompany.

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The official flag of a Camp shall be of similar design except that the principal color shall be blue.[96]

The principal color of the flag of the Davis Camp No. 1, Department of Pennsylvania, shall be gold in recognition of its place as the original Camp organized by Augustus Plummer Davis on November 12, 1881.

Article XII
Coat-of-Arms

The Coat of Arms of the Order shall be as follows:

Shield: The field is white; two sabers crossed, points up, in proper colors, ensigned by a wreath of laurels, green; on a chief azure (Heraldic blue cobalt); the rising sun, gold; in the disc the monogram "S.U.V." in vermilion, on the white field arrange thirteen stars of five points, as in cut in vermilion.

Supporters: On the right a soldier, in fatigue uniform, (without arms) of 1861-65, viz.: dark blue blouse, light blue trousers, zouave cap, cross and waist belts of brown leather, on the buckle the letters "U.S." On the left a sailor in navy-blue shirt and trousers, black silk necktie and regulation cap.

Crest: An eagle (American) on rocks, in proper colors.

The scrolls containing the mottoes are white, shaded at the end with crimson lake; letters black; the ornaments bordering the shield, and under the same, of gold; the flags, naval and military, with cannon and muskets, all in their proper places and colors.

Article XIII
Seals

Section 1. The seals of the Order shall consist of the full Coat of Arms of the Order, surrounded for the National Organization with the words Sons of Union Veterans of the Civil War; and for the Departments with the words "Department, Sons of Union Veterans of the Civil War."

[96] A camp can carry no flag except those authorized by the C. R & R.. CinC Webb, Dec. X, 10th, 30. Amended to read: "A Camp and/or Department may carry no flag except those authorized by the Constitution and Regulations. In addition, Departments may also carry their official State Flag and Camps may carry their official State Flag and the official Municipal and/or City flag of the city they meet in, if such flag has been officially adopted by that municipality/city." CinC Shaw, G.O. 12, Series 2018-2019.

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Section 2. The seal of the Commander-in-Chief shall consist of the badge of the Order in gold bordered by a circle of 13 stars in red, all on a white background and within a gold band edged in blue and inscribed "SEAL OF THE COMMANDER-IN-CHIEF - SONS OF UNION VETERANS OF THE CIVIL WAR" separated by two stars on each side.

Section 3. The Camp seals shall consist of the Crest of the Coat of Arms, surrounded by thirteen stars, and under the roll shall appear in Roman numerals the year of the organization of the Order (1881). The whole shall be surrounded by the words, "_____. Camp No. ____. Sons of Union Veterans of the Civil War," and the location, town or city and State shall be added to the same.

Article XIV
Ritual

The Ritual of the Order is hereby made a part of the Regulations of the Order and all matters not inconsistent herewith.

Article XV
Special meetings

A special meeting of the National Organization may be convened by order of the Commander-in-Chief by and with the consent of the Council of Administration for purposes therein stated and no business shall be transacted at such special meeting except for the purposes for which said body convened.

Article XVI
Religion & Politics

The Order being strictly non-sectarian and non-partisan, the introduction or discussion of sectarian or partisan topics is strictly prohibited.

Article XVII
Proceedings

The proceedings of each Encampment, when approved by the outgoing and incoming Commander-in-Chief, when published, become the official record of that Encampment.[97]

[97] Errors found in the Proceedings after publication should be immediately brought to the attention of the Assistant National Secretary for Proceedings in writing (letter, note, email) with a copy to the National Secretary. If the National Secretary and his Assistant for Proceedings determines that the error is significant an erratum shall be added to the next published Proceedings. Errors in Proceedings must be identified prior to the next scheduled National Encampment. After that date, corrections of errors must be handled at an Encampment upon the vote of the delegates. DIR 121st, 67.

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Article XVIII
Rules of Order

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the meetings of our Order and its elements in which they are not inconsistent with the Charter, Constitution or Regulations of this Order**,** except as in the Ritual and herein otherwise provided. For the purpose of Roberts Rules of Order and otherwise, the National Regulations shall be deemed the bylaws of the Order.

ARTIICLE XIX
Use of GAR Unused Cemetery Grave Plots

Section 1. Where unused graves exist in Grand Army of the Republic (GAR) or Sons of Union Veterans of the Civil War (SUVCW) grave plots, these graves shall be made available for indigent veterans with an appropriate marker consistent with markers used in the burial plot, or indigent SUVCW Brothers. The usage of these graves does not extend to spouses or other family members of the veteran or SUVCW member.

Section 2. Each Camp and Department should take action to secure any unused GAR or SUVCW cemetery plots within their area as previously directed by the National Encampment.

Section 3. Each Camp and Department possessing unused GAR or SUVCW cemetery plots shall forward to the National Graves Registration Officer, a description of the plots, including location.

Section 4. The SUVCW will notify the Department of Veterans Affairs in each state regarding this policy.

Article XX
Order of Business Department & National

1. Opening of Encampment.
2. Roll-call of Officers.
3. Appointment of Committee on Credentials.
4. Report of Committee on Credentials.
5. Roll-call for Brothers as recorded.
6. Appointment of Committees:
    (a) On Constitution and Regulations.
    (b) On Ritual and Ceremonies.
    (c) On Resolutions.
    (d) On Reports of Officers.
    (e) On Press.
    (f) On Fraternal Relations.
7. Reports of Officers.

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8. Reception and reference of communications. [All communications should be submitted in writing, and be referred to the proper committees without debate.]
9. Unfinished Business.
10. Reports of Committees.
11. Report of Council. [Directed to and acted upon by the Encampment -- not referred to committee.]
12. New Business.
13. Nomination of Officers.
14. Election and Installation of Officers.
This order of business may be transposed, except that the installation of officers shall not be held until all other business has been completed.

Chapter VI
Amendments, Alterations and additions

ARTICLE I
Repealing Clause and Amendments

Section 1. All rules and regulations heretofore existing and in force are hereby repealed.

Section 2.
(a). All proposed amendments to these Regulations must be submitted in writing or electronically to the Commander-in-Chief, Chairman of the Committee on Constitution and Regulations and the National Counselor and received by the aforementioned National Officers and Committee Chairman no later than thirty (30) days prior to the National Encampment at which they are to be considered. Any proposed amendments received less than thirty (30) days prior to a National Encampment cannot be considered until the next succeeding National Encampment.
(b).Amendments originated by the Committee on Constitution and Regulations shall not be subject to subsection (A).

Section 3. The Commander-in-Chief may waive the time constraint in Section 2, if a change in law or the Constitution requires the Regulations to be amended.

Section 4. The National Encampment may waive the time constraint in Section 2 by a two-thirds majority vote of those present and entitled to vote at the National Encampment.

Section 5. The within and foregoing Regulations may be altered or amended at any regular National Encampment by a two-thirds vote of all Brothers present as reported on the roll of the Encampment.[98]

Article II

[98] A National Encampment may temporarily suspend the National Regulations to consider items that would be ruled Out of Order due to procedural deficiencies. Restoration of Rank for a Past Department Commander where the request did not begin with the brother's Camp is one such example. DIR 135th, 94.

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Section 1. Nothing in these Regulations is intended nor shall be construed as to compel, require, authorize, actively approve or passively approve any action by any Department or Camp contrary to the laws and regulations of the state(s) and ordinances of political subdivisions of the several states where a Department or Camp conducts the business of the Order. It is the responsibility of each Department or Camp to assure compliance with all state laws, regulations and ordinances of the political subdivisions of the respective states and political subdivisions of those states within which the Department or Camp functions.

COMMANDERS-IN-CHIEF
and
JUDGE-ADVOCATES-GENERAL/NATIONAL COUNSELORS
During the time of the Decisions and Opinions in this publication

1889-1890
Commander-in-Chief, Charles F. Griffin of Indiana
Judge-Advocate-General, O.B.Brown of Ohio
Opinions in Sons of Veterans Blue-Book

10th National Encampment -1891
Commander-in-Chief, Leland J. Webb of Kansas
Judge-Advocate-General, Bartow S. Weeks of New York City

11th National Encampment -1892
Commander-in-Chief, Bartow S. Weeks of New York City
Judge-Advocate-General, R. Shaw Van of Iowa

12th National Encampment -1893
Commander-in-Chief, Marvin E. Hall of Michigan
Judge-Advocate-General, W. Scott Beebe of Oregon

13th National Encampment – 1894
Commander-in-Chief, Joseph B. MacCabe of Massachusetts
Judge-Advocate-General, W.H. Russell of Kansas

14th National Encampment -1895
Commander-in-Chief, William E. Bundy of Ohio
Judge-Advocate-General, Grant W. Harrington of Kansas

15th National Encampment – 1896
Commander-in-Chief, W.H. Russell of Kansas
Judge-Advocate-General, R.B. Oglesbee of Indiana; also Newton J. McGuire of Indiana

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16th National Encampment - 1897, Indianapolis, Indiana
Commander-in-Chief James Lewis Rake
Judge Advocate General - John Redmond

17th National Encampment - 1898, Omaha, Nebraska
Commander-in-Chief Charles K. Darling
Judge Advocate General - Edward K. Gould

18th National Encampment - 1899, Detroit, Michigan
Commander-in-Chief Frank L. Shepard
Judge Advocate General - James W. Noel

19th National Encampment - 1900, Syracuse, New York
Commander-in-Chief Asa W. Jones
Judge Advocate General - F.T.F. Johnson

20th National Encampment - 1901, Providence, Rhode Island
Commander-in-Chief E.W. Alexander
Judge Advocate General - Ernest Folsom

21st National Encampment - 1902, Washington, D.C.
Commander-in-Chief E.R. Campbell
Judge Advocate General - Raphael Tobias

22nd National Encampment - 1903, Atlantic City, New Jersey
Commander-in-Chief Frank Martin
Judge Advocate General - George C. Harvey

23rd National Encampment - 1904, Boston, Massachusetts
Commander-in-Chief Arthur B. Spink
Judge Advocate General - William T. Church

24th National Encampment - 1905, Gettysburg, Pennsylvania
Commander-in-Chief William G. Dustin
National Counselor - Edgar Allan

25th National Encampment - 1906, Peoria, Illinois
Commander-in-Chief H.V. Speelman
National Counselor - A.E.B. Stephens

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26th National Encampment - 1907, Dayton, Ohio
Commander-in-Chief Edwin M. Amies
National Counselor - W.T. Church

27th National Encampment - 1908, Niagara Falls, New York
Commander-in-Chief Ralph Sheldon
National Counselor - F.T.P. Johnson

28th National Encampment - 1909, Washington, D.C.
Commander-in-Chief Edgar Allan Jr.
National Counselor - D.C. Tillotson

29th National Encampment - 1910, Atlantic City, New Jersey
Commander-in-Chief George W. Pollitt
National Counselor - Edward K. Gould

30th National Encampment - 1911, Rochester, New York
Commander-in-Chief Fred E. Bolton
National Counselor - Alfred L. Baldwin

31st National Encampment - 1912, St. Louis, Missouri
Commander-in-Chief Newton J. McGuire
National Counselor - George C. Harvey

32nd National Encampment - 1913, Chattanooga, Tennessee
Commander-in-Chief Ralph M. Grant
National Counselor - William M. Coffin

33rd National Encampment - 1914, Detroit, Michigan
Commander-in-Chief John F. Sautter
National Counselor - William M. Coffin

34th National Encampment - 1915, Washington, D.C.
Commander-in-Chief Charles F. Sherman
National Counselor - William Coffin

35th National Encampment - 1916, Kansas City, Missouri
Commander-in-Chief A.E.B. Stephens
National Counselor - H. Harding Hale

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36th National Encampment - 1917, Boston, Massachusetts
Commander-in-Chief William T. Church
National Counselor - Arthur L. Jones

37th National Encampment - 1918, Niagara Falls, New York
Commander-in-Chief Frederick T.F. Johnson
National Counselor - Herbert S. Siggelko

38th National Encampment - 1919, Columbus, Ohio
Commander-in-Chief Francis Callahan
National Counselor - Herbert S. Siggelko

39th National Encampment - 1920, Indianapolis, Indiana
Commander-in-Chief Harry D. Sisson
National Counselor - William F. Akcorn

40th National Encampment - 1921, Indianapolis, Indiana
Commander-in-Chief Pelham A. Barrows
National Counselor - C.A. Bryson

41st National Encampment - 1922, Des Moines, Iowa
Commander-in-Chief Clifford Ireland
National Counselor, William Coffin

42nd National Encampment - 1923, Milwaukee, Wisconsin
Commander-in-Chief Frank Shellhouse
National Counselor - Newton J. McGuire

43rd National Encampment - 1924, Boston, Massachusetts
Commander-in-Chief Samuel S. Dorn
National Counselor - Edwin C. Irelan

44th National Encampment - 1925, Grand Rapids, Michigan
Commander-in-Chief William M. Coffin
National Counselor George Holmes

45th National Encampment - 1926, Des Moines, Iowa
Commander-in-Chief Edwin C. Irelan
National Counselor - George Eberly

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46th National Encampment - 1927, Grand Rapids, Michigan
Commander-in-Chief Ernest W. Homan
National Counselor George Eberly (Supreme Court, Nebraska)

47th National Encampment - 1928, Denver, Colorado
Commander-in-Chief Walter C. Mabie
National Counselor - William Anderson

48th National Encampment - 1929, Portland, Maine
Commander-in-Chief Delevan B. Bowley
National Counselor - John Sautter

49th National Encampment - 1930, Cincinnati, Ohio
Commander-in-Chief Theodore C. Cazeau
National Counselor - A. George Courtney

50th National Encampment - 1931, Des Moines, Iowa
Commander-in-Chief Allan S. Holbrook
National Counselor - Edw. T. Fairchild (Supreme Court - Wisconsin)

51st National Encampment - 1932, Springfield, Illinois
Commander-in-Chief Frank C. Huston
National Counselor - R.F. Locke

52nd National Encampment - 1933, St. Paul, Minnesota
Commander-in-Chief Titus M. Ruch
National Counselor - R.F. Locke

53rd National Encampment - 1934, Rochester, New York
Commander-in-Chief Park Yengling
National Counselor Perle Fouch

54th National Encampment - 1935, Grand Rapids, Michigan
Commander-in-Chief Frank L. Kirchgassner
National Counselor - M.G. Heintz

55th National Encampment - 1936, Washington, D.C.
Commander-in-Chief Richard F. Locke
National Counselor - Michael G. Hentz

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56th National Encampment - 1937, Madison, Wisconsin
Commander-in-Chief William Allan Dyer
National Counselor - H.S. Howard

57th National Encampment - 1938, Des Moines, Iowa
Commander-in-Chief William Allan Dyer
National Counselor - H.S. Howard

58th National Encampment - 1939, Pittsburgh, Pennsylvania
Commander-in-Chief William Anderson
National Counselor - not reported

59th National Encampment - 1940, Springfield, Illinois
Commander-in-Chief Ralph R. Barrett
National Counselor - William T. Church

60th National Encampment - 1941, Columbus, Ohio
Commander-in-Chief Rev. J. Kirkwood Craig
National Counselor - John E. Sauter, PCinC

61st National Encampment - 1942, Indianapolis, Indiana
Commander-in-Chief Albert C. Lambert
National Counselor Walter C. Mabie

62nd National Encampment - 1943, Milwaukee, Wisconsin
Commander-in-Chief Henry Towle
National Counselor - Frank L. Kirchgassner

63rd National Encampment - 1944, Des Moines, Iowa
Commander-in-Chief C. LeRoy Stoudt
National Counselor - John E. Sautter, PCinC

64th National Encampment - 1945, Columbus, Ohio
Commander-in-Chief Urion W. Mackey
National Counselor - John E. Sautter, PCinC

65th National Encampment - 1946, Indianapolis, Indiana
Commander-in-Chief H. Harding Hale
National Counselor - William T. Church

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66th National Encampment - 1947, Cleveland, Ohio
Commander-in-Chief Neil D. Crammer
National Counselor - Robert W. Doughty

67th National Encampment - 1948, Grand Rapids, Michigan
Commander-in-Chief Charles H.E. Moran
National Counselor - Walter C. Mabie

68th National Encampment - 1949, Indianapolis, Indiana
Commander-in-Chief Perle L. Fouch
National Counselor - Cecil J. Randall

69th National Encampment - 1950, Boston, Massachusetts
Commander-in-Chief John H. Runkle
National Counselor - Richard F. Locke, PCinC

70th National Encampment - 1951, Columbus, Ohio
Commander-in-Chief Cleon E. Heald
National Counselor - Richard F. Locke, PCinC

71st National Encampment - 1952, Atlantic City, New Jersey
Commander-in-Chief Roy J. Bennett
National Counselor - Neil D. Cranmer

72nd National Encampment - 1953, Buffalo, New York
Commander-in-Chief Frederick K. Davis
National Counselor - Col. Frederic G. Bauer

73rd National Encampment - 1954, Duluth, Minnesota
Commander-in-Chief U.S. Grant, III, Major General, Ret.
National Counselor Richard F. Locke, PCinC

74th National Encampment - 1955, Cincinnati, Ohio
Commander-in-Chief U.S. Grant, III, Major General, Ret.
National Counselor - Richard F. Locke, PCinC

75th National Encampment - 1956, Harrisburg, Pennsylvania
Commander-in-Chief Frederic Gilbert Bauer
National Counselor - Richard F. Locke, PCinC

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76th National Encampment - 1957, Detroit, Michigan
Commander-in-Chief Fred E. Howe
National Counselor - Richard F. Locke, PCinC

77th National Encampment - 1958, Boston, Massachusetts
Commander-in-Chief Albert DeHaven
National Counselor - Richard F. Locke, PCinC

78th National Encampment - 1959, Long Beach, California
Commander-in-Chief Earl. F. Riggs
National Counselor - Richard F. Locke, PCinC

79th National Encampment - 1960, Springfield, Illinois
Commander-in-Chief Harold E. Arnold
National Counselor - Richard F. Locke, PCinC

80th National Encampment - 1961, Indianapolis, Indiana
Commander-in-Chief Thomas A. Chadwick
National Counselor - Richard F. Locke, PCinC

81st National Encampment - 1962, Washington, D.C.
Commander-in-Chief Charles L. Messer, 23 Aug 61 to 3 May 62
Commander-in-Chief Chester S. Shriver, Since May, 62
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

82nd National Encampment - 1963, Miami Beach, Florida
Commander-in-Chief Chester S. Shriver
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

83rd National Encampment - 1964, Providence, Rhode Island
Commander-in-Chief Joseph S. Rippey
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

84th National Encampment - 1965, Richmond, Virginia
Commander-in-Chief Joseph S. Rippey
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

85th National Encampment - 1966, Grand Rapids, Michigan
Commander-in-Chief W. Earl Corbin
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

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86th National Encampment - 1967, Chicago, Illinois
Commander-in-Chief Frank Woerner
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

87th National Encampment - 1968, Wilmington, Delaware
Commander-in-Chief William Haskell
National Counselor - U.S. Grant, III, Maj. Gen. USA (ret)

88th National Encampment - 1969, St. Louis, Missouri
Commander-in-Chief Frank M. Heacock, Sr.
National Counselor - Albert C. Lambert

89th National Encampment - 1970, Miami Beach, Florida
Commander-in-Chief Fred H. Combs
National Counselor - Albert C. Lambert

90th National Encampment - 1971, Boston, Massachusetts
Commander-in-Chief George Cashman
National Counselor - Albert C. Lambert

91st National Encampment - 1972, Philadelphia, Pennsylvania
Commander-in-Chief Norman R. Furman
National Counselor - Albert C. Lambert

92nd National Encampment - 1973, Palm Springs, California
Commander-in-Chief John Yocum
National Counselor - Albert C. Lambert

93rd National Encampment - 1974, Bretton Woods, New Hampshire
Commander-in-Chief Allen B. Howland
National Counselor - Albert C. Lambert

94th National Encampment - 1975, Rochester, New York
Commander-in-Chief John H. Stark
National Counselor - Albert C. Lambert

95th National Encampment – 1976, Columbus, Ohio
Commander-in-Chief Clarence J. Riddell
National Counselor – Frank M. Heacock, Sr.

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96th National Encampment – 1977, Des Moines, Iowa
Commander-in-Chief Kenneth T. Wheeler
National Counselor – William W. Haskell, PCinC
97th National Encampment – 1978, Grand Rapids, MI
Commander-in-Chief Harold T. Beilby
National Counselor – Norman R. Furman, PCinC

98th National Encampment - 1979, Hartford, Conn.
Commander-in-Chief Richard L. Grenwalt
National Counselor, Frank M. Heacock, Sr., PCinC

99th National Encampment - 1980, Richmond, Virginia
Commander-in-Chief Elton P. Koch
National Counselor, Fred H. Combs, Jr., PCinC

100th National Encampment - 1981, Philadelphia, Pennsylvania
Commander-in-Chief Richard Ernest Wyman
National Counselor, Cleon Heald, PCinC

101st National Encampment - 1982, Providence, Rhode Island
Commander-in-Chief Harry E. Gibbons
National Counselor, Norman R. Furman, PCinC

102nd National Encampment - 1983, Portland, Maine
Commander-in-Chief Richard Carl Schlenker
National Counselor - Joseph Rippey, PCinC

103rd National Encampment - 1984, Akron, Ohio
Commander-in-Chief William L. Simpson
National Counselor, William W. Haskell, PCinC

104th National Encampment - 1985, Wilmington, Delaware
Commander-in-Chief Eugene E. Russell
National Counselor, William W. Haskell, PCinC

105th National Encampment - 1986, Lexington, Kentucky
Commander-in-Chief Donald L. Roberts
National Counselor, William W. Haskell, PCinC

106th National Encampment – 1987, Buffalo, New York
Commander-in-Chief Gordon R. Bury, II
National Counselor, William L. Simpson, PCinC

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107th National Encampment – 1988, Lansing, Michigan
Commander-in-Chief Rev. Richard O. Partington
National Counselor, Richard D. Orr

108th National Encampment, 1989, Stamford, Connecticut
Commander-in-Chief Clark W. Mellor
National Counselor, Eugene E. Russell, PC-in-C

*109th National Encampment, 1990, Pittsburgh, Pennsylvania
Commander-in-Chief Charles W. Corfman
National Counselor, Richard D. Orr

110th National Encampment, 1991, Indianapolis, Indiana
Commander-in-Chief George W. Long
National Counselor, Richard D. Orr

111th National Encampment, 1992, Pittsburgh, Pennsylvania
Commander-in-Chief Lowell V. Hammer
National Counselor, Richard D. Orr

*112th National Encampment, 1993, Portland, Maine
Commander-in-Chief Elmer F. Atkinson
National Counselor, Richard D. Orr

113th National Encampment - 1994, Lansing, Michigan
Commander-in-Chief Allen W. Moore
National Counselor, Richard D. Orr

114th National Encampment - 1995, Columbus, Ohio
Commander-in-Chief Keith Graham Harrison
National Counselor, James B. Pahl, Esq.

115th National Encampment - 1996, Columbus, Ohio
Commander-in-Chief, David R. Medert
National Counselor, James B. Pahl, Esq.

116th National Encampment – 1997, Utica, New York
Commander-in-Chief, Alan R. Loomis
National Counselor, James B. Pahl, Esq.

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117th National Encampment – 1998, Harrisburg, Pennsylvania
Commander-in-Chief Richard D. Orr
National Counselor, James B. Pahl, Esq.

118th National Encampment – 1999, Indianapolis, Indiana, [99]
Commander-in-Chief Andrew M. Johnson
National Counselor, James B. Pahl, Esq.

119th National Encampment – 2000, Lansing, Michigan
Commander-in-Chief Danny L. Wheeler
National Counselor, James B. Pahl, Esq.

120th National Encampment – 2001, Springfield, Missouri
Commander-in-Chief Edward J. Krieser
National Counselor, James B. Pahl, Esq.

121st National Encampment – 2002, Springfield, Illinois
Commander-in-Chief George L. Powell
National Counselor, James B. Pahl, Esq.

122nd National Encampment – 2003, Ft. Mitchell, Kentucky
Commander-in-Chief Robert E. Grim
National Counselor, James B. Pahl, Esq.

123rd National Encampment – 2004, Cedar Rapids, Iowa
Commander-in-Chief Kent L. Armstrong
National Counselor, James B. Pahl, Esq.

124th National Encampment – 2005, Nashua, New Hampshire
Commander-in-Chief Stephen A. Michaels
National Counselor, James B. Pahl, Esq.

125th National Encampment – 2006, Harrisburg, Pennsylvania
Commander-in-Chief Donald E. Darby
National Counselor, Robert E. Grim, PCinC

126th National Encampment – 2007, St. Louis, Missouri
Commander-in-Chief James B. Pahl, Esq.

[99] At the time this edition of the Regulations annotated was published, the proceedings of the 118th National Encampment had not yet been published. The committee is relying upon raw transcripts and reports of officers.

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National Counselor, Donald W. Shaw, Esq.

127th National Encampment – 2008, Peabody, Massachusetts
Commander-in-Chief Charles E. Kuhn
National Counselor, Richard D. Orr, PCinC

128th National Encampment – 2009, Louisville, Kentucky
Commander-in-Chief David V. Medert
National Counselor, Robert E. Grim, PCinC

129th National Encampment – 2010, Overland Park, Kansas
Commander-in-Chief Leo F. Kennedy
National Counselor, Robert E. Grim, PCinC

130th National Encampment – 2011, Reston, Virginia
Commander-in-Chief D. Brad Schall
National Counselor, Donald E. Darby, PCinC

131st National Encampment – 2012, Los Angles, California
Commander-in-Chief Donald D. Palmer
National Counselor, James B. Pahl, PCinC

132nd National Encampment – 2013, Brookfield, Wisconsin
Commander-in-Chief Perley E. Mellor
National Counselor, Leo F. Kennedy, PCinC

133rd National Encampment – 2014, Marietta, Georgia
Commander-in-Chief Ken L. Freshley
National Counselor, Donald E. Darby, PCinC

134th National Encampment -2015, Richmond, Virginia
Commander-in-Chief Tad D. Campbell
National Counselor, James B. Pahl, PCinC

135th National Encampment – 2016, Springfield, Illinois
Commander-in-Chief Eugene G. Mortorff
National Counselor, James B. Pahl, PCinC

136th National Encampment – 2017, Lansing, Michigan
Commander-in-Chief Donald L. Martin
National Counselor, Donald E. Darby, PCinC

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137th National Encampment – 2018, Framingham, Massachusetts
Commander-in-Chief Mark Day
National Counselor, Leo F. Kennedy, PCinC

*138th National Encampment – 2019, Independence, Ohio
Commander-in-Chief Donald W. Shaw, Esq.
National Counselor, James B. Pahl, PCinC

*139th Virtual National Encampment – 2020
(Originally scheduled for Atlanta, Georgia, was cancelled due to restrictions imposed by the state due to the Covid 19 pandemic. Held October 24, 2020 by interactive video technology)
Commander-in-Chief Edward Norris
National Counselor, Donald E. Darby, PCinC

*140th National Encampment – 2021 – St. Louis, Missouri
Commander-in-Chief Brian C. Pierson
National Counselor, Donald E. Darby, PCinC (resigned mid-term)
National Counselor, Mark Day, PCinC

* Indicates Proceedings not published

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